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# FCC MAIDEN AWARD: JAMB, NASS, CBN, DSS, EFCC, OTHERS HONoured

...FCC is A Stabilising Force for the Nation - Oloyede



L-R: The Hon. Minister of Transportation, Alh. Mu'azu Jaji Sambo presenting the FCC Compliance award to Prof. Is-haq Oloyede, Registrar, JAMB

As part of its efforts to reward equity, fairness and quality service delivery as well as compliance with stipulated constitutional guidelines, the Federal Character Commission (FCC) has honoured deserving agencies and individuals with

series of service awards.

The Executive chairman, Federal Character Commission (FCC), Dr. Muheeba Dankaka, at the maiden edition of the award of excellence instituted by the Commission, said the award was to honour those agencies promoting the

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## SCAN THE JAMB QR CODE BEFORE COMMENCING THE 2023 REGISTRATION PROCESS

Candidates, who desire to apply for the 2023 Unified Tertiary Matriculation Examination (UTME) and the Direct Entry (Direct Entry) have been requested to study the requirements before commencing the application process.

They are to note that the Eligibility Checker on the IBASS platform is to assist candidates with options of programmes/courses based on their subject combination/qualifications.

To use the platform, candidates are to scan the QR code provided on the Board's website and its other social media handles as well as its advertisements announcing the commencement of the sales of application documents to access IBASS for the e-brochure and syllabuses.

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## 2023 JAMB CALENDAR

**Sale of UTME: Saturday, 14th January to Tuesday, 14th February, 2023**

**Sale of DE: Monday, 20th February to Thursday, 20th April, 2023.**

**Optional Mock Examination: Thursday, 16th March, 2023.**

**Conduct of UTME: Saturday, 29th April to Monday, 12th May, 2023.**

## ...FCC MAIDEN AWARD: JAMB, NASS, CBN, DSS, EFCC, Others Honoured

mandate of the Commission by complying with constitutional guidelines. The event was held on Monday, 19th December, 2022, at the Nicon Luxury Hotel, Abuja.

Dr. Dankaka, in her address, said the Commission has put the award together to encourage voluntary compliance with the Commission's guiding principles, encourage the level of their engagements with the Commission and reward compliance with its guidelines and formulae for recruitment and distribution of infrastructure, socioeconomic amenities and social interventions.

The awardees are the Registrar of the Joint Admissions and Matriculation Board (JAMB), Prof. Is-haq Oloyede; the Chairman, Economic Financial Crimes Commission (EFCC), Mr. Abdulrasheed Bawa; the Director General, Department of State Services (DSS), Mr. Yusuf Magaji Bichi; Inspector General of Police (IGP), Alkali Baba Usman; Comptroller-General of Customs, Col. Hameed Ibrahim Ali (Rtd); Ag. Corps Marshal of the Federal Road Safety Corps (FRSC), Dauda Biu; the Governor of Central Bank of Nigeria (CBN), Mr. Godwin Emefiele and the Accountant-General of the Federation, Mr. Sylva Okolieaboh.

Other recipients are Senator Uche

Ekwunife; Hajia Halima Musa of Nigerian Television Authority (NTA); CMD, National Hospital, Dr. Aisha Umar; EVC/CEO, National Communications Commission (NCC), Prof. Umar Garba Danbatta; Rector, Federal Polytechnic, Bali, Dr. Saidu Umaru Jen; MD/CEO, Bank of Industry, Mr. Olukayode Pitan; Chairman, National Incomes, Salaries and Wages Commission, Mr. Ekpo Nta; Vice-Chancellor, Bayero University, Kano (BUK), Prof. Sagir Adamu Abbas; CEO, Nigeria Deposit Insurance Corporation (NDIC), Malam Bello Hassan; Vice-Chancellor, UNIMED, Prof. Adesegun Fatusi; Chairman, Code of Conduct Bureau (CCB), Prof. Isah Mohammed; Vice-Chancellor, Modibbo Adama University, Yola, Prof. Abdullahi Liman Tukur; Nigerian Army, among others.

In his remarks on the occasion, the Registrar, Prof. Is-haq Oloyede, commended the FCC for its service to the nation noting that the Commission is "one of the stabilizing instruments created to steady the ship of the nation." The Registrar pointed out that any attempt to destroy stabilizing institutions such as the FCC would be a direct assault on the nation and averred that as a multi-cultural nation, we must always promote only that which unites us rather than

encourage divisive tendencies noting that "Our diversity should not be a weapon for division."

According to the Registrar, JAMB was established purely for the purpose of ensuring fairness and equity. To do this, he disclosed that the Board had introduced several instruments such as the Central Admissions Processing System (CAPS), among others, to achieve its set objectives.

Similarly, the former Chairman of the Independent Corrupt Practices and Other Related Offences Commission (ICPC), Barrister Nta Ekpo, in his contribution, said no nation can thrive without institutions like the FCC. He commended the Commission for ensuring that national positions are distributed equitably.

In the same vein, the CG of Customs, Col. Hameed Ibrahim Ali (Rtd), commended the Executive Chairman for ensuring that government agencies complied with the federal character principles. He noted that what was important to national development was not even the rules themselves but the determination of those entrusted with the responsibility of ensuring that the rules are followed.

## 2023 UTME: YOU CAN CREATE YOUR PROFILE NOW - JAMB

To eliminate any delay in the upcoming 2023 UTME registration exercise, the Board has announced that candidates are at liberty to create their profile now even before the formal commencement of the UTME registration process.

To do this, every candidates would be required to use a unique phone (mobile) number (SIM) for the process of registration. This, in essence, means that the unique phone number can only be used by one candidate.

Candidates are also to note that this number (SIM) remains their unique identification for all their subsequent transactions with the Board.

To create a profile, candidates will send their National Identification Number

(NIN) by text (SMS) to either 55019 or 66019 from their personal GSM number. That is, candidates will write the word "NIN" then leave a space and add their 11-digit NIN and send to 55019 or 66019 in this format: NIN 00123456789. They are to note the space between the word "NIN" and their 11-digit NIN.

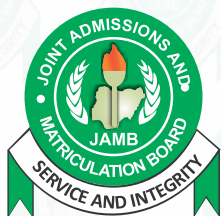
Furthermore, the number to be used to create the profile must not have been used by another person to register for UTME/DE in the past. Also, candidates are requested not to use post-paid or any other special bundle package as this will not work unless specially loaded with call credit.

Once the NIN has been sent to 55019 or 66019, a Profile Code of 10 characters will be received by the candidate on the

same telephone (SIM) number.

Returning candidates for previous years will still receive the same profile code on the phone number they had used previously. It is to be noted that the profile created remains the same for candidates either in their present or future transactions with the Board. This is because the phone (mobile) number used to send the text message is automatically tied to the candidate's name and will be used in all communications relating to the candidates' 2023 or future application, examination and admission.

**CANDIDATES SHOULD NOTE AND ALWAYS REMEMBER THE PHONE NUMBER USED AS IT IS THE ONLY MEANS OF SUBSEQUENT COMMUNICATIONS BY THE BOARD.**



# JOINT ADMISSIONS AND MATRICULATION BOARD

## REPORT OF INFLOW AND OUTFLOW FOR THE PERIOD DECEMBER 17 - DECEMBER 23 2022

### FINANCIAL INFLOW

S/N	DESCRIPTION	AMOUNT(N)
1	E-facilities/Sales	130,740,258.95
2	PRC Service Charge	21,000.00
	<b>TOTAL</b>	<b>130,761,258.95</b>
The sum of N28,112,800.98 was deducted as auto-deduction into CRF during the week		

### FINANCIAL OUTFLOW

S/N	DESCRIPTION	PURPOSE	AMOUNT(N)
1	Staff Claims	various	32,005,251.97
2	Remita	Financial charges	37,603.50
3	Agency Service	Agency	15,953,000.00
4	Outsourced Service	Cleaning	5,665,174.80
5	JAMB State offices	E-facilities Incentive	53,592,750.00
6	CBT Centres	Third Party Examinations	16,603,000.00
7	Tomeh Travels and Tours Ltd	Flight Tickets	5,399,796.00
8	Sensitive Material	Admissions IT Consultancy	26,700,000.00
9	Hammer General Venture Ltd	2023 Registration Advertisements	57,721,463.46
10	Hammer General Venture Ltd	Publicity	3,063,255.80
11	FBN General Insurance	Insurance Premium	57,523,130.06
12	Sensitive Material	Reading Text	71,792,622.00
13	Sensitive Material	IT Consulting	26,267,360.00
14	Sensitive Material	Examination IT Consultancy	26,700,000.00
15	Convenant University	NATAP-M Award	75,000,000.00
16	Albencon Nig. Ltd	Construction of PTCs in Kaduna-Phase 1	22,388,329.05
17	IJUNT Construzion Ltd	Construction of PTCs in Kaduna-Phase 1	35,615,728.49
18	Premium Times	Publicity	500,000.00
19	Chopparazzi Meals & Catering	Staff Meals	1,008,686.26
20	BWARI KITCHEN NIGERIA LTD	Refreshment and Meals	1,848,082.51
21	Hafiz Adembipe Oyetoro	Advertisement	6,110,000.00
22	Assorted Buka	Staff Meals	3,244,725.01
23	Federal Inland Revenue Service	Taxes	11,284,381.08
	<b>TOTAL</b>		<b>556,024,339.99</b>

## JAMB CELEBRATES STAFF BORN DECEMBER 26<sup>TH</sup> 2022 – JANUARY 1<sup>ST</sup> 2023

### 26<sup>TH</sup> DECEMBER

Andrew Onalo Onakpa  
Halima Isiaq Abdulkareem  
Yakubu Itopa Sule  
Stephen Agaba Odoh  
Aishat Omolabake Ahmed  
Emmanuel Abiodun Egbebi  
Aliyu Ahmed Bahago

### 27<sup>TH</sup> DECEMBER

Ojo Andrew Aseso

### 28<sup>TH</sup> DECEMBER

Grace Ekpemrachi Nwaogaraku  
Elizabeth Nwakaego Eziuzor  
Aminu Hamza  
Chinwe Uloaku Ebere-Chinedu

### 29<sup>TH</sup> DECEMBER

Maria Egbe Ayuba  
Uaifo Nkechi Lilian  
Abdulfatai Abdulrahman Oddo  
Folashade Muhibat Lawal  
Gloria Erieguna

Donald Atochi Obinna  
Mary Olowogbami

### 30<sup>TH</sup> DECEMBER

Sa'adatu Abdullahi Zaifada  
Ruth David Sarki  
Muftau Adeyemi Popoola  
Ethel Mbua Ivara  
Umma Ibrahim

### 31<sup>ST</sup> DECEMBER

Baba Isa  
Richard Jonathan  
Abdullahi Ashura  
Susan Oyeyemi Okonkwo-Uwandulu  
Suleiman Ibrahim Murtala  
Ngozi Pauline Nwaogu  
Okoronkwo Mba  
Ismail Muhammad Rabiu

### 1<sup>ST</sup> JANUARY 2023

John Ankin  
Maryam Muzzamil Hanga  
Owoicho Ajenge

Yusuf Garba  
David Wudiri Ishaya  
Abdullahi Idris  
Unwuchola Unekwu  
Sani Ibrahim Nasarawa  
Justin Uchenna Amaefula  
Ogochukwu Ifeoma Nkwo  
Alice Apeh Abah  
Ima Edet Ekong  
Godwin Idoko Abah  
Umar Aliyu Mohammed  
Amina Erena Umar  
Muhannad Abubakar Zabi  
Daiyabu Musa Bununu  
Oluwatoyin Biodun Kayode  
Joseph Abiodun Rotimi  
Ado Magashi Muhammad  
Alhassan Alhaji Garba  
Kasuwa Sylvanus Galadima  
Sani Rugga Isah  
Ngozi Augusta Osude  
Iliyasu Mu'azu  
Phoebe Morgan Ishaya





# EDUCATION IN THE MEDIA

**TRIBUNE NEWSPAPER SUNDAY DECEMBER 18<sup>TH</sup> 2022:** SSANIP Worries over Non-Signing of Bill to End Dichotomy between Degree, HND: The Senior Staff Association of Nigeria Polytechnics (SSANIP) has expressed worry over the non-signing of the Bill for the abrogation of the dichotomy between a University degree and a Polytechnic Higher National Diploma (HND).

This is contained in a communique issued at the end of the 69th General Executive Council (GEC) meeting of SSANIP.

During the meeting, SSANIP, charged all relevant authorities to endeavour do the needful by signing the bill into law in the shortest possible time.

"This, in the view of the council would go a long way in putting to rest the limiting factors placed in the way of holders of the HND in the country."

**TRIBUNE NEWSPAPER SATURDAY DECEMBER 18<sup>TH</sup> 2022:** University Cancels Final Year Exam Over 'Cheap' Questions: Due to backlash from Nigerians, the Department of English of Benue State University has cancelled one of its first semester final year examination paper for the 2020/2021 session over the 'cheapness' of the examination questions.

The code of the course in question, whose examination was meant to last for three hours, is ENG 405 (English for Specific Purposes) and it is a three-credit course. Many students, scholars and professors – in and outside the country – have reacted to the action by the department.

Some opined that the questions were simple to the extent a first-year English student could correctly answer them within an hour.

**TRIBUNE NEWSPAPER MONDAY DECEMBER 19<sup>TH</sup> 2022 -** On Poor Reading Culture: in a letter to the editor of the Nigerian Tribune, the writer opined that the reading culture is crucial to national development. However, it is gradually fading in Nigeria. As a matter of fact, reading culture is now in a moribund state, especially in Nigeria where social media events have taken over the public space in

all ramifications.

The main purpose of education is to acquire knowledge through constant reading of the relevant books. But it seems that the reading of books is not a popular pastime these days. I can vividly remember in the South-West primary schools in those days when we were taught on how to read the Yoruba alphabets: A-stands for Aja, B-stands for Bata, some of the students after our generation were taught: A- for Apple e.t.c, the method had actually inculcated the habit of reading with a sense of alacrity in us at that time.

Knowledge can only be acquired through constant reading. As it is commonly said, "you cannot give what you don't have! Plagiarism is everywhere these days simply because people are no longer developing themselves, seeking knowledge through constant reading.

**DAILYSUN NEWSPAPER MONDAY DECEMBER 19<sup>TH</sup> 2022 -** 2022 UI Greenmetrics Global Ranking: LASU Emerges Best Varsity In West Africa: Lagos State University has emerged the best university in Nigeria and the West Africa sub-region in the newly released 2022 UI GreenMetrics global ranking.

The ranking, which rated 1050 universities from around the world on green climate metric, also rated LASU as number 799 globally and the 15th best overall in Africa behind 14 universities from Egypt.

The UI GreenMetric World University Ranking is a ranking on green campus and environmental sustainability initiated by Universitas Indonesia in 2010.

Through 39 indicators in six criteria, UI GreenMetric World University rankings prudently determined the rankings by universities' environmental commitment and initiatives.

It is the first time that LASU would be participating in the ranking, which according to the organisers uses 39 indicators and six criteria i.e. setting and infrastructure (SI), energy and climate change (EC), waste (WS), water (WR), transportation (TR), and education (ED) in rating entries.

**NATION NEWSPAPER TUESDAY DECEMBER 21<sup>ST</sup> 2022 -** 'We're Committed To Bridging Infrastructure Gap In Tertiary Institutions': The Minister of Works and Housing, Mr Babatunde Fashola, has said the President Muhammadu Buhari-led administration is committed to bridging infrastructure gaps in tertiary institutions and boosting investments in the education sector.

Fashola spoke during the handover of new constructed/rehabilitated car parks and internal roads at Yaba College of Technology (YABATECH), Lagos.

The project was part of the Federal Government's Intervention of Internal Roads for tertiary institutions.

The Minister, who was represented by the Federal Controller of Works in Lagos State, Mr Umar Bakare, said: "The gap of our infrastructural needs is steadily being bridged by a gradual process of repairs, renewal and construction on major highways and now, it has reached the schools.

"It is undebatable that quality of education will be impacted by the quality of infrastructure and the learning environment..."

**PREMIUMTIMESNG.COM TUESDAY DECEMBER 20<sup>TH</sup> 2022 -** Reps Urge FG To Include Anti-Corruption In Primary, Secondary School Curricula: The House of Representatives has asked the federal government to review primary and secondary school curricula to integrate anti-corruption awareness courses and programmes.

This resolution followed a motion moved by the Speaker, Femi Gbajabiamila (APC, Lagos), Aisha Dukku (APC, Gombe) and two others during plenary.

Moving the motion on behalf of others, Mrs Dukku said anti-corruption fights by successive governments have not been able to address the scourge of corruption.

She stated that the situation demands urgent and drastic steps to end corruption in the country.

"The increase of young people who are growing up in environments where casual

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## ...Education in the Media

subversions of rules and law through acts of private and public corruption has become the norm.

"One reason the fight against corruption has not achieved the desired objectives in the country is the absence of a deliberate national strategy to engage citizens from the early stages of their lives to identify, challenge and defeat corrupt practices wherever they may exist or manifest," she said.

**THISDAY NEWSPAPER WEDNESDAY DECEMBER 21<sup>ST</sup> 2022** - JAMB Announces Registration Date for 2023 UTME: The Joint Admissions and Matriculation Board (JAMB) has announced that it would commence registration for the 2023 Unified Tertiary Matriculation Examination (UTME) from Saturday, 14th January, to Tuesday, 14th February 2023.

The Board, at the end of its Management meeting held recently, 20th December 2022, made the announcement when it rolled out some major dates for its activities in 2023.

This, however, does not include registration for Direct Entry (DE) application documents as the DE registration would commence from Monday, 20th February to Thursday, 20th April 2022, a statement by spokesperson of JAMB, Dr Fabian Benjamin, said.

The Board also fixed Thursday, 16th March 2023, for the conduct of its optional mock UTME.

Candidates are to note that they would be required to pay the sum of N1, 000 service charge for CBT centers for the conduct of mock examination at the point of registration to prevent a situation where they would indicate interest to sit the mock-UTME leading the various centres to commit human and material resources only for them to stay away on the day of the examination.

With the new arrangement, candidates indicate their interest by paying for the mock at the point of UTME registration, therefore, precluding the centres from incurring any loss whether candidates turn up or not.

Also, the Board, after considering its other commitments, has fixed Saturday, 29th April, 2023, for the conduct of the 2023 UTME, which is expected to end on Monday, 12th May 2023.

JAMB advised all candidates who desire to

register for the 2023 UTME to immediately embark on the creation of their respective profiles (generation of profile code) ahead of the formal commencement of the registration exercise to avoid being caught up in any ensuing bottleneck. **Also available in GUARDIAN NEWSPAPER WEDNESDAY DECEMBER 21<sup>ST</sup> 2022, VANGUARD NEWSPAPER WEDNESDAY DECEMBER 21<sup>ST</sup> 2022, NATIONAL ACCORD NEWSPAPER.COM WEDNESDAY DECEMBER 21<sup>ST</sup> 2022, CHANNELSTV.COM WEDNESDAY DECEMBER 21<sup>ST</sup> 2022, DAILY TRUST NEWSPAPER WEDNESDAY DECEMBER 21<sup>ST</sup> 2022, BLUEPRINT NEWSPAPER WEDNESDAY DECEMBER 21<sup>ST</sup> 2022, DAILY SUN NEWSPAPER WEDNESDAY DECEMBER 21<sup>ST</sup> 2022 and NEW TELEGRAPH WEDNESDAY DECEMBER 21<sup>ST</sup> 2022.**

**VANGUARD NEWSPAPER WEDNESDAY DECEMBER 21<sup>ST</sup> 2022** - FG Orders Polytechnics, Others To Stop Awarding Degrees: The Federal Government has directed polytechnics, monotronics and other allied institutions to stop awarding degrees.

This order was conveyed in a circular, marked TEB/PRO/E/12/Vol.11/132 dated December 1, 2022, by the National Board for Technical Education, directed to heads of the affected institutions.

A copy of the document signed by the Board's Director, Polytechnic Programmes Department, Ogoh Ngbede, was obtained by our correspondent on Tuesday.

Ngbede, in the circular, expressed the Federal Ministry of Education's dismay at the increasing number of tertiary institutions in the country offering programmes for which they were not originally designed.

He however said the government has given the affected institutions four years to graduate the last set of students already admitted for such programmes.

**TRIBUNE NEWSPAPER THURSDAY DECEMBER 22<sup>ND</sup> 2022** - Why Validity Of UTME Result Can't Be Extended — JAMB Registrar: Registrar of the Joint Admissions and Matriculation Board (JAMB), Professor Is-haq Oloyede, has stated the reasons why the validity of the result of the Unified Tertiary Matriculation Examination (UTME) conducted by the Board cannot be

extended to two or three years as being canvassed by people in some quarters.

At least, about 1.5 million candidates register annually to sit for the placement test as prerequisite for securing administration into universities and other tertiary institutions in Nigeria.

However, out of this figure, only slightly over 500,000 candidates are able to secure admissions annually in the available tertiary institutions.

The development has prompted some stakeholders, including lawmakers in the National Assembly, to canvass the extension of the validity of the UTME result to one or two years.

This, according to the Executive Director of Education Rights Initiative (ERI), Dr Joseph Udah, would enable the candidates with good result to use it for admission the following year after a failed attempt to gain admission in the current year.

Oloyede, however, made clarification on this while delivering a lecture entitled: 'The Imperative of JAMB in Tertiary Education in Nigeria' at the 13th Gbagura Day celebration held in Abeokuta, Ogun State.

He dismissed claim that the Board is an examination body, explaining that JAMB can admit candidates in conjunction with tertiary institutions without examination while citing the Direct Entry admission option through which candidates gain admissions through JAMB without taking any placement examination.

He disclosed that the multiple admissions given to candidates by different institutions were one of the reasons for the establishment of JAMB.

"The establishment of the Board became necessary as the multiple admissions denied other students the opportunity to study their desired courses. It was also in a bid to achieve a national spread where every candidate who meets the requirements is offered admission that brought JAMB into being in 1977.

"The Unified Tertiary Matriculation Examination (UTME) is a 'one- chance' examination as you cannot bank (extend validity) on an examination that does not reflect the overall ability of the candidate. This implies that the result can only be used for the purpose for which the examination is written," he said.

**TRIBUNE NEWSPAPER THURSDAY DECEMBER 22<sup>ND</sup> 2022** - NBTE Grants Full



## ...Education in the Media

**Accreditation To Four Oyschst Courses:** The accreditation visit of the National Board For Technical Education (NBTE) to Oyo State College Of Health Science and Technology in October 2022 has yielded fruitful result with the accreditation of four of its academic programmes to sustain and consolidate the high academic standard of the College.

This disclosure was contained in a statement in Ibadan on behalf of the College's Acting Provost, Mrs Oluyemisi Oyewo by the College Public Relations Officer, Mr Sola Samuel Ojewole.

According to the statement, the National Board For Technical Education (NBTE) granted full accreditation of five (5) years each to the following programmes: National Diploma, Dental Nursing, National Diploma,

Dental Therapy.

Others are National Diploma, Health Information Management and National Diploma, Nutrition and Dietetics.

The NBTE accreditation followed the satisfactory fulfillment of the requirements of the Board for the various programmes.

### LEADERSHIP NEWSPAPER FRIDAY DECEMBER 23<sup>RD</sup> 2022 - 7 UniAbuja Researchers Win N1bn Grants:

Seven researchers from the University of Abuja (UniAbuja) have won a total of N1billion grants following publications in first-class journals across the world.

The Vice-Chancellor of the University, Professor Abdulrasheed Na'allah, disclosed this in Abuja recently during the University's

Authors and Researchers' Recognition and Award Ceremony, organised by its Centre For Sponsored Projects (CSP).

LEADERSHIP reports that five out of the seven winners were under the category of Gold, which means each researcher got a minimum of N10million, while one is for silver and another bronze.

Presenting medals to the Academics, the Vice Chancellor said the 2022 grant was more than what the university's researchers got last year.

He charged leaders of research to stand up and share their experience with other friends, while reiterating that Nigeria cannot develop without investing in research.

## EXAMINOTRICKS



**PILOT NEWSPAPER MONDAY DECEMBER 19TH 2022 - Kogi Poly Expels 14 For Exam Misconduct, Withdraws 185 For Poor Academic Performance:** The academic Board of Kogi State Polytechnic, Lokoja has approved the withdrawal of 185

students from various schools and departments for poor academic performance in the second semester of the 2021/2022 academic session.

This was part of far reaching decisions at the 13th emergency meeting of the

Board held recently in Lokoja.

The Board led by its Chairman, Dr. Salisu Ogbo Usman approved the reports of the Results Verification Committee led by the Deputy Rector, Dr. Kehinde Felix

## AL-ANSAR UNIVERSITY LAUDS JAMB DEPLOYMENT OF CAPS, IBASS

The leadership of Al - Ansar University, Maiduguri, Borno State, has commended the Joint Admissions and Matriculation Board (JAMB), for its massive deployment of technology in its operational processes, which have, invariably, added value to the nation's education sector.

The Vice Chancellor of the University gave this commendation when he paid a courtesy visit to the Board's Maiduguri Zonal Office on Tuesday, 20th December, 2022.

The Vice-Chancellor, who was represented by the Registrar of the University, Mallam Bukar Usman, lauded Prof. Is-haq Oloyede-led management for the various innovations he had midwived in the Board, especially in terms of the automation of the nation's admission

process through its landmark Central Admissions Processing System (CAPS).

According to him, CAPS could be described as one of the best innovations that had happened to the admission process as it had simplified and sanitised the process, as well as ensuring integrity, fairness, equity in the placement of suitably-qualified candidates into the nation's tertiary institutions.

The Vice Chancellor also commended the digitisation of the Board's communication channels through the facilities of its Integrated Brochure And Syllabus System (IBASS) and CAPS, noting that these instruments would enhance communication among the Board, Regulatory Agencies and the Institutions, among others.

On the issue of examination malpractice, the Don said, the Board's war against

examination malpractice has recorded tremendous successes courtesy of technology vis-a-vis biometric verification, CCTV cameras, coupled with the electronic deployment of its examinations. He advocated the adoption of same in the University's examination administration as well as synergy between the Board and the University with a view to enhancing teaching and research.

In his remarks, the Ag. Director, Maiduguri Zonal Office, Mr. Ahmed Jungudo, on behalf of the Board, expressed appreciation to the delegation for the visit. He commended the institution for positively identifying with the Board in its quest to redefine the administration of large-scale examination in the country.

# MAINTENANCE CULTURE: A PANACEA FOR SUSTAINABLE ORGANISATIONAL DEVELOPMENT - JUNGUDO

The Ag. Director, Maiduguri Zonal Office of the Joint Admissions and Matriculation Board (JAMB), Mr. Ahmed Jungudo, has described maintenance culture as the panacea for sustainable organisational development. Mr. Jungudo made this call during a one-day workshop organised for members of staff of the Zonal Office on maintenance of the Board's infrastructural facilities towards sustaining the Board's organisational development as well as improving its efficiency through prudent management of available human and material resources.

Addressing the participants, the Ag. Director said, "You have to ensure consistent maintenance of all the Board's items in your care and eschew wastage in its entirety for increased productivity, effectiveness and prompt service delivery

as their proper maintenance makes for optimal organisational development."

Mr Jungudo further stated that maintaining the Board's resources, as well as putting them into proper use would not only be of benefit to the Board but also impact positively on the personal lives of members of staff of the Board.

Furthermore, he pointed out that many of the cases of destruction to government property, particularly those occasioned by fire outbreaks, were traceable to "lack of maintenance culture, unwholesome practices and nonchalant attitude of some government staff."

Mr. Jungudo also disclosed that the Board's property included human and materials resources. According to him, "Human resources are the personnel of the Board with technical know-how to operate the material resources. They require constant feeding, shelter, good

health money and other welfare packages to function properly.

"Material resources, on the other hand, which is the main focus of this workshop include fixed and moveable items. Fixed Items are the Board's office buildings and other unmovable materials, that are stationed at a particular place while movable items are electrical appliances, vehicles, furniture, among others, that could be easily moved or replaced."

In their reactions, the participants expressed appreciation to the Management, particularly the Registrar, Prof. Is-haq Oloyede, for facilitating the workshop and commended the Ag. Director, Maiduguri Zonal Office for his resourcefulness.

## MAGASHI UPDATES EDUCATION COMMISSIONER ON PROGRAMME OF ACTIVITIES

Ahead of the upcoming 2023 UTME/DE registration, the Katsina State Coordinator of the Joint Admissions and Matriculation Board (JAMB), Mr. Nasiru Magashi, has updated the Honourable Commissioner for Education in the State, Prof. Badamasi Charanchi, on all the Board's exercises slated for 2023.

Mr. Magashi intimated the Hon. Commissioner with some vital pieces of information on the Board's processes during his courtesy visit to the State Ministry of Education on Tuesday, 20th December, 2022.

According to him, UTME registration commences on 14th January, 2023, and closes on 14th February, 2023. Direct Entry registration begins on 20th February, and ends on 20th April, 2023.

Mr. Magashi also disclosed that prospective candidates had been advised to generate their profile codes beforehand to avoid last-minute rush.

"It should be noted that the first step in the registration process is to acquire a personal mobile number after which candidates would proceed to obtain the mandatory National Identification Number (NIN) from the National Identity Management Commission (NIMC)," he added.

He also urged candidates to keep their SIM card safe after registration as future correspondences with the Board up to the printing of admission letters would be through the SIM number.

"To generate their profile codes, candidates are expected to send NIN (one space) then their NIN number (eleven digits number) by text to 55019 or 66019 from their personal GSM number. A profile code of ten characters will be received on the same phone number. Candidates are to note that the GSM number used is automatically tied to their respective names, as such, a number can only be used by one

candidate. To retrieve a lost profile code, all a candidate needs to do is to send "RESEND" to 55019 or 66019 through the same phone number he/she had used to generate the code."

The State Coordinator also disclosed that the Board had also fixed Thursday, 16th March, 2023, for the conduct of its optional mock-UTME and Saturday, 29th April, 2023, for the conduct of the 2023 UTME, which is expected to end on Monday, 12th May, 2023. He advised candidates to make sure that their data with NIMC is correct in every respect so as to avoid unnecessary data correction after registration.

In his response, the Hon. Commissioner thanked the State Coordinator for the visit and promised to use his good office to bring the disseminated information to the attention of the general public.



# TRAINING AS A VERITABLE STRATEGY FOR BOOSTING STAFF MORALE

By Johnson Adebisi

For any organisation aspiring to achieve its operational goals, boost staff productivity and ensure industrial harmony, the issue of human capacity development cannot be relegated to the backburner.

With the pervasive influence of technology in all facets of human endeavours, the workforce of any organisation, including that of the Joint Admissions and Matriculation Board (JAMB), needs to evolve exponentially to keep up with emerging trends. Therefore, the recent moves by the Board to embark on the training and retraining of its workforce for capacity building, enhanced performance and increased productivity should be highly commended.

Truth be told, the Board, as a proactive organisation, has never been found wanting as far as manpower training is concerned. This is owing to the fact that the Board had always ensured that its staff received requisite training, at home and abroad, for optimal performance.

It is, therefore, against this backdrop that the recent decision of the Board to send its Drivers to the Federal Ministry of Works and Housing, Mechanical/Electrical Engineering

Training School, Abeokuta, Ogun State, to undergo refresher training should be situated. The Drivers would receive instructions in such fields as Auto-Tech., Computer, Entrepreneurship, English Language, Mathematics, Financial Regulations, Science and Calculation, Technical Drawing, Basic Management as well as Store Management.

The training would not only boost their professional competence but would also equip them with vital psychological competences and interpersonal skills that would help them make informed decisions, solve problems, think critically and creatively, communicate effectively, build healthy relationships, and cope with and manage their lives even after leaving the services of the Board.

Remarkably, this training would also facilitate the eventual lateral conversion of those Chief Motor Driver-Mechanics on CONRAISS 06, to the Works Superintendent Cadre (Mechanic) on CONRAISS 07. To qualify for this training programme, a Chief Motor Driver-Mechanic must possess a Trade Test Certificate Grade 1, issued by the Federal Ministry of Labour and Productivity and must have spent at least two years on the substantive grade.

This training programme would no doubt

boost the morale of the Drivers as well as improve their productivity and enhance their career progression. Consequently, a Chief Motor Driver-Mechanic on CONRAISS 06, who has reached the bar, can now aspire to the highest level of the new Cadre, which is CONRAISS 12.

In view of the attendant benefits to these officers of the Board, the Management is urged to extend this type of training to hardworking and qualified Clerical Staff of the Board, who are also in dire need of career advancement. This step is only one of the many transformations in the operational imperatives of the Board initiated and driven by the Prof. Is-haq Oloyede-led Management to boost staff morale, improve staff welfare and most importantly, to empower and prepare staff of the Board for life after retirement. In conclusion, the adoption of training as a strategy to boost staff morale is a welcome development and is highly commendable. The Management is, therefore, urged to expand the scope of this programme to other equally-deserving and hardworking staff of the Board in view of the benefits that would, undoubtedly, accrue to JAMB and its workforce.

## OATH INDUCTS 66 INTO HEALTH AND INFORMATION MANAGEMENT

In line with the tradition of the Health Sciences, the Obafemi Awolowo University Teaching Hospital, Ile-Ife, on Friday, 16th December, 2022, held her 4th Oath-taking and Induction Ceremony for fresh inductees into the Health and Information Management profession.

The ceremony, which was held at the Obafemi Awolowo University Teaching Hospital Complex, Ile-Ife, featured 66 fresh graduates being inducted into the Health and Information Management

profession.

In his remarks, the Ag. Head of the School of Health and Information Management of the University, Mr. Omokanye Akingbola Sunday, congratulated the inductees on the successful completion of their studies. He praised the set as a unique one in the sense that it was the first set in the history of the institution to achieve 95% graduation rate as well as being the first to receive their induction certificates and licenses the same day. In his goodwill message, the Registrar,

Joint Admissions and Matriculation Board (JAMB), Prof. Is-haq Oloyede, who was represented by the Osun State Coordinator, Mr. Babatunde Jacob, heartily congratulated the Management of the University on yet another landmark achievement. He charged the inductees to always deploy their expertise in the service of the nation.

The highlight of the event was the presentation of awards to deserving inductees by the Osun State Coordinator.

# JAMB DIGITISED COMMUNICATION PLATFORMS TAKE EFFECT 1ST JANUARY, 2023

**B**arring any unforeseen circumstances, the Joint Admissions and Matriculation Board (JAMB) will, by 1st January, 2023, operationalise its newly-unveiled paperless communication platforms through the instrumentality of the Central Admissions Processing System (CAPS) and the Integrated Brochure and Syllabus System (IBASS).

In a statement made available to JAMB Bulletin, the Board stated that having conducted a series of training seminars for officials of Regulatory Agencies and Tertiary Institutions across the six geopolitical zones of the country, all is now set for full digitised communication

to kick off on 1st January, 2023.

The import of this announcement is that from 1st January, 2023, the Board would not receive any paper communication from any Regulatory Agency or Tertiary Institution, especially on admission-related issues, accreditation and available programmes/courses, among others.

It would be recalled that as part of its sensitisation drive prior to the formal commencement of the policy, trainings were conducted simultaneously across the country for all the key players and critical stakeholders on the rudiments, workings and anticipated challenges of the platforms.

The paperless communication platforms are the initiatives of the the Prof. Is-haq Oloyede-led Board to improve service delivery, productivity and efficiency among the Board, Institutions and Regulatory Agencies through the removal of bottlenecks and prolonged delays in taking critical decisions in addition to tracking communications and archiving records of such communications.

It is expected that the launch of the paperless communication regime will, among others, enhance communication among the over 890 institutions in the country, JAMB and all the Regulatory Agencies as well as foster institutional synergies.

## JAMB FIXES DATES FOR 2023 MAJOR ACTIVITIES

**T**he Joint Admissions and Matriculation Board (JAMB) has, at the end of its management meeting held on Tuesday, 20th December, 2022, rolled out some major dates for its activities in 2023.

Consequently, the Board has approved the commencement of registration for the 2023 Unified Tertiary Matriculation Examination (UTME) from Saturday, 14th January to Tuesday, 14th February, 2023. This, however, does not include registration for Direct Entry (DE) application documents as the DE registration would commence from Monday, 20th February to Thursday, 20th

April, 2023.

The Board also fixed Thursday, 16th March, 2023, for the conduct of its optional mock-UTME.

Candidates are to note that they would be required to pay the sum of N1000 for the mock examination at the point of registration so as to prevent a situation where candidates would indicate their interest to sit the mock-UTME leading the various centres to commit human and material resources only for them to stay away on the day of the examination. With the new arrangement, candidates indicate their interest by paying for the mock at the point of UTME registration,

therefore, precluding the centres from incurring any loss whether candidates turn up or not.

Also, the Board, after considering its other commitments, fixed Saturday, 29th April, 2023, for the conduct of the 2023 UTME, which is expected to end on Monday, 12th May, 2023.

The Board advises all candidates, who desire to register for the 2023 UTME to immediately embark on the creation of their respective profiles ahead of the formal commencement of the registration exercise to avoid being caught up in any ensuing bottleneck.



The Director, General Service, Mr Salim Galadanchi (middle) representing the Registrar of JAMB, Prof. Is-haq Oloyede with other functionaries of JAMB at the wedding of the two daughters of Alh. Garba Koko (5th left) in Kebbi.



Father of the Brides, Alh. Garba Koko of the General Service Department, JAMB.





## FEW FACTS ABOUT JAMB

- ✿ The Joint Admissions and Matriculation Board (JAMB) was established for the general control of the conduct of matriculation examinations for admissions into all universities, polytechnics, monotechnics, colleges of education and ( recently added) Innovation Enterprise Institutes (IEIs).
- ✿ Section 5 (2) of the ACT establishing the Board provided as stated: For the avoidance of doubt, the Board shall be responsible for determining matriculation requirements and conducting examinations leading to undergraduate admissions and also for admissions to National Diploma and the Nigerian Certificate in Education courses, but shall not be responsible for examinations or any other selective process for postgraduate courses and any other courses offered by the tertiary institutions. In the implementation of this section, there is always a synergy with the National Universities Commission (NUC), the National Board for Technical Education (NBTE) and the National Commission for Colleges of Education (NCCE) with the endorsement of the National Council on Education (NCE).
- ✿ In exercising this power, the Board is always guided by admission guidelines approved by the Policy Meeting under the Chairmanship of the Hon. Minister of Education with all Heads of Tertiary Institutions and other stakeholders in attendance.
- ✿ Since the inception of the Interim Joint Matriculation Board Examination (IJMBE), JAMB appoints moderators for all its questions as well as the grading of candidates scores. It has always done this without failing to still accommodate 'HSC' within the current 6-3-3-4 system. The National Council on Education (NCE) guidelines for the Joint Universities Preliminary Examinations Board (JUPEB) also endorsed the practice for JUPEB.
- ✿ The Joint Admissions and Matriculation Board shall continue to operate within its laws.

*Contd From Pg 1*

### ...Scan the JAMB QR Code Before Commencing the 2023 Registration Process

Alternatively, they can also visit <https://www.jamb.gov.ng>, select Quick Link and then IBASS to access the e-brochure and syllabuses. The QR code is

also on the JAMB Android Mobile App (JAMB IBASS) from the Google PlayStore. Candidates are to ensure that they do the needful to enable them make the right

decisions while filling their application documents.



# JOINT ADMISSIONS AND MATRICULATION BOARD

National Headquarters Complex, Suleja Road, Bwari, P.M.B. 189, Garki, Abuja, Nigeria.

Tel: 08123658955, 08166335513 <http://www.jamb.gov.ng>, [www.jamb.org.ng](http://www.jamb.org.ng)

**PROF. IS-HAQ OLANREWAJU OLOYEDE**, OFR, FNAL  
Registrar/Chief Executive



## OFFICE OF THE REGISTRAR

No: 2022ff06

14th November, 2022

### **ADVISORY FOR REGISTRARS OF TERTIARY INSTITUTIONS ON THE OPERATIONS OF THE CENTRAL ADMISSIONS PROCESSING SYSTEM (CAPS) AS A COMMUNICATION PLATFORM**

This advisory is to guide all Registrars of Institutions on how to use the communication module on the Central Admissions Processing System (CAPS). The communication module was designed to enhance communication and information sharing between the Board and Registrars Institutions. Kindly follow the steps below to access and use the system:-

#### **1. Website**

1.1 Go to [www.jamb.gov.ng](http://www.jamb.gov.ng), then click on "CAPS(Institution)" menu.

#### **2. Login Screen**

##### **2.1 How To Login**

- a. Enter Username
- b. Enter Password
- c. Click on the Login button to login.
- d. The username and password will be provided by JAMB upon request of your details.

#### **3. Institution Registrar Dashboard**

3.1 The Registrar's dashboard is made up of the following:-

- a. Total Candidates (Candidates who choose your institution as first choice)
- b. Total Quota (Available admission's quota for your institution)
- c. Total Quota Used (Quota used for admission)
- d. Quota Balance (Available quota for admissions)

#### **4. Messaging**

4.1. The messaging module allows the Registrars of institutions to compose/send as well as receive messages to the following users:-

- a. JAMB Registrar
- b. Director, Admissions (JAMB)
- c. The Desk Officer of the institution in JAMB

4.2. The Registrars of Institutions can view all the sent and received messages.

4.3. The Registrars of institutions can also view attachments to mails, if any.

#### **5. Reports**

The Registrar of an institution can view the following reports on CAPS:-

##### **5.1 Candidates by Admission Status**

This report allows you to view all candidates within your institution by Admission

*Contd in Pg 10*



status. The following admission status are available on CAPS;

- Not Admitted
- Proposed
- Recommended
- Approved
- Accepted

## 5.2 Candidates List by Programme

This report allows you to view candidates in your institution by programmes.

## 5.3 Advanced Candidate List

This report allows you to view candidates within your institution by a combination of two or more criteria, such as;

- Programme
- State of origin
- Local Government of origin
- Gender
- UTME score

**Mohammed A. Babaji**

Director, Admissions

*For: Registrar*

# JOINT ADMISSIONS AND MATRICULATION BOARD

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**PROF. IS-HAQ OLANREWAJU OLOYEDE**, OFR, FNAL  
Registrar/Chief Executive



## OFFICE OF THE REGISTRAR

No: 2022ff07

14th November, 2022

The IBASS complementary platform described in this document has been created for stakeholders including Regulatory Bodies, Institution heads and Directors of Admission, JAMB Registrar and JAMB Administrators. The platform aims to automate the request, review, approval and publishing process for new Programs and Institutions.

A single, simple automated platform provides benefits including increased productivity, improve Audit readiness, decrease in errors, and an improved standardized overall process.

## **ADVISORY ON MANAGING PROGRAMMES AND INSTITUTIONS FOR REGULATORY BODIES**

### **PROCEDURE FOR ADDING NEW INSTITUTIONS**

1. The Regulatory Body Admin logs into the system and uses the New Institution form to upload a new Institution.
2. The form will prompt for the entry of all relevant institution details as well as approval/accreditation attachments.
3. Programmes offered at the new institution may also be uploaded during the creation process.
4. All new Institutions uploaded will automatically be forwarded to the JAMB Administrative team to review and publish into the system.

### **PROCEDURE FOR ADDING NEW OR DELISTING PROGRAMMES**

1. For existing institutions, the Regulatory Body Admin would sign into the system, search for an Institution and use the corresponding New Programme form to upload a new Programme.
2. All new Programme uploads must be accompanied with a scan of the Letter or Approval.
3. Additionally, existing Programmes can be delisted from this system. This process also requires an Approval document to be submitted along with the request.
4. All Programme changes including new Programmes and delisting would be automatically forwarded to the JAMB Administrative team to review and publish.

*Contd in Pg 13*

- Regulatory users are also able to approve Programme Delist requests from Institutions under regulation. The Institution would select a Programme for delisting and the request is automatically forwarded to the Regulator for approval. The Regulator would login and under a list of Pending Approvals would review an individual request and provide necessary approval. A request may also be declined, in which case the regulatory user is prompted for an explanation, which is included in the feedback to the Institution.

## **PROCEDURE FOR MANAGING OTHER REGULATORY USER ACCOUNTS**

- The Regulatory Body Admin logs into the system and reviews the list of Regulatory Body users within its purview. E.g. NBTE admin can only view other NBTE users. The Regulatory user with administrative privileges is able to create a new user account and restrict to certain Institution categories as required.
- This process takes immediate effect and the newly created user is able to log into the system. Newly created users are STRONGLY advised to change their password immediately upon first login.

## **PROCEDURE FOR USING INTERNAL MAIL COMMUNICATION TOOL**

- The Regulatory Body Admin logs into the system and selects the Mail menu which displays the Inbox, showing new and existing messages.
- The user selects the Compose Message form and indicates the recipients which include the following options:
- All Institutions under regulation
  - Specific Institution(s)
  - JAMB
- The user completes the intended message and may also include an attachment.
- The message is immediately sent to the chosen recipients who are also notified of the new communication.

## **ADVISORY ON MANAGING PROGRAMMES FOR TERTIARY INSTITUTIONS**

### **PROCEDURE FOR ADDING NEW PROGRAMMES**

- All New Programmes are uploaded by the Regulatory Body on behalf on the Institution.
- The relevant teams from the Institution would provide all Programme details and additional information to their Regulator, and in turn the Regulatory user would proceed to upload the Programme details and approval letter attachment into the system.
- Once the new Programme details are submitted, it is automatically forwarded to the JAMB Administrative team to review and publish into the system.

### **PROCEDURE FOR UPDATING ADMISSION REQUIREMENTS**

- The DAP user profile logs into the system to view all existing Programmes in their Institution and affiliated Institutions.

2. A Programme from the list is selected for modification. The DE Requirements, UTME Requirements or UTME Subjects may be edited and an additional note may be included to provide further clarity. All changes must be accompanied by an attachment showing the approval by the Institution's Senate/Governing Board.
3. The changes will be forwarded to the head of the institution (VC, Provost, Head, Rector) for Approval.
4. Once approved it will be forwarded to the JAMB Administrative team for final review and publishing.

## PROCEDURE FOR DELISTING AN EXISTING PROGRAMME

1. The DAP user profile logs into the system and selects a specific Programme for delisting. All Delist requests must be accompanied by an attachment showing the approval by the Institution's Senate/Governing Board.
2. The request is automatically forwarded to the head of the institution (VC, Provost, Head, Rector) for Approval.
3. Once approved it will be forwarded to the relevant Regulatory Body (NUC or NCCE or NBTE) for review and approval. The request may also be declined in case there is an error and the Regulatory user is prompted to provide a reason for declining the request.
4. If Approved by the Regulatory body the request is automatically forwarded to JAMB Administrative team for publishing (Programme is removed from the system).

## PROCEDURE FOR MANAGING INSTITUTION USER ACCOUNTS

1. The Institution head user logs into the system and reviews the list of users in the Institution. The list is strictly limited to the current Institution and no Institution can view or interact with users from another Institution. The user with administrative privileges is able to create a new user account and configure the rights and privileges as required.
2. This process takes immediate effect and the newly created user is able to log into the system. Newly created users are STRONGLY advised to change their password immediately upon first login.

## PROCEDURE FOR USING INTERNAL MAIL COMMUNICATION TOOL

1. The Institution user logs into the system and selects the Mail menu which displays the Inbox, showing new and existing messages.
2. The user selects the Compose Message form and indicates the recipients which may include fellow users from the same Institution, their Regulating Body or JAMB.
3. The user completes the intended message and may also include an attachment.
4. The message is immediately sent to the chosen recipients who are also notified of the new communication.

## **ADVISORY ON REVIEWING NEW PROGRAMMES AND INSTITUTIONS FOR JAMB REGISTRAR**

### **PROCEDURE FOR REVIEWING NEW PROGRAMMES AND INSTITUTION**

1. All New Programmes are uploaded by the Regulatory Body on behalf on the Institution.
2. The JAMB Registrar logs into the system to view a list of pending reviews and requests of new Institutions and Programmes. Each request from the Regulatory Bodies may be reviewed individually and subsequently enabled for Publishing.
3. Once this action is complete the JAMB Administrative team would publish the requested update or changes into the system.

### **PROCEDURE FOR APPROVING ADMISSION REQUIREMENTS CHANGES**

1. The JAMB Registrar logs into the system to view a list of pending Programme Admission Requirement changes that need approval.
2. Once an Admission Requirement Change is reviewed it may be enabled for Publishing.
3. Once this action is complete, the JAMB Administrative team would publish the requested update or changes into the system.

### **PROCEDURE FOR MANAGING SYSTEM USERS**

1. The JAMB Registrar logs into the system and reviews the list of users in the system. The list is unrestricted and includes users across JAMB, all Institutions and all Regulatory bodies. The Registrar has administrative privileges to create a new user account in any category and configure the rights and privileges as required.
2. This process takes immediate effect and the newly created user is able to log into the system. Newly created users are STRONGLY advised to change their password immediately upon first login.

### **PROCEDURE FOR USING INTERNAL MAIL COMMUNICATION TOOL**

1. The JAMB Registrar logs into the system and selects the Mail menu which displays the Inbox, showing new and existing messages.
2. The user selects the Compose Message form and indicates the recipients which include the following options:
  - a. All System Users
  - b. Specific Users
  - c. All Institutions
  - d. Specific Institution(s)
  - e. Regulators
  - f. JAMB Administrative Team
3. The user completes the intended message and may also include an attachment.
4. The message is immediately sent to the chosen recipients who are also notified of the new communication.

## **ADVISORY ON PUBLISHING NEW PROGRAMMES AND INSTITUTIONS FOR JAMB ADMINISTRATORS**

### **PROCEDURE FOR PUBLISHING NEW PROGRAMMES AND INSTITUTION**

1. JAMB Admin user logs into the system to view all New Programmes and Institutions that have been enabled for Publishing by the Registrar.
2. The JAMB Admin user may finalize the process by publishing the new information, which automatically reflects across the system.
3. Once this action is complete the initiating party (Regulatory body) is automatically notified.

### **PROCEDURE FOR PUBLISHING ADMISSION REQUIREMENTS CHANGES**

1. The JAMB Admin user logs into the system to view a list of new Programme Admission Requirement changes that have been approved and enabled for publishing.
2. The change request is published and automatically reflects across the system.

### **PROCEDURE FOR MANAGING SYSTEM USERS**

1. The JAMB Admin user logs into the system and reviews the list of users in the system. The list is unrestricted and includes users across all Institutions and all Regulatory bodies. The JAMB Admin may have administrative privileges to create a new user account in any category and configure the rights and privileges as required.
2. This process takes immediate effect and the newly created user is able to log into the system. Newly created users are STRONGLY advised to change their password immediately upon first login.

### **PROCEDURE FOR USING INTERNAL MAIL COMMUNICATION TOOL**









3. The JAMB Admin user logs into the system and selects the Mail menu which displays the Inbox, showing new and existing messages.
4. The user selects the Compose Message form and indicates the recipients which include the following options:
  - a. All System Users
  - b. Specific Users
  - c. All Institutions
  - d. Specific Institution(s)
  - e. Regulators
  - f. Other JAMB Administrative Team members
  - g. Registrar
5. The user completes the intended message and may also include an attachment.
6. The message is immediately sent to the chosen recipients who are also notified of the new communication.

# JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

## ADVISORY ON PROCEDURE FOR PROCESSING OF INDEMNITY FORMS FOR AFFILIATED INSTITUTIONS

**Please find below an updated procedure for processing of indemnity forms for affiliated institutions**

-  Candidate goes to any JAMB office to complete his/her application and submit the form after completion online.
-  The candidate prints the completed application carrying the indemnity and submits the physical form to the Head of the affiliated institution for signature.
-  The Head of Affiliated-Institution proposes the candidate online to the Mother-Institution.
-  The Mother-Institution (wherever it is based) logs into the JAMB portal and recommends (or rejects) the candidate to JAMB State office (wherever the affiliated Institution is based) for approval processing.
-  The affiliated institution logs into JAMB portal, views recommended candidate(s) and submits the indemnified physical form of only recommended candidates by mother-institution to the State Coordinator of JAMB for upload of physical forms (forms of candidates not recommended online by mother-institution cannot be uploaded). **No submission by proxy.**
-  The physical form of recommended candidate(s) is/are uploaded from the State affiliated-institution JAMB Office to the Headquarters and made available on the efacility platform for processing.
-  If the application is approved/rejected, the candidate (and the two institutions can view it) is notified through his/her email.
-  The candidate can thereafter print his/her admission letter and access other services online from his/her profile.

SIGNED

**MANAGEMENT**








**JOINT ADMISSIONS AND MATRICULATION BOARD**

# JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

## ADVISORY ON PROCEDURE FOR PROCESSING OF (DEGREE) ADMISSION AFFILIATED-INSTITUTIONS

**Please find below an updated procedure for processing of admission for affiliated institutions:**

-  Head of the affiliated-institution logs into JAMB (CAPS) portal and download candidates for a particular programme;
-  The Head of the Affiliated-Institution (wherever it is based) logs into JAMB (CAPS) portal and set admissions criteria for every programme such as minimum scores for UTME, post UTME, aggregate, catchment and ELDS;
-  The Head of the affiliated institution proposes the qualified candidates for each programme on CAPS and it goes to the Head of the mother-institution;
-  The Head of the Mother-Institution (wherever it is based) logs into the JAMB (CAPS) portal and recommends the candidate to the Registrar of JAMB (or representative) for approval or decline the proposal with a reason for the rejection;
-  The Registrar of JAMB (or representative) approves the recommendation(s) from the Head of the Mother-Institution or decline the recommendation with a reason for the rejection;
-  If the recommendation is approved, the candidate is notified through his/her email and SMS to either accept or reject the offer of admission. The two institutions can log in and view the status of the recommended candidates;
-  If the candidate accepts the offer of admission, he/she can thereafter print his/her admission letter and access other services online from his/her profile.

**NOTE:** The Head of Affiliated-Institution has access to **VIEW ONLY** all recommendations by the Head of Mother-Institution

SIGNED








**MANAGEMENT**

**JOINT ADMISSIONS AND MATRICULATION BOARD**

# JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

## ADVISORY ON PROCEDURE FOR INTERNAL TRANSFER OF CANDIDATES FROM ONE PROGRAMME TO ANOTHER ON CAPS

-  The Head of Affiliated-Institution proposes to candidate on CAPS to move him/her to another programme;
-  Candidate accepts or rejects the proposal;
-  If the candidate accepts, his/her records moves to the new programme and the Head of the Affiliated-Institution proposes the candidate in the new programme to the Head of the Mother-Institution.
-  The Head of the Mother-Institution recommends the candidate(s) to the Registrar of JAMB for approval;
-  The Registrar of JAMB (or representative) approves the recommendation(s) from the Head of the Mother-Institution or decline the recommendation with a reason for the rejection;
-  If the recommendation is approved, the candidate is notified through his/her email and SMS to either accept or reject the offer of admission. The two institutions can log in and view the status of the recommended candidates;
-  If the candidate accepts the offer of admission, he/she can thereafter print his/her admission letter and access other services online from his/her profile

**NOTE:** The Head of Affiliated-Institution has access to **VIEW ONLY** all recommendations by the Head of Mother-Institution

SIGNED

**MANAGEMENT**

**JOINT ADMISSIONS AND MATRICULATION BOARD**

# JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

## ADVISORY ON EXTENDING THE SCOPE OF SERVICE FOR CBT CENTRES

Following persistent requests from CBT centres, the Board has approved that some services hitherto, restricted to JAMB Offices, be extended to other approved CBT centres.

2. These services being extended to the CBT centres are registrations for:
  - (i) **Part-time**
  - (ii) **NOUN**
  - (iii) **Sandwich**
  - (iv) **Distance Learning**
3. The following steps are to be followed by each centre while attending to these category of candidates:
  - a. First create a Profile for the candidate (note that profile creation is free);
  - b. Login to the Candidate's Profile on e-Facility;
  - c. Expand the "Other Registrations" Tab and select the appropriate registration for the candidate;
  - d. Follow the prompts to make the payment of N3,500 application fees online using the candidate's ATM card (do not collect any candidate's card details, let the candidate be the one to enter his/her card details);
  - e. After payment, the centre will proceed to register the candidate on the Registration App platform and print out the Registration Slip.
  - f. For DE candidates of 2017 onwards, after registration, only the Registration Slip is to be given to them as the candidate's registration information goes straight to CAPS;
  - g. For candidates of year 2016 and before, after registration, the centre is expected to give them both the Registration Slip and an Indemnity Form;
  - h. The service charge for this type of registration is N700 only and payable directly to the centre.
4. Do not write down or copy any vital data of the candidates such as card details, profile code, password etc.
5. Recall that like the UTME/DE, the template is to be uploaded while candidates are to go away with the original (hard copy) template.
6. CBT centres shall abide by the rules as severe sanctions would be meted out to infractors.

**SIGNED**

**MANAGEMENT**

**JOINT ADMISSIONS AND MATRICULATION BOARD**



# JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

## ADVISORY TO INSTITUTIONS ON HOW TO HANDLE THE CONDONEMENT OF UNDISCLOSED ILLEGAL INSTITUTIONAL ADMISSIONS (CUIIA) (ADMISSIONS CONDUCTED OUTSIDE CAPS 2017-2020)

The Board introduced the **Central Admissions Processing System (CAPS)** in 2017 as the transparent platform for all admissions. Regrettably, some of the institutions continued to admit some, indeed large number of candidates (undisclosed to JAMB), thereby jeopardizing the interest of such candidates admitted through under-the table deals.

Recent events made the candidates protest the disadvantages of such non-disclosure and lack of formal recognition of their degrees. Such Institutions are now being compelled by necessity to confess their past deeds of undisclosed admission.

This Advisory is to guide the affected institutions on how the candidates can be rescued:

- i. The institutions should first and foremost declare the number of candidates admitted outside CAPS by sending a formal letter of confession and disclosure (LCD) to the Registrar of JAMB.
- ii. The letter of confession and disclosure should have the list of candidates attached. A copy of the letter and the list of candidates should be sent to JAMB state office where the institution is located. The list and total number of affected candidates for each year of admission should be clearly specified with the Programme (i.e Course of Study).
- iii. If the Board upon receiving the letter (and after due scrutiny and investigations) grants approval, the institution shall be contacted within 2 weeks of acknowledged receipt of the LCD.
- iv. The portal is then opened for the Institution to upload the list of candidates already submitted.
- v. The letter of approval from JAMB to the institution and the uploaded list shall contain the following:
  - the academic year for which the retroactive approval is granted;
  - total number of candidates, and
  - the period of grace (**not exceeding 60 days**) within which the affected candidates must complete the process of **Condonement of Undisclosed Illegal Institutional Admission (CUIIA)**. Only the candidates declared by the institutions are to visit JAMB office and complete the appropriate form online after paying the prescribed fee (i.e) the application fee of N4,000 only is paid by those without JAMB Registration number for the year and N5,000 penalty paid by every candidate involved.
- vi. The records of the candidates shall then be made available on CAPS after they have completed the online process.
- vii. The Admission Officer of the Institution shall retroactively propose formally the candidates to the Head of Institution who in turn shall recommend the candidates within the specified time.
- viii. The JAMB Desk officer too, shall retroactively approve the candidates on CAPS within the original list submitted by the institution. After approval, the previously illegal students will be able to print their JAMB admission letters from e-facility on JAMB Portal.
- ix. It should be noted that the admission letter would henceforth carry the date of the retroactive approval and not backdated to protect the Board's integrity of the data it might have provided before the condonement. The admission letter would also be named "**Retroactive Letter of Admission**" to reflect the correct history of the admission.
- x. Please **NOTE** that only candidates on the list declared by the institutions shall be attended to at the JAMB office. The Board shall not extend the period of grace granted to each institution. Any candidate that does not complete the process within the allotted (maximum two months) grace - period loses the remedial opportunity.

SIGNED

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# ATTENTION!!!

**Serialisation of guidelines for the 2022 admissions exercise continues.**

**Second series.**

## CESSATION OF ILLEGAL/IRREGULAR ADMISSIONS

- 🌐 All applications of admissions to **First Degree, National Diploma, National Innovation Diploma and the Nigeria Certificate in Education into Full-Time, Distance Learning, Part-Time, Outreach, Sandwich, etc.**, must be processed **ONLY** through the Joint Admissions and Matriculation Board (JAMB).
- 🌐 No Institution should advertise or sell “application forms” for admissions into the programmes. Institutions should advertise candidates to apply to them through Joint Admissions and Matriculation Board (JAMB). Duplication of application forms is **NOT** allowed.
- 🌐 Joint Admissions and Matriculation Board (JAMB) and the three (3) Regulatory Agencies (National Universities Commission (NUC), National Board for Technical Education (NBTE) and National Commission for Colleges of Education (NCCE) will ensure that all Tertiary Institutions comply with this policy directive. Other Professional Regulatory Agencies will also play a role in sanitizing the process.
- 🌐 The duration of all Non-Full Time Studies must be maintained as approved by the Regulatory Agencies. This is generally not less than one hundred and fifty percent (150%) of the equivalence of Full Time.

### ADVERTORIALS

- 🌐 Institutions that desire to place advertisement can do so with the requirement that candidates who sat for the current **UTME** (or **DE** candidates) should change to their institutions as First (1st) Choice rather than requesting the candidates to purchase another application form or apply. This is to prevent the issue of double registration which is a violation of the mandate of JAMB.
- 🌐 It should be reiterated that no Institution should advertise or sell “application forms” for admissions into the programmes listed above. Institutions should advise candidates to apply to them through Joint Admissions and Matriculation Board (JAMB). Duplication of application forms is **NOT** allowed.