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JAMB UNVEILS DIGITISED PLATFORM FOR TERTIARY INSTITUTIONS, REGULATORY AGENCIES

...Lists Benefits, Deadlines for Analogue Communications



The four Chief Executives of NUC, JAMB, NCCE and NBTE with the Desk managers of NUC, NCCE and NBTE and some directors of the four agencies in a group photograph.

The Joint Admissions and Matriculation Board (JAMB) has unveiled an improved digital platform for instantaneous communication among the nation's tertiary institutions and their regulatory agencies.

The Board formally unveiled the automated platform on Monday, 14th November, 2022, at a virtual meeting hosted from its National Headquarters, Bwari, Abuja.

The Registrar, Prof. Is-haq Oloyede, in his remarks at the launch said the Board would migrate completely to its digitized communication channels from 1st January, 2023, stating that this would ensure the full transition from a paper communication system to a paperless regime.

"The Board has decided to roll out another innovation

which would result in the automation of accreditation and general administration matters among JAMB, Regulatory Agencies and Institutions

"Having been able to automate the applications of over two million students, we have now put our heads together to streamline what we are doing on admission and accreditation matters," he said.

According to the Registrar, from the first day of January, 2023, the Board would not receive any paper communication from any regulatory agency or institution. He stated that with over 890 institutions in the country, JAMB and all the regulatory agencies should adopt a state-of-the-art communication strategy to take critical real-time decisions on admission-related issues for candidates, accreditation and available programmes (courses), among other issues.

The Registrar, while listing the enormous advances of the new regime, said, "The platform would reduce delays in the

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2023 UTME: JAMB SENSITISES SECONDARY SCHOOLS IN MAKURDI

Ahead of the upcoming 2023 UTME Registration exercise, the Benue State Office of the Joint Admissions and Matriculation Board (JAMB) has organised an advocacy programme for senior secondary schools in Makurdi, Benue State.

The advocacy programme was organised to sensitise prospective 2023 UTME candidates on the requirements for the 2023 Unified Tertiary Matriculation Examination (UTME)/Direct Entry (DE) registration. The participants were drawn from St. Dominic High School; Vaatia College; Mount Saint Gabriel Secondary School; Government College, Makurdi; Lady Victoria Academy, Makurdi;

International Secondary School; Government Model School; St. Joseph Secondary School, Nyiman; Padoppas Harmony Secondary School and Jewel Model School, Makurdi.

Anchoring the programme, the Benue State Coordinator, Dr. Titus Lemut, emphasized the importance of the National Identification Number (NIN) in UTME registration. He, therefore, urged prospective candidates to obtain their NIN with the National Identification Management Commission (NIMC) beforehand, stressing that NIN is germane to registering their candidature with the Board.

Speaking further, Dr. Lemut explained the

procedure for generating profile codes, which according to him is another important step that must not be handled with levity. To generate a profile code, he stated that it is paramount but not compulsory for each candidate to obtain their personal functional GSM SIM card, rather than relying on that of their parents or siblings.

The State Coordinator also emphasised the need for the candidates to read the Integrated Brochure and Syllabus System (IBASS) for their choice of institutions and programmes (courses) while stressing the importance of having the right subject combination for each course. According

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...JAMB Unveils Digitised Platform for Tertiary Institutions, Regulatory Agencies

conduct of the Board's critical operations, increase efficiency, track communications and archive records of such communications. To achieve this, the Board's Integrated Brochure and Syllabus System (IBASS) has been upgraded to also serve as a communication channel between the Board on one hand and each of the Regulatory Agencies (NUC, NCCE and NBTE) and every tertiary Institution in Nigeria on the other hand."

The formal launch of the communication

channel had in attendance the Heads of Regulatory Agencies namely: the Executive Secretaries of the National Universities Commission NUC, Prof Abubakar Adamu Rasheed; National Board for Technical Education (NBTE), Prof Idris Muhammad Bugaje; National Commission for Colleges of Education (NCCE), Prof. Paulinus Chijioke Okwelle and some selected media top echelons.

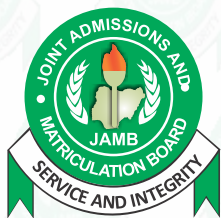
Attending the meeting via zoom were the Heads of Institutions comprising Vice-Chancellors, Provosts and Rectors, the

Registrars of the tertiary institutions and the admission officers. The meeting was held in two batches on the same day for the institutions in the Northern and Southern states of the country respectively.

The participants were taken through practical demonstrations on the workings of the platforms by the duo of the Board's Director of Admissions, Mr. Muhammed Babaji Ahmed, and the IT Consultant, Mr. Damilola Bamiro.

PICTURES FROM THE MEETING ON AUTOMATION OF COMMUNICATION PLATFORMS





JOINT ADMISSIONS AND MATRICULATION BOARD

REPORT OF INFLOW AND OUTFLOW FOR THE PERIOD NOVEMBER 12 - NOVEMBER 18 2022

FINANCIAL INFLOW

S/N	DESCRIPTION	AMOUNT(N)
1	E-facilities/Sales	262,723,288.87
2	PRC Service Charge	56,898.75
3	Consultancy Services	4,078,661.25
	TOTAL	266,858,848.87
The sum of N36,341,263.50 was deducted as auto-deduction into CRF during the week.		

FINANCIAL OUTFLOW

S/N	DESCRIPTION	PURPOSE	AMOUNT(N)
1	Staff Claims	Various	8,247,859.15
2	Federal Inland Revenue Service	Taxes	12,902,163.46
3	FCT-IRS	Taxes	681,707.88
4	Lagos-IRS	Taxes	52,631.58
5	Sensitive Material	Sensitive	8,400,800.00
6	Tomeb Travels and Tours Ltd	Flight Tickets	3,360,000.00
7	Hammer General Ventures Ltd	Publicity	7,081,422.00
8	Remita	Financial charges	21,091.50
	TOTAL		40,747,675.57

JAMB CELEBRATES STAFF BORN NOVEMBER 21ST – NOVEMBER 27TH 2022

21ST NOVEMBER

Onyilokwu Terry Ategba

22ND NOVEMBER

Danladi Audi Sabongari
Abiodun Ogunbamigbegbin
Blessing Ada Okafor

23RD NOVEMBER

Eunice Ada Okposio
Sulaiman Dikko Ismail
Rahab Abigail Ishaku
Friday Effiong Eyibio

24TH NOVEMBER

Veronica Ayuba

Jamila Ismail Abdullahi
Christiana Yetunde Lokoyi
Ruth Tamuno Taribo
Christiana Salamat A. Aliyu
Judith Mimini Zibima
Christy Theman
Zuhra Mustapha Khalil

25TH NOVEMBER

Abiodun Alabi
Emmanuel Benedict Idu
Amaka Anthonia Okonkwo
Ayodele Abiodun Dio
Stanley Oguchi Nlemoha

Khadijah Sulayman
Oluwadamilare Omololu Soyinka

26TH NOVEMBER

Andrew Onalo Onakpa
Halima Isiaq Abdulkareem
Yakubu Itopa Sule
Stephen Agaba Odoh
Aishat Omolabake Ahmed
Emmanuel Abiodun Egbebi
Aliyu Ahmed Bahago

27TH NOVEMBER

Ojo Andrew Aseso

Happy Birthday





EDUCATION IN THE MEDIA

PUNCH NEWSPAPER SUNDAY NOVEMBER 6TH 2022 - JAMB To Digitize Communications Jan: The Joint Admissions and Matriculation Board has said it would digitize all its communications from January 1, 2023.

Speaking to journalists in Lagos, JAMB Registrar, Prof. Is-haq Oloyede, explained that this would ensure the full transition from a paper communication system to a paperless regime.

"This will reduce delays in the conduct of the Board's critical operations, increase efficiency, track communication and archive records.

"The Board's Integrated Brochure and Syllabus System will be upgraded to also serve as a communication channel between the Board, Regulatory Agencies and Institutions.

GUARDIAN NEWSPAPER MONDAY NOVEMBER 7TH 2022 - Only CBT Centres With Laptops To Conduct UTME Forthwith, Says JAMB: Joint Admissions and Matriculation Board (JAMB) has said only Computer Based Test Centres (CBTs) with laptops would henceforth be accredited to conduct the Unified Tertiary Matriculation Examination (UTME).

JAMB Registrar, Prof. Is-haq Oloyede, who addressed journalists in Lagos, explained that the new guideline was to address incessant power failure during the test.

He stated that existing centres with desktop computers could continue, provided they installed Uninterruptible Power Supply (UPS) during the test.

Oloyede said: "Power has been disrupting the examination and to address this, we are not going to register any centre using desktop computers. Every new CBT centre must have laptops before they would be accredited."

He hinted that 2023 UTME candidates would pay N1000 to CBT centres instead

of N700 due to the increase in the cost of diesel and other facilities, while those sitting for mock examination would also pay an extra N1, 000. **Also available in NATION NEWSPAPER MONDAY NOVEMBER 7TH 2022.**

SUN NEWSPAPER MONDAY NOVEMBER 7TH 2022 - ASUU Strike Won't Stop Sale Of UTME Forms In 2023: The Joint Admissions and Matriculation Board (JAMB) would not stop the sales of admission forms for prospective students for the 2023/24 academic session because of the crisis caused by the suspended eight months industrial action by Academic Staff Union of Universities (ASUU).

Responding on the call by some stakeholders that the Board would halt the sale of registration forms to allow public universities get over the backlog of admissions they are contending with, the JAMB Registrar said: "The recent strike affected mainly public universities and even some did not join. Universities like the Osun State University, the Lagos State University, and the Kwara State University did not join, we should not hold such institutions back.

"Some universities are already merging admission exercises, some are running two sessions in parallel manner. We have also advised admission seekers to find out if their choices of schools would be able to meet their expectations. As we talk, some private universities have concluded admission exercises for 2022/23 session and getting ready for the next batch of students," he said.

BLUEPRINT NEWSPAPER THURSDAY NOVEMBER 10TH 2022 - SERVICOM Expresses Worry of Leakages in NECO Exams via Websites, Others: The Service Compact with all Nigerians (SERVICOM) has identified leakage of examinations

through websites as a major reason for poor performance in the National Examinations Council (NECO) across the country.

The National Coordinator SERVICOM, Mrs. Nnenna Akajemeli, made the observation during her presentation of the SERVICOM Compliance Evaluation (SCE) report to the Registrar and Management of NECO, at the agency's headquarters in Minna, Niger state.

According to Akajemeli, the exercise was conducted in 16 states of the Federation and the Federal Capital Territory (FCT) Abuja.

She said the mystery shopping conducted by the evaluators and the feedback received from the general public revealed that there are websites where students subscribed for NECO examination before the examination takes place.

She also identified occasional shortage of examination materials such as question papers which she said had affected the smooth administration of examination and could lead to malpractice during the exercise.

Further speaking of other weaknesses to leakages, Akajemeli said, poor logistic arrangements could give a negative vibe, as examination papers were either transported by commercial motorcycles or private cars.

"Some supervisors were seen conveying sensitive materials to different centres using public transport such as motorbikes and tricycles. This exposes them to danger and leads to late arrival of question papers to the centres," she said.

LEADERSHIP NEWSPAPER FRIDAY NOVEMBER 11TH 2022 - TETFund Reviews Clamour For 3% Education Tax Rate: Tertiary Education Trust Fund (TETFund) has reiterated its call for the

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...Education in the Media

upward review of the education tax rate to three per cent.

TETFund Executive Secretary, Sonny Echono made the call recently in Port Harcourt, while speaking at the 2022 joint interactive forum organized by the Fund and the Federal Inland Revenue Service (FIRS).

Echono, who was represented by the Director, Strategy, Planning and Development, Irene Erivwo said the need to boost education tax collection for the purpose of advancing tertiary education in Nigeria, is further underscored by recent successes recorded in its various intervention projects and programmes in beneficiary institutions.

NEW TELEGRAPH NEWSPAPER FRIDAY NOVEMBER 11TH 2022 – NUC Issues Operational License To University Of Ilesa: The National Universities Commission (NUC) has issued a letter of recognition/license to the University of Ilesa, formerly, Osun State College of Education, Ilesa, to begin academic operations as a full-fledged university

with focus on agriculture and agribusiness, mining technology, building and medical sciences.

Executive Secretary of NUC, Prof Abubakar Rasheed, presented the license in Abuja, to Governor Gboyega Oyetola, who was accompanied by a former governor of the state, Chief Bisi Akande, Speaker of the Osun House of Assembly, Timothy Owoeye and former Minister of Health, Prof Isaac Adewole.

The NUC boss commended the governor for compensating the state for opting out of the joint-ownership of Ladoke Akintola University of Technology (LAUTECH), with a new university, saying: "This is a well-thought plan. Thank you for trying to give back to the community what the community has given to you." **Also available on GUARDIAN NEWSPAPER FRIDAY NOVEMBER 11TH 2022, TRIBUNE NEWSPAPER FRIDAY NOVEMBER 11TH 2022, SUN NEWSPAPER FRIDAY NOVEMBER 11TH 2022.**

<https://thenationonlineng.net/the-buhari-at-jamb-by-femi-adesina> FRIDAY

NOVEMBER 11, 2022 The 'Buhari' at JAMB, by Femi Adesina- The media adviser to Mr President, Mr Femi Adesina said, "Whenever I see a paragon, champion of transparency and accountability, I remember Muhammadu Buhari, retired military officer and gentleman, President of the Federal Republic of Nigeria, and Commander-in-Chief of the Armed Forces.

But we are not talking about Muhammadu Buhari today. Rather, our object is a man who is like him, in terms of frugality, financial accountability and transparency. Step forward, Professor Ishaq Olarewaju Oloyede, Registrar/Chief Executive of the Joint Admissions and Matriculation Board (JAMB)...

I have watched the admissions organization since 2016 when Oloyede was appointed, and I've seen things that baffle me, that make me wonder whether they make them like this anymore. I had thought that after people like Buhari, the breed had vanished, evaporated."

PRODUCTIVITY, FOCUS, PROFESSIONALISM, KEYS TO ACHIEVING ORGANISATIONAL GOALS - PROF. OLOYEDE

The Registrar of the Joint Admissions and Matriculation Board (JAMB), Prof. Is-haq Oloyede, has stated that consolidating on the Board's legacy of productivity, professionalism and being focused have been keys to achieving the Board's organisational goals.

The Registrar made the statement when he paid a working visit to the soon-to-be-commissioned JAMB International Talent Resort Centre, Gbongan, Osun State.

While touring the facility, Prof. Oloyede described the facility as a pivotal project, stressing that the magnitude of the investment committed to the Centre points to the Board's understanding of the imperative of reaching out to every nook and crannies of the country as a veritable means of realising federal government's vision for education which is aimed at not leaving anyone behind.

"This vision could only be achieved through eschewing those traits that do not reflect the values that JAMB represents, while maintaining our drive for maximum productivity through result-oriented infrastructural expansion and commendable implementation of our core mandates."

"Peculiarities of candidates from rural and urban settlements must be factored in while planning for every stage of the Board's operational processes. As such, this strategically-located centre would stem the flow of the youths to urban centres simply to access the Board's services," he said.

Speaking further, the Registrar restated the Board's commitment to nurturing a culture of excellence in large-scale assessment and fostering transparent admission procedures, which according to him, would go a long way in facilitating

the nation's developmental aspirations.

In his admonition to the members of staff, the Registrar charged them to be unwavering in their dedication to duty and loyalty to the Board. He also enjoined them to contribute their quotas to the development of their host community, particularly in the areas of excellent service delivery, charging them to positively impact people's lives around them, citing several instances where professionalism, kindness and a sense of duty to their community, had engendered humongous rewards to people many years after taking those actions. He, therefore, implored them to continue to put in their best so as to take the Board to greater heights.

In his entourage were the Ag. Zonal Director, Ibadan Zonal Office, Mrs. Olajumoke Adeleke, and the Osun State Coordinator, Mr. Babatunde Jacob.



JAMB INTERNATIONAL TALENT RESORT CENTRE TO BE COMMISSIONED SOON - JAMB REGISTRAR

The Registrar of the Joint Admissions and Matriculation Board (JAMB), Prof. Is-haq Oloyede, has disclosed that the Board's International Talent Resort Centre (IRC), Gbongan, Osun State, would be commissioned soon.

The Registrar dropped this hint when he paid an unscheduled visit to the Centre on Wednesday, 16th November, 2022.

Impressed by the ongoing work and the state-of-the-art facilities at the site, the Registrar said the commissioning of the Centre would take place very soon.

The foundation-laying ceremony of the Centre was performed on 14th July, 2021, by the Executive Governor, State of Osun,

Mr. Adegboyega Oyetola.

The first phase of the four-phase Centre of excellence, when completed, would house an office complex and a 500-seater mega CBT centre. The Centre would also feature a world-class research facility in a serene environment conceived to provide a veritable platform for the Board's research and intellectual engagements.

The Registrar, who was accompanied by the Board's Ag. Zonal Director, Ibadan, Mrs. Olajumoke Adeleke, the Osun State Coordinator, Mr. Babatunde Jacob, and the Officer in charge of the Centre, Alhaji Bur'hanudeen Sanusi Issa, stressed the importance of ensuring that the facility

and its equipment are well utilized.

Prof. Oloyede enjoined members of staff of the Centre to be security conscious at all times. He also advised them to integrate themselves into the local community while reiterating the commitment of his administration to further improve on staff welfare.

In his remarks, Mr. Babatunde Jacob, commended the Registrar for always prioritising staff welfare and the fatherly manner with which he relates with the staff. He assured the public and the Board that the staff would reciprocate by being diligent at their duty posts as well as being good ambassadors of the Board in serving the public.

JAMB DISTRIBUTES READING TEXTS TO PUBLIC SCHOOLS IN AKWA IBOM STATE

The Joint Admissions and Matriculation Board (JAMB), in line with its Corporate Social Responsibility (CSR) initiative, has donated a total of nine thousand three hundred and eighty-five (9,385) copies of reading texts to public secondary schools in Akwa Ibom State.

Handing the reading texts over to the Director, State Secondary Education Board, Ms. Nse Ekpo, the Akwa Ibom

State Coordinator, Mrs. Grace Olima-Williams, stated that the Board had taken the initiative to encourage public secondary school students in the State to cultivate the habit of reading so as to broaden their knowledge as well as develop their communication skills.

In her response, Ms. Ekpo expressed gratitude to the Board, particularly the Registrar, Prof. Is-haq Oloyede, for his kind gesture while pledging judicious

distribution of the texts to the intended beneficiaries.



L-R: Ms Nse Ekpo, Assistant Director, EDS, Ministry of Education, Uyo (3rd from the left); Mrs Grace Olima-Williams, Akwa Ibom State Coordinator (2nd from the left) and some staff of JAMB State office Akwa Ibom.

JIGAWA STATE OFFICE TRAINS STAFF ON SERVICE DELIVERY

Determined to improve staff performance and effective service delivery, the Jigawa State Coordinator, Mr. Bello

M. Hausawa, has organised a training programme for the members of staff of the State Office on performance improvement through attitudinal change. The in-house training was held on Wednesday, 16th November, 2022, at the

State Office, Dutse.

The State Coordinator in his address to the training, stated that the exercise would go a long way towards improving the attitude of staff and their performance at their duty posts and positively project the image of the Board.

According to him, hard work, dedication and commitment to duty are the bedrocks of development in any organisation and

urged staff to imbibe the right attitude to improve inter personal relationship, and foster teamwork.

The Coordinator listed negative attitudes to include, but not limited to, insubordination, suspicion, pessimism, corruption, and other unwholesome practices. He charged the staff to stay away from vices that could negatively impact the good name of the Board.

...2023 UTME: JAMB Sensitises Secondary Schools in Makurdi

to him, a wrong subject combination might deny them admission offers.

The Principal of Makurdi International Secondary School, Mr. Basil Dike, while

speaking on behalf of other secondary schools at the event expressed appreciation to the Management of the Board for organising such an enriching

programme noting that the sensitisation would remove all sorts of phobias and bottlenecks associated with registering and taking the UTME.

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FEW FACTS ABOUT JAMB

- The Joint Admissions and Matriculation Board (JAMB) was established for the general control of the conduct of matriculation examinations for admissions into all universities, polytechnics, monotechnics, colleges of education and (recently added) Innovation Enterprise Institutes (IEIs).
- Section 5 (2) of the ACT establishing the Board provided as stated: For the avoidance of doubt, the Board shall be responsible for determining matriculation requirements and conducting examinations leading to undergraduate admissions and also for admissions to National Diploma and the Nigerian Certificate in Education courses, but shall not be responsible for examinations or any other selective process for postgraduate courses and any other courses offered by the tertiary institutions. In the implementation of this section, there is always a synergy with the National Universities Commission (NUC), the National Board for Technical Education (NBTE) and the National Commission for Colleges of Education (NCCE) with the endorsement of the National Council on Education (NCE).
- In exercising this power, the Board is always guided by admission guidelines approved by the Policy Meeting under the Chairmanship of the Hon. Minister of Education with all Heads of Tertiary Institutions and other stakeholders in attendance.
- Since the inception of the Interim Joint Matriculation Board Examination (IJMBE), JAMB appoints moderators for all its questions as well as the grading of candidates scores. It has always done this without failing to still accommodate 'HSC' within the current 6-3-3-4 system. The National Council on Education (NCE) guidelines for the Joint Universities Preliminary Examinations Board (JUPEB) also endorsed the practice for JUPEB.
- The Joint Admissions and Matriculation Board shall continue to operate within its laws.











JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

ADVISORY ON PROCEDURE FOR PROCESSING OF INDEMNITY FORMS FOR AFFILIATED INSTITUTIONS

Please find below an updated procedure for processing of indemnity forms for affiliated institutions

-  Candidate goes to any JAMB office to complete his/her application and submit the form after completion online.
-  The candidate prints the completed application carrying the indemnity and submits the physical form to the Head of the affiliated institution for signature.
-  The Head of Affiliated-Institution proposes the candidate online to the Mother-Institution.
-  The Mother-Institution (wherever it is based) logs into the JAMB portal and recommends (or rejects) the candidate to JAMB State office (wherever the affiliated Institution is based) for approval processing.
-  The affiliated institution logs into JAMB portal, views recommended candidate(s) and submits the indemnified physical form of only recommended candidates by mother-institution to the State Coordinator of JAMB for upload of physical forms (forms of candidates not recommended online by mother-institution cannot be uploaded). **No submission by proxy.**
-  The physical form of recommended candidate(s) is/are uploaded from the State affiliated-institution JAMB Office to the Headquarters and made available on the efacility platform for processing.
-  If the application is approved/rejected, the candidate (and the two institutions can view it) is notified through his/her email.
-  The candidate can thereafter print his/her admission letter and access other services online from his/her profile.

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MANAGEMENT








JOINT ADMISSIONS AND MATRICULATION BOARD

JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

ADVISORY ON PROCEDURE FOR PROCESSING OF (DEGREE) ADMISSION AFFILIATED-INSTITUTIONS

Please find below an updated procedure for processing of admission for affiliated institutions:

-  Head of the affiliated-institution logs into JAMB (CAPS) portal and download candidates for a particular programme;
-  The Head of the Affiliated-Institution (wherever it is based) logs into JAMB (CAPS) portal and set admissions criteria for every programme such as minimum scores for UTME, post UTME, aggregate, catchment and ELDS;
-  The Head of the affiliated institution proposes the qualified candidates for each programme on CAPS and it goes to the Head of the mother-institution;
-  The Head of the Mother-Institution (wherever it is based) logs into the JAMB (CAPS) portal and recommends the candidate to the Registrar of JAMB (or representative) for approval or decline the proposal with a reason for the rejection;
-  The Registrar of JAMB (or representative) approves the recommendation(s) from the Head of the Mother-Institution or decline the recommendation with a reason for the rejection;
-  If the recommendation is approved, the candidate is notified through his/her email and SMS to either accept or reject the offer of admission. The two institutions can log in and view the status of the recommended candidates;
-  If the candidate accepts the offer of admission, he/she can thereafter print his/her admission letter and access other services online from his/her profile.

NOTE: The Head of Affiliated-Institution has access to **VIEW ONLY** all recommendations by the Head of Mother-Institution

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JOINT ADMISSIONS AND MATRICULATION BOARD



JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

ADVISORY ON PROCEDURE FOR INTERNAL TRANSFER OF CANDIDATES FROM ONE PROGRAMME TO ANOTHER ON CAPS

-  The Head of Affiliated-Institution proposes to candidate on CAPS to move him/her to another programme;
-  Candidate accepts or rejects the proposal;
-  If the candidate accepts, his/her records moves to the new programme and the Head of the Affiliated-Institution proposes the candidate in the new programme to the Head of the Mother-Institution.
-  The Head of the Mother-Institution recommends the candidate(s) to the Registrar of JAMB for approval;
-  The Registrar of JAMB (or representative) approves the recommendation(s) from the Head of the Mother-Institution or decline the recommendation with a reason for the rejection;
-  If the recommendation is approved, the candidate is notified through his/her email and SMS to either accept or reject the offer of admission. The two institutions can log in and view the status of the recommended candidates;
-  If the candidate accepts the offer of admission, he/she can thereafter print his/her admission letter and access other services online from his/her profile

NOTE: The Head of Affiliated-Institution has access to **VIEW ONLY** all recommendations by the Head of Mother-Institution

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MANAGEMENT

JOINT ADMISSIONS AND MATRICULATION BOARD

JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

ADVISORY ON EXTENDING THE SCOPE OF SERVICE FOR CBT CENTRES

Following persistent requests from CBT centres, the Board has approved that some services hitherto, restricted to JAMB Offices, be extended to other approved CBT centres.

2. These services being extended to the CBT centres are registrations for:
 - (i) **Part-time**
 - (ii) **NOUN**
 - (iii) **Sandwich**
 - (iv) **Distance Learning**
3. The following steps are to be followed by each centre while attending to these category of candidates:
 - a. First create a Profile for the candidate (note that profile creation is free);
 - b. Login to the Candidate's Profile on e-Facility;
 - c. Expand the "Other Registrations" Tab and select the appropriate registration for the candidate;
 - d. Follow the prompts to make the payment of N3,500 application fees online using the candidate's ATM card (do not collect any candidate's card details, let the candidate be the one to enter his/her card details);
 - e. After payment, the centre will proceed to register the candidate on the Registration App platform and print out the Registration Slip.
 - f. For DE candidates of 2017 onwards, after registration, only the Registration Slip is to be given to them as the candidate's registration information goes straight to CAPS;
 - g. For candidates of year 2016 and before, after registration, the centre is expected to give them both the Registration Slip and an Indemnity Form;
 - h. The service charge for this type of registration is N700 only and payable directly to the centre.
4. Do not write down or copy any vital data of the candidates such as card details, profile code, password etc.
5. Recall that like the UTME/DE, the template is to be uploaded while candidates are to go away with the original (hard copy) template.
6. CBT centres shall abide by the rules as severe sanctions would be meted out to infractors.

SIGNED

MANAGEMENT

JOINT ADMISSIONS AND MATRICULATION BOARD



JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

ADVISORY TO INSTITUTIONS ON HOW TO HANDLE THE CONDONEMENT OF UNDISCLOSED ILLEGAL INSTITUTIONAL ADMISSIONS (CUIIA) (ADMISSIONS CONDUCTED OUTSIDE CAPS 2017-2020)

The Board introduced the **Central Admissions Processing System (CAPS)** in 2017 as the transparent platform for all admissions. Regrettably, some of the institutions continued to admit some, indeed large number of candidates (undisclosed to JAMB), thereby jeopardizing the interest of such candidates admitted through under-the table deals.

Recent events made the candidates protest the disadvantages of such non-disclosure and lack of formal recognition of their degrees. Such Institutions are now being compelled by necessity to confess their past deeds of undisclosed admission.

This Advisory is to guide the affected institutions on how the candidates can be rescued:

- i. The institutions should first and foremost declare the number of candidates admitted outside CAPS by sending a formal letter of confession and disclosure (LCD) to the Registrar of JAMB.
- ii. The letter of confession and disclosure should have the list of candidates attached. A copy of the letter and the list of candidates should be sent to JAMB state office where the institution is located. The list and total number of affected candidates for each year of admission should be clearly specified with the Programme (i.e Course of Study).
- iii. If the Board upon receiving the letter (and after due scrutiny and investigations) grants approval, the institution shall be contacted within 2 weeks of acknowledged receipt of the LCD.
- iv. The portal is then opened for the Institution to upload the list of candidates already submitted.
- v. The letter of approval from JAMB to the institution and the uploaded list shall contain the following:
 - the academic year for which the retroactive approval is granted;
 - total number of candidates, and
 - the period of grace (**not exceeding 60 days**) within which the affected candidates must complete the process of **Condonement of Undisclosed Illegal Institutional Admission (CUIIA)**. Only the candidates declared by the institutions are to visit JAMB office and complete the appropriate form online after paying the prescribed fee (i.e) the application fee of N4,000 only is paid by those without JAMB Registration number for the year and N5,000 penalty paid by every candidate involved.
- vi. The records of the candidates shall then be made available on CAPS after they have completed the online process.
- vii. The Admission Officer of the Institution shall retroactively propose formally the candidates to the Head of Institution who in turn shall recommend the candidates within the specified time.
- viii. The JAMB Desk officer too, shall retroactively approve the candidates on CAPS within the original list submitted by the institution. After approval, the previously illegal students will be able to print their JAMB admission letters from e-facility on JAMB Portal.
- ix. It should be noted that the admission letter would henceforth carry the date of the retroactive approval and not backdated to protect the Board's integrity of the data it might have provided before the condonement. The admission letter would also be named **"Retroactive Letter of Admission"** to reflect the correct history of the admission.
- x. Please **NOTE** that only candidates on the list declared by the institutions shall be attended to at the JAMB office. The Board shall not extend the period of grace granted to each institution. Any candidate that does not complete the process within the allotted (maximum two months) grace - period loses the remedial opportunity.

SIGNED

MANAGEMENT

JOINT ADMISSIONS AND MATRICULATION BOARD

ATTENTION!!!

Serialisation of guidelines for the 2022 admissions exercise continues.

Second series.

CESSATION OF ILLEGAL/IRREGULAR ADMISSIONS

- 🌐 All applications of admissions to **First Degree, National Diploma, National Innovation Diploma and the Nigeria Certificate in Education into Full-Time, Distance Learning, Part-Time, Outreach, Sandwich, etc.**, must be processed **ONLY** through the Joint Admissions and Matriculation Board (JAMB).
- 🌐 No Institution should advertise or sell “application forms” for admissions into the programmes. Institutions should advertise candidates to apply to them through Joint Admissions and Matriculation Board (JAMB). Duplication of application forms is **NOT** allowed.
- 🌐 Joint Admissions and Matriculation Board (JAMB) and the three (3) Regulatory Agencies (National Universities Commission (NUC), National Board for Technical Education (NBTE) and National Commission for Colleges of Education (NCCE) will ensure that all Tertiary Institutions comply with this policy directive. Other Professional Regulatory Agencies will also play a role in sanitizing the process.
- 🌐 The duration of all Non-Full Time Studies must be maintained as approved by the Regulatory Agencies. This is generally not less than one hundred and fifty percent (150%) of the equivalence of Full Time.

ADVERTORIALS

- 🌐 Institutions that desire to place advertisement can do so with the requirement that candidates who sat for the current **UTME** (or **DE** candidates) should change to their institutions as First (1st) Choice rather than requesting the candidates to purchase another application form or apply. This is to prevent the issue of double registration which is a violation of the mandate of JAMB.
- 🌐 It should be reiterated that no Institution should advertise or sell “application forms” for admissions into the programmes listed above. Institutions should advise candidates to apply to them through Joint Admissions and Matriculation Board (JAMB). Duplication of application forms is **NOT** allowed.