



JOINT ADMISSIONS AND MATRICULATION BOARD

.....enhancing Academic Excellence

INVITATION TO TENDER AND REQUEST FOR EXPRESSION OF INTEREST FOR THE EXECUTION OF 2017 PROJECTS

1.0 INTRODUCTION

1.1 The Joint Admissions And Matriculation Board is a Parastatal charged with the responsibility of conducting Matriculation Examinations for the placement of suitably qualified candidates into tertiary institutions as provided by the JAMB Act 1989, Cap 193, Laws of the Federation of Nigeria.

1.2 The Board in keeping with its mandate and in compliance with the Public Procurement Act 2007 invites all interested and qualified Bidders for the procurement of the following under listed items for the 2017 Projects.

2.0 PROJECTS

Invitation to Tender - Interested suppliers and contractors are invited to submit Technical /Financial Bids for the following projects:

GOODS

S/N	DESCRIPTION OF GOODS	LOT NO
1	Supply of ICT Materials	Lot G1
2	A. Procurement and Installation of CCTV Camera around the Headquarters premises B. Relocation of existing CCTV Camera to Gate Security post in Headquarters premises	Lot G2
3	Supply of Stationery Items	Lot G3
4	Procurement of Vehicle Tyres & Rims	Lot G4
5	Procurement of Office Equipment	Lot G5
6	General Printing	Lot G6
7	700 Units of Hand Held QR Code Screen Scanner with memory	Lot G7
8	Supply of Backup Servers	Lot G8
9	Procurement of Security and Examination cheating devices (a) Lens detectors (b) Network detectors	Lot G9
10	Production of Registration & Examination CDs (PPP)	Lot G10
11	Supply of Table Phone Sets (IT enabled with video conference capability)	Lot G11
12	Supply of Thin Client to JAMB National Headquarters, Abuja	Lot G12
13	1200 Units of Metal Detectors	Lot G13
14	700 Units of Android Tablet	Lot G14

WORKS

S/N	PROJECT DESCRIPTION	LOT NO	ANNUAL AVERAGE TURNOVER REQUIRED (N)
1	Structural/Infrastructural Upgrade of JAMB CBT Center, Owerri to 750 Capacity	Lot W1	200 Million
2	Construction of 500 Capacity CBT Centre, Kaduna	Lot W2	400 Million
3	Rehabilitation of JAMB National Headquarters	Lot W3	200 Million
4	Construction of Office block & Perimeter Fence with Gate House for JAMB Zonal Office, Benin	Lot W4	300 Million
5	Rehabilitation of NCC CBT Centre, Otuoke	Lot W5	150 Million
6	Rehabilitation of NCC CBT Centre, Minna	Lot W6	100 Million
7	Rehabilitation of State Office Yenagoa	Lot W7	100 Million
8	Rehabilitation of State Office Ado-Ekiti	Lot W8	100 Million
9	Construction of L -Shaped Office block in Kano	Lot W9	300 million
10	Construction of General Services Department Building	Lot W10	250 Million
11	Internal Renovation of Block 'B' National Headquarters	Lot W11	200 Million
12	Supply, Installation and Networking of computer Systems for JAMB CBT Center, Owerri	Lot W12	300 Million
13	Supply, Installation and Networking of computer Systems for New NCC CBT Centers, Oshogbo, Azare, Abeokuta, and Benin	Lot W13	200 Million
14	Provision of Internet Services for the Headquarters	Lot W14	

Expression of interest- interested consultants, individual/company are invited to submit Expression of interest (EoI) for the following projects:

CONSULTANCY SERVICES

S/N	PROJECT DESCRIPTION	LOT NO
1	Survey and Capture of Uncaptured Matriculation Sources in Tertiary Institutions in Nigeria.	Lot C1
2	Study of Correlation among SSCE, Year One result, Degree and UTME results of candidates.	Lot C2
3	Provision of Cleaning Services for the Board's National Headquarters, Test Development Department Complex/Auditorium & CBT Centre, Kogo	Lot C3
4	Provision of Cleaning Services for the Board's Offices in South - South Geopolitical Zone	Lot C4
5	Provision of Cleaning Services for the Board's Offices in South - East Geopolitical Zone	Lot C5
6	Provision of Cleaning Services for the Board's Offices in South - West Geopolitical Zone	Lot C6
7	Provision of Cleaning Services for the Board's Offices in North - East Geopolitical Zone	Lot C7
8	Provision of Cleaning Services for the Board's Offices in North - West Geopolitical Zone	Lot C8
9	Provision of Cleaning Services for the Board's Offices in North - Central Geopolitical Zone (Excluding Headquarters)	Lot C9

3.0 ELIGIBILITY REQUIREMENTS

- Evidence of incorporation with the Corporate Affairs Commission (CAC)
- Evidence of company's income Tax clearance certificate, valid till 31st December, 2018.
- Evidence of current Pension compliance certificate, valid till 31st December, 2018.
- Evidence of current Industrial Training Fund (ITF) compliance certificate, valid till 31st December, 2018.
- Evidence of current Nigeria Social Insurance Trust Fund (NSITF) compliance certificate, valid till 31st December, 2018.
- Evidence of Registration on the Database of Federal contractors, consultants and service providers by submission of Interim Registration Report (IRR) expiring on 30th June, 2018 or valid certificate issued by BPP.
- Satisfactory reference from a reputable Bank stating the company's credit worthiness and ability to be granted financial support for the project execution if the need arises.
- Evidence of duly audited accounts (2015, 2016 & 2017)
- Evidence of work experience as the main contractor executing or having executed a minimum of five (5) similar projects in the last five (5) years. Copy of award letters, last interim Certificate of Valuation for ongoing projects, Completion Certificate and final maintenance certificates where applicable are to be enclosed.
- "A sworn affidavit disclosing:
 - That the company is not in receivership, insolvency or bankruptcy.
 - That the company does not have any director who has been convicted by any Court in Nigeria and any other Country for criminal offences in relation to fraud or financial impropriety"
 - "A sworn Affidavit disclosing whether or not any officer of the relevant committees of the Joint Admissions and Matriculation Board or Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars"
- Company profile with curriculum vitae (C.V.) of professional staff to be deployed for the project including copies of their professional qualification.
- Evidence of 2018 Annual Renewal with Environmental Health Officers Registration Council of Nigeria (for lots C3-C9).
- Evidence of Thirty(30) years Lecturing experience in Nigerian University is required for Lots C1 and C2

4.0 TENDER FEE

A non refundable tender fee of N10,000.00 (Ten Thousand naira) only per lot is to be paid by each Bidder before collection of a Bid Document. The tender fee is to be paid into JAMB's remita account with any commercial Bank in Nigeria or online using remita's platform.

BIDDERS/CONSULTANTS EXPRESSING INTERESTS FOR CONSULTANCY SERVICES ARE EXEMPTED FROM PAYING

TENDER FEES AT INITIAL STAGE UNTIL THEY ARE PREQUALIFIED TO THE STAGE OF ISSUANCE OF A REQUEST FOR PROPOSAL (RFP)/ FINANCIAL TENDER.

5.0 COLLECTION OF BIDDING DOCUMENTS

Bidding documents shall be made available to interested bidders on presentation of the remita receipt at the office of:

**The Head, Procurement Unit,
Room A14,
Finance and Accounts Department,
First floor,
JAMB Headquarters,
Bwari - Abuja.**

6.0 SUBMISSION OF BIDS - GOODS AND WORKS

Bidders should submit 3 copies of Technical Bid clearly marked Technical Bid, and a copy of Financial Bid in separate envelopes clearly marked Financial Bid, with lot number on the envelope and each page must be serially numbered and signed by a representative of the company. The sealed Technical Bid envelope and the sealed Financial Bid envelope shall be enclosed together in a third envelope and boldly marked with the name of the Bidder, Project name and contract Lot number.

7.0 SUBMISSION OF EXPRESSION OF INTEREST (EoI)

Five (5) bonded copies of Expression of Interest documents and One (1) electronic copy shall be submitted in a sealed envelope clearly marked "EXPRESSION OF INTEREST FOR CONSULTANCY SERVICES FOR.....(STATING THE APPROPRIATE LOT NUMBER)

Bids should be addressed to:

The Registrar,
Joint Admissions and Matriculation Board,
National Headquarters,
Suleja Road,
Bwari, Abuja.

All documents should be submitted to:

The Head,
Procurement Unit,
Room A14,
Finance and Accounts Department,
First Floor,
JAMB Headquarters,
Bwari - Abuja

8.0 CLOSING DATE FOR SUBMISSION

The closing date for submission of Expression of Interest for Consultancy Services and Tender Documents (Technical and Financial) for Goods and Works shall be Monday, 30th April, 2018 by 11:00am. **Prospective Bidders are to ensure their submissions are duly acknowledged by the Procurement unit before dropping their bids in the designated boxes** and they should also note that no Bids/EoI documents will be received after the time stated above and any such submissions shall be considered late and non responsive.

9.0 OPENING OF BIDS

All bids shall be opened on Monday 30th April, 2018 by 11:00am; at JAMB Board Room Bwari Abuja, immediately following the deadline for submission.

10.0 IMPORTANT NOTICE

- Prospective Bidders can only bid for maximum of two (2) Lots.
- Prequalification documents will only be received for Lots W2, W4, W9 and W12; only prequalified bidders will be invited for collection of bidding documents at a later date.
- Only prequalified bidders for other Lots (Goods & works) will be invited for financial bid opening at a later date, while only shortlisted firms for consultancy/Non consultancy services will also be invited for collection of Request for Proposals at a later date.
- Individual consultants who wish to express interest for Lots C1 and C2 are exempted from submission of PENCOM, ITF, NSITF certificates and evidence of registration with BPP.

DISCLAIMER

- Failure to comply with above requirements shall automatically result in the disqualification of a Bidder.
- JAMB reserves the right to verify the authenticity of any claim made in the Tender documents submitted by Bidders.
- JAMB reserves the right to annul the selection process at any time without incurring any liabilities and attributing any reason thereof.
- JAMB shall not be responsible for any cost incurred by the Bidders in connection with response to this advertisement.
- Participation in this process and any related process neither creates any commitment nor establishes any legal relationship with JAMB. It is merely a precondition for further consideration of the Tender.

Signed
Prof. Is-haq O. Oloyede OFR, FNAL
Registrar/Chief Executive