



CENTRAL ADMISSIONS PROCESSING SYSTEM (CAPS)

Empowering the Stakeholders...Enhancing Efficiency

JAMB CAPS TEAM
MONDAY, 20 AUGUST, 2017



AGENDA

- ① Why CAPS? Purpose & Objectives
- ① Admissions Process Workflow
- ① Actors, Roles & Responsibilities
- ① Challenges & Mitigants
- ① Critical Success Factors
- ① Next Steps
- ① Conclusion





PARADIGM SHIFT

“The problems we have today cannot be solved by thinking the way we thought when we created them.”

Albert Einstein (1879–1955)

1977



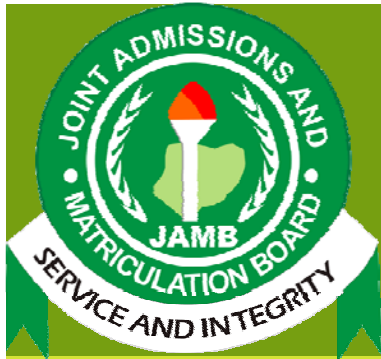
2017





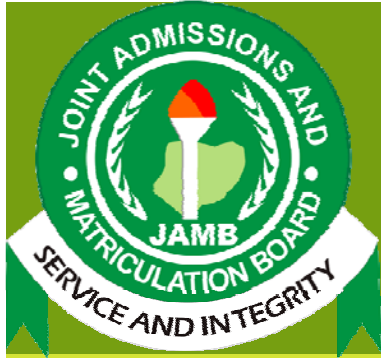
WHY CAPS?

- © Addresses Current **Challenges**
- © Delivers Benefits of **Automation**
- © Offers Significant **Innovations**



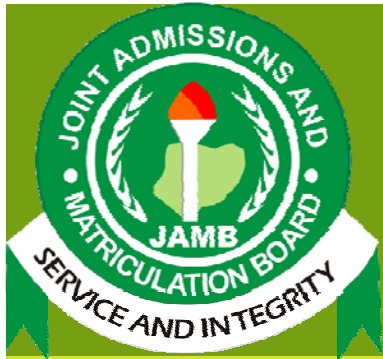
CURRENT CHALLENGES

- ⊙ Undermines Autonomy of Institutions
- ⊙ Manual Process Prone to Errors
- ⊙ Laborious and Inefficient
- ⊙ Multiple Admissions for Candidates
- ⊙ Constrains Admissions Opportunities
- ⊙ Lack of Timely Information for Decision Making
- ⊙ Insufficiency of Easily Retrievable Data for Research & Planning



THE CAPS ADVANTAGE

- ⊙ Restores **Autonomy** of Institutions
- ⊙ Protects Academic Calendar
- ⊙ Refocuses JAMB's founding Ideals as **Clearing House**
- ⊙ Expands Admission Opportunities for **Candidates**
- ⊙ Provides Credible and Easily Retrievable Data for Researching & Planning on **Education Sector**
- ⊙ Access to Data for Research Purposes
- ⊙ Enhances Inclusiveness, Equity, Transparency & Accountability in the Admission Process



FURTHER BENEFITS...

- ⊙ Efficient Use of Time and Resources
- ⊙ Automation Minimises Human Errors
- ⊙ Eliminates Multiple Admissions
- ⊙ Significantly reduces Attrition Rate
- ⊙ Enforces Respect for Internal Rules & Discourages Arbitrariness
- ⊙ Provides for Instant Admission
- ⊙ Makes Candidates the **Central Focus**



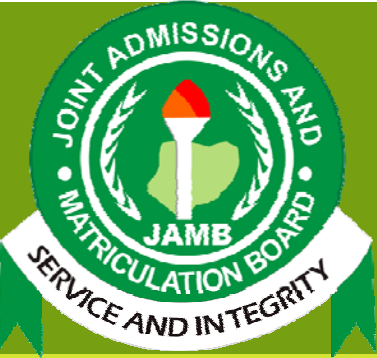
SOME INNOVATIONS TO THE BARGAIN

- ⊙ O/L Results Upload, Requirement for Admission Consideration
- ⊙ Interface with NECO & WAEC for automated Results Verification
- ⊙ Candidates' Confirmation of Admission Offer
- ⊙ "Market Place" to Source Candidates
- ⊙ Automatic Enforcement of Admission Timelines



ADMISSION PROCESS WORKFLOW (1/2)

1. Policy Meeting
2. User Profiles Creation on the System
3. Admission Parameters Setting on the System
4. Candidates Download by Institutions
5. Internal Processing by Institutions / Including Post UTME Screening
6. Upload of Post UTME Screening Results
7. Further Processing by Institutions



ADMISSION PROCESS WORKFLOW (2/2)

8. Systems Creating Suggested Admission List Based on the Institution's Admission Criteria
9. Admission Officer Preparing Proposed List for Head of Institution's Review and Approval
10. Institution Forwards Recommended List to JAMB Desk Officer
11. Desk Officer Processes Recommended List and Generates List of Provisional Admissions
12. JAMB Contacts Candidates to Accept or Decline Admission
13. If Candidate Accepts, Admission is concluded for Candidate
14. If Candidate Declines, s(he) is returned to Market Place for Possible Consideration by Other Institutions



ACTORS, ROLES & RESPONSIBILITIES

- ① JAMB Conducts UTME and Makes Results Available to Institutions
- ① Institutions Set Admission Criteria on the System
- ① Admission Officer Downloads Candidates, Coordinates Internal Admission Process and Uploads Aggregate Results
- ① Head of Institution Approves and Forwards Recommended List to JAMB
- ① JAMB Approves List of Provisional Admissions and Contacts Candidates
- ① Candidate Accepts or Declines Admission



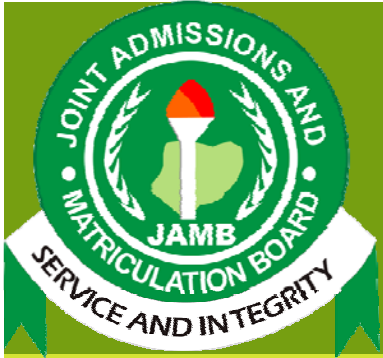
CHALLENGES, RISKS AND MITIGANTS (1/2)

1. Security

- ⦿ Secure Technology
- ⦿ Strong User Authentication
- ⦿ Confidential & Individual Log-in Profile
- ⦿ Comprehensive Audit Trail of ALL activities

2. Fit-for-Purpose

- ⦿ Inputs from & Collaboration with Stakeholders (Admission Officers, Desk Officers & IT CAPS Team)
- ⦿ Agile Development Approach
- ⦿ Dual Mode (2017 / 2018) Session



CHALLENGES, RISKS AND MITIGANTS (2/2)

3. Knowledge / Capacity Gaps

- ⦿ Capacity Building
- ⦿ Comprehensive User Guide (Printed and Online)
- ⦿ Intuitive User Interface / Ease of Use
- ⦿ Parameters Setting to guide operations
- ⦿ Help Desk / Ticketing System for Support
- ⦿ Information & Awareness for ALL Stakeholders

4. Technology Challenge

- ⦿ Simple but yet Cost Effective & Secure Technology
- ⦿ Offline Processing Capability by Institutions
- ⦿ Ease of Installing Updates & Upgrades



CRITICAL SUCCESS FACTORS

- ③ Ownership of The System by Stakeholders
- ③ Capacity Building in Institutions
- ③ Adherence to Admission Workflow Timelines
- ③ Sustainability (JAMB's own Product)
- ③ Feedbacks and Continuous Improvement



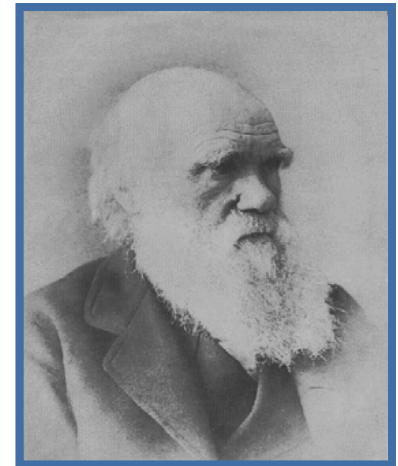
NEXT STEPS

- ① Practical Training
- ① System Settings: Carrying Capacity, Cut-Off Marks, etc
- ① Download of Candidates
- ① Capacity Building in Institutions
- ① Dual Processing
- ① Feedbacks & Suggestions
- ① Continuous Improvement



CONCLUSION

"It is not necessarily the strongest of the species that survives nor the most intelligent, but the one that is most responsive to change."



--- Charles Darwin



THANK YOU