



JOINT ADMISSIONS AND MATRICULATION BOARD
JAMB HEADQUARTERS, BWARI, FCT
.... enhancing Academic Excellence

INVITATION TO TENDER FOR THE EXECUTION OF YEAR 2026 PROJECTS

1.0 INTRODUCTION

1.1 The Joint Admissions and Matriculation Board is a Parastatal charged with the responsibility of conducting Matriculation Examination for entry into all Tertiary institutions in Nigeria and also admissions through Direct Entry method as provided by the JAMB Act 1989, Cap 193, Laws of the Federation of Nigeria.

1.2 The Board in keeping with its mandate and in compliance with the provisions of the Public Procurement Act, 2007 intends to execute the under-listed Goods, Works and Services projects.

1.3 Interested competent and eligible contractors are hereby invited to submit Expression of Interest documents for the procurement of the under-listed 2026 projects:

CATEGORY A: WORKS

LOT NO	PROJECT DESCRIPTION
Lot W1	CONSTRUCTION OF SECURITY WATCH TOWER AT THE TEST DEVELOPMENT DEPARTMENT COMPLEX, OPPOSITE BWARI AREA COUNCIL SECRETARIAT, BWARI – ABUJA
Lot W2	REHABILITATION & RE-ROOFING OF LAFIA ZONAL OFFICE BUILDING

CATEGORY B: GOODS

LOT NO	PROJECT DESCRIPTION
Lot G1	SUPPLY OF TONERS
Lot G2	PROVISION OF CUSTOM MADE DUST PREVENTIVE COVERS FOR COMPUTERS AT VARIOUS JAMB PROFESSIONAL TEST CENTRES ACROSS THE FEDERATION
Lot G3	SUPPLY OF DIESEL
Lot G4	SUPPLY OF OFFICE EQUIPMENT
Lot G5	SUPPLY OF OFFICE FURNITURE
Lot G6	SUPPLY OF CANDIDATES' ROUGH WORKSHEET
Lot G7	SUPPLY OF STATIONERY TO THE BOARD'S HEADQUARTERS, BWARI – ABUJA
Lot G8	SUPPLY AND INSTALLATION OF EXAMINATION DELIVERY SERVERS

2.0 ELIGIBILITY REQUIREMENTS

Interested bidders should submit the following documents:

- Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC_{1.1} or CAC₂ and CAC₇.
- Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31st December, 2026
- Evidence of Pension Clearance Certificate valid till 31st December, 2026 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2026 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is ₦50m and above);
- Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2026;
- Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31st December, 2026 or valid Certificate issued by BPP.
- Recent valid Sworn Affidavit:
 - disclosing whether or not any officer of the relevant committees of the Joint Admissions and Matriculation Board or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
 - that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
 - that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;
 - that the company does not have existing loan or financial liability with a bank, other financial institution or third party that is classified as doubtful, non-performance, bad or whose repayment portion has been outstanding for the last four (4) months;
- Company's Audited Accounts for the last three (3) years – 2023 – 2025;
- Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- Company's Profile with personally endorsed Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON, NITDA/CPN etc.;

- Verifiable documentary evidence of at least three (3) similar jobs (**in size, nature & complexity**) executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects. **Note: The Board will conduct physical verification of similar jobs;**
- For LOT G8: SUPPLY AND INSTALLATION OF EXAMINATION DELIVERY SERVERS: Bidders must present evidence of Firm's current registration/accreditation with Computer Professionals Registration Council of Nigeria (CPN) and National Information Technology Development Agency (NITDA), in addition, bidders must also provide evidence of being an Original Equipment Manufacturer (OEM) or Letter of Authorisation as representative of the Original Equipment Manufacturers;
- For Lots G1 (SUPPLY OF TONERS): Bidders must provide evidence of being an Original Equipment Manufacturer (OEM) or Letter of Authorisation as representative of the Original Equipment Manufacturers;
- For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided indicating among others the Lead Partner (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);
- All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the company.
- All Prequalification documents must be serially paginated and each page must be duly signed by an authorised officer of the company.

3.0 COLLECTION OF TENDER DOCUMENTS (GOODS & WORKS)

Interested Companies are to collect the Standard Bidding Document (SBD) from the office of the Director Procurement, Room 11, Block A, Joint Admissions and Matriculations Board, Bwari, Abuja. A non-refundable tender fee of ₦20,000.00 (Twenty Thousand Naira) only per lot is to be paid by each Bidder before collection of a Bid Document. The tender fee is to be paid into the TSA account in favour of Joint Admissions and Matriculation Board as "TENDER FEES".

4.0 SUBMISSION OF TENDER DOCUMENTS (GOODS AND WORKS)

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format on a Flash drive, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope clearly marked with **the name of the project and the Lot number** and addressed to:

The Registrar,
Joint Admissions and Matriculation Board,
National Headquarters,
Bwari-Abuja

Furthermore, the reverse of each sealed envelope should **bear the name and address of the bidder** and drop in the designated Tender Box located at the Boardroom in the National Headquarters Complex, Bwari-Abuja; not later than **12:00 noon Monday, 2nd November, 2026**

5.0 OPENING OF TECHNICAL BIDS

The technical bids will be opened immediately after the deadline for submission at **12:00 noon Monday, 2nd November, 2026** at the National Headquarters Complex, Bwari, FCT, while the financial bids will be kept un-opened. Please, ensure that you sign the Bids Submission Register in the office of Director Procurement, Room A11, Block A Building, Joint Admissions and Matriculations Board, Bwari, FCT; as the Joint Admissions and Matriculation Board, will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Director Procurement on e-mail – _procurement@jamb.gov.ng or Phone number 08028399391

6.0 GENERAL INFORMATION

- Bids must be in English Language and signed by an official authorised by the bidder;
- Bids submitted after the deadline for submission would be returned un-opened;
- Bidders should not bid for more than two (2) Lots;
- All costs will be borne by the bidders;
- The Technical Bids will be opened in the presence of Bidders or their representatives, CSOs in the areas of Anti-Corruption and Transparency and Private Professional bodies; and will be covered by video recording; invitation link will be sent to bidder who chooses to join the bid opening online;
- Only pre-qualified bidders at technical evaluation will be communicated at a later date for opening of financial bids
- The Joint Admissions and Matriculation Board (JAMB), is not bound to shortlist/pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

Signed
Prof. Segun Aina
Registrar/Chief Executive
JOINT ADMISSIONS AND MATRICULATION BOARD