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# DIGITISED COMMUNICATION: JAMB IMPLEMENTS JANUARY 1ST CUTOFF DATE

...Say Some Institutions Still Send Hardcopies of Correspondence



The newly-unveiled Integrated Brochure and Syllabus System (IBASS) digitised platform by the Joint Admissions and Matriculation Board (JAMB) for the nation's tertiary institutions and regulatory agencies in the education sector has taken effect.

It would be recalled that the Board, at a virtual meeting hosted from its National Headquarters, Abuja, on Monday, 14th November, 2022, had introduced a new digitised communication platform through which all communications

relating to programmes/courses offered by the nation's institutions would be received.

The meeting, which was held in two batches on the same day for both Northern and Southern tertiary institutions and the three regulatory bodies: the National Universities Commission (NUC), the National Commission for Colleges of Education (NCCE) and the National Board for Technical Education (NBTE) with some vice Chancellors, Rectors and Provosts in attendance, underscored the need for a transition from analogue to digitised communication.

It is to be noted that the attendees comprising Heads of Tertiary Institutions in the country, had at the end of the meeting requested that seminars should be organised on a zonal basis to enlighten stakeholders on the use of both IBASS and

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## PROF. OLOYEDE A WELFARIST, ACHIEVER PAR EXCELLENCE

When Prof. Is-haq Oloyede assumed office as the 5th Registrar of the Joint Admissions and Matriculation Board (JAMB) six years ago, he reeled out a 5-point Agenda leaving no one in doubt as to his mission in the Board.

The clearly-defined five-point agenda made welfare as one of its focus, thus, giving clear indication that staff welfare was going to be paramount in propelling a healthy workforce needed for the actualisation of his vision for the Board.

It would be recalled that Prof. Oloyede had listed Networking, Transparency, Technology, Discipline and Staff Welfare as the five cardinal objectives of his administration.

Six years down the line, Prof. Oloyede had not only given a true account of himself considering the many transformations recorded in the Board and which have defined his person not only as an academic, administrator, transformer but also a humanist, who has engraved himself in the hearts of all staff, the leadership of the two Staff Unions inclusive, for the many welfare policies he had introduced.

When asked as to the rationale for his prioritisation of staff welfare, he had disclosed

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## BREAKDOWN OF UTME FEES

THE BOARD HAS RESOLVED TO HENCEFORTH MAKE THE UTME AND DE REGISTRATION PROCESS CASHLESS TO PUT A STOP TO ACTS OF EXTORTION.

AS ALREADY EFFECTED FOR UTME AND DE EXERCISE, THE BOARD WOULD BE COLLECTING THE APPROVED N700 REGISTRATION FEE, N1000 CBT (EXAMINATION) FEE AND N1000 MOCK UTME SERVICE CHARGE ON BEHALF OF THE VARIOUS COMPUTER-BASED TEST (CBT) CENTRES ALONG WITH ITS UTME REGISTRATION FEES AND THEN REMIT WEEKLY WHATEVER IS DUE TO EACH REGISTRATION CENTRE. ( I.E. THERE WILL BE 2 PINS AVAILABLE: N6,700- UTME APPLICATION DOCUMENT WITH MOCK OR N5,700 WITHOUT MOCK UTME) AS FOLLOWS

UTME/DE APPLICATION FEE	N 3,500
READING TEXT - BOOK	N 500
CBT CENTRE SERVICE CHARGE (WITHOUT MOCK)	N 1,700 OR
WITH MOCK	N 2,700
REGISTRATION CENTRE SERVICE CHARGE	N700
CBT (EXAMINATION) SERVICE CHARGE	N 1000
GRAND TOTAL WITHOUT MOCK	N 5,700
GRAND TOTAL WITH MOCK	N 6,700
DE APPLICATION FEE	N 4,700

## ...Digitised Communication: JAMB Implements January 1<sup>st</sup> Cutoff Date

the Central Admissions Processing System (CAPS) platforms as communication channels. The Board, as a responsive agency, subsequently commissioned erudite and seasoned resource persons to conduct the trainings simultaneously at each of the six geopolitical zones of the country on Monday, 12th December, 2022. It was on account of the positive feedbacks received from the various institutions that the Board had fixed the formal implementation of the paperless policy for 1st January, 2023. By implication, the Board has effectively signalled its intent not to receive any paper communication from any regulatory agencies or

institutions with effect from the stipulated cutoff date.

However, the Board has observed with dismay that in spite of the cutoff date, some institutions still send hard copies of their correspondence to the Board.

The Board wishes to unequivocally restate its commitment to the digitised communication regime and reiterated that it would not receive nor accept hard copies of letters or correspondence from any institutions as agreed by all stakeholders.

Furthermore, the Board has directed that in the spirit of the electronic and paperless communication regime, institutions are required to send in their

Matriculation List through the IBASS platform.

The Board advises institutions to use either the IBASS or the CAPS communication platforms to send their letters to the Board and warns all stakeholders that any hard copies received would not be attended to.

The Board urges regulatory agencies and tertiary institutions to take advantage of the two platforms to improve on their service delivery, productivity and efficiency through the removal of bottlenecks, prolonged delays in taking critical decisions and unnecessary officialdom.

# 2023 UTME: JAMB BRIEFS EDUCATION COMMISSIONERS

## ...Solicits CBT Expansion, Others



Prof. Is-haq Oloyede, Registrar JAMB ( 5th from left sitting) with Commissioners of Education and some members of management at a meeting with management of JAMB in Lagos.

**A**head of the 2023 Unified Tertiary Matriculation Examination(UTME), the Joint Admissions and Matriculation Board (JAMB) has briefed Commissioners for Education of the thirty-six States of the Federation on the upcoming 2023 UTME and other operations of the Board.

The Registrar, Prof. Is-haq Oloyede, during an interactive session with the State Commissioners held at the Marriot Hotels, Ikeja, Lagos, on 9th January, 2023, solicited their support and that of their State Governments towards the establishment of more Computer-Based Test centres and elimination of examination malpractice in the conduct of public examinations in the country.

The Registrar said the meeting was necessary to brief them on the modalities for the forthcoming UTME/DE exercise as well as other activities of the Board. He noted that the meeting was important to ensure that all the States through their Commissioners for education were carried along as critical stakeholders in the education sector.

While thanking them for their contributions to the

success of the Board's examinations over the years, Prof. Oloyede reiterated that JAMB is charged with the responsibility of placing suitably-qualified candidates in collaboration with the tertiary institutions and tasked them to pay more attention to the admission process.

He also charged them to encourage institutions within their respective domains to adhere to extant admission guidelines as well as shun admission infractions to maximise the enormous advantages provided by the Central Admissions Processing System(CAPS) in the conduct and selection process of candidates into the nation's tertiary institutions.

The Registrar stated that the Board introduced the NAPTAP-M Awards to reward compliance with

due process, noting that the award is geared towards enhancing excellence in the conduct of admission.

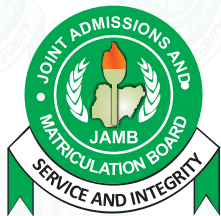
He told the State Commissioners that this year's award would be robust with N750m earmarked for the award as efforts have been concluded to consolidate the five categories of awards into a single one as approved by the Hon. Minister of Education, Malam Adamu Adamu where the winner would take home the sum of N500m while N250m would be given as consolation prizes to the runner ups.

On the 2023 UTME/DE exercise, Prof. Oloyede stated that a rigorous accreditation exercise, was conducted to check the suitability of CBT centres across the country with the participation of Chief External Examiners, comprising Vice-Chancellors, Rectors, Provosts and Technical Advisors, who operated in States other than their own.

He noted that part of the fallouts of their work was the radical reduction in the number of approved CBT centres, which went down from 753 in 2022 to 613 out of the over 800 centres that applied in 2023. He, therefore, appealed to the State Governments to invest in the establishment of standard CBT centres in their States.

The Registrar stated that this year,

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# JOINT ADMISSIONS AND MATRICULATION BOARD

## REPORT OF INFLOW AND OUTFLOW FOR THE PERIOD

### JANUARY 07 2022 - JANUARY 13 2023

#### FINANCIAL INFLOW

S/N	DESCRIPTION	AMOUNT(N)
1	E-facilities/Sales	149,443,634.70
2	PRC Service Charge	12,800.00
3	Deposit for 2023 Registration	1,046,900,000.00
	<b>TOTAL</b>	<b>1,196,356,434.70</b>
The sum of N12, 232,158.50 was deducted as auto-deduction into CRF during the week		

#### FINANCIAL OUTFLOW

S/N	DESCRIPTION	PURPOSE OF PAYMENT	AMOUNT(N)
1	Staff Claims	various	43,862,789.16
2	Examiners	Expenses	30,281,241.05
3	Kash and Franchise	Printing	1,431,000.00
4	Mtn Nigeria Communication	Internet access Charges	3,169,200.00
5	Harmmer General Venture	Adverisement	8,173,546.00
6	Remita	Financial charges	23,220.00
	<b>TOTAL</b>		<b>86,917,776.21</b>

### JAMB CELEBRATES STAFF BORN JANUARY 16<sup>TH</sup> – JANUARY 22<sup>ND</sup> 2023

Happy Birthday

**16<sup>TH</sup> JANUARY**  
Emmanuel Yusuf

**17<sup>TH</sup> JANUARY**  
Grace Ojonide Onoja  
Faith Aina Amos  
Abdulaziz Gidado

**18<sup>TH</sup> JANUARY**  
Folashade Glythat Adelman  
Abdullahi Garba  
Nandi Christopher Tapse

**19<sup>TH</sup> JANUARY**  
Shuaibu Mohammad Adamu  
Okafor Okomwo Okafor

**20<sup>TH</sup> JANUARY**  
Sikiru Olalekan Lekuti  
Jamila Yakubu  
Naomi Miji Christopher  
Nuraddeen Haruna  
Runners Terhemba Uta

**21<sup>ST</sup> JANUARY**  
Justina John Sah

Victoria Omolegho Akhimie

**22<sup>ND</sup> JANUARY**  
Kabir Adamu Umar  
Kazeem Olawale Balogun  
Kehinde Omoyeni Shenkale  
Nuhu Suleiman  
Funmilayo Ola Nkwo  
Gloria Chinyere Otunaiya  
Abbati Ibrahim  
Oluwafunmilayo Grace Oluwafemi-Usman







## EDUCATION IN THE MEDIA

**THEEAGLEONLINE.COM.NG MONDAY 9TH JANUARY, 2023 - 2023 UTME: JAMB CONFIRMS REGISTRATION WILL COMMENCE THIS WEEKEND:** The Joint Admissions and Matriculation Board (JAMB)

has given an assurance of a hitch-free 2023 Unified Tertiary Matriculation Examination (UTME), as it concludes plans to kick-start the process...

The Registrar of the Board, Prof. Is-haq Oloyede, gave the assurance in an interview with the News Agency of Nigeria (NAN) in Lagos.

Oloyede said that the Board had put machinery in place to tackle most of the challenges recorded during the conduct of the past examinations, affirming that registration of candidates for UTME would commence on Saturday, January 14 and end on February 14 and Direct Entry (DE) registration would begin on February 20 and end April 20. Also Available in SUN NEWSPAPER TUESDAY 10TH JANUARY, 2023, NATION NEWSPAPER TUESDAY 10TH JANUARY, 2023.

**PUNCH NEWSPAPER TUESDAY 10TH JANUARY, 2023 - FLASH: JAMB Adopts e-Naira For Payment Of UTME Registration:** The Joint Admissions and Matriculation Board in conjunction with the Central Bank of Nigeria has said that candidates can also use the e-naira channel to pay for the 2023 UTME registration.

The CBN Director, IT, Architecture and Strategy, Rakiya Mohammed, who was represented by Abdul Shedrack, made this known while speaking with the Board and its financial partners at a virtual meeting.

She explained that the adoption of the e-naira would eliminate extortion of candidates, adding that it would reduce the overall indirect cost of cash

transactions on the broader community while blocking leakages in the Board's transactions.

She added that it would also promote the digitisation of cash and facilitate the development of e-commerce, enable a reliable mechanism for issuance of bulk JAMB e-PINs, as well as support and promote the implementation of government policies.

Mohammed further explained that the e-naira is the digital version of the naira currency, saying it had equal value and is backed by law.

Candidates are therefore urged to download and install the eWallet from its website or via Google Play Store or Apple IOS Store. Also available in GISTSIMATE.COM.NG TUESDAY 10TH JANUARY, 2023.

**PUNCH NEWSPAPER THURSDAY 12TH JANUARY, 2023 - NUC Boss Warns Professional Bodies Against Unhealthy Rivalry:** The Executive Secretary, National Universities Commission (NUC), Professor Abubakar Adamu Rasheed, has warned professional bodies to desist from unhealthy competition with the commission over the training of undergraduate students in the Nigeria university system.

Prof. Rasheed spoke in Abuja when he received the President of the Institute of Chartered Chemists of Nigeria (ICCON), who was on a courtesy visit to his office to seek collaboration with the Commission to rejuvenate the teaching of Chemistry in the Nigerian universities.

**GUARDIAN NEWSPAPER FRIDAY 13TH JANUARY, 2023 - FG Grants N4.7b For 219 TETFund Research Proposals:** The Federal Government has approved N4,736,782,352.21 as grants for 219 research proposals under the Tertiary

Education Trust Fund (TETFund) National Research Fund (NRF) programme for the 2021 grant cycle.

This followed the report of the TETFund National Research Fund Screening and Monitoring Committee (NRFS&MC), which recommended funding of the requests after a rigorous screening exercise that began with receipt of 4,810 concept notes from applicants in November 2021.

A breakdown of the approval indicates that N3,066,156,844.61 was approved for the Science, Engineering, Technology and Innovation (SETI) thematic group, N806,381,998 for Humanities and Social Science (HSS), while Cross Cutting (CC) received N864,242,509.60, with individual grants ranging from N4.5 million to over N41 million.

**PUNCH NEWSPAPER FRIDAY 13TH JANUARY, 2023 - Secondary School Principals Seek Curriculum Redesign:** The All Nigeria Confederation of Principals of Secondary Schools has called on the Nigerian government to redesign the secondary school curriculum.

ANCOPSS National President, Mallam Ibn Musa, in an interview with our correspondent on what reforms the government should focus on in 2023, maintained that a curriculum conference should be held so as to enable the redesigning of the system to fit-for-purpose.

"We need to seat and look at our system of education. It has been a long time since we had a curriculum conference so we can redesign the education system. We can't expect change if we don't redesign the curriculum," he said.

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## ...2023 UTME: JAMB Briefs Education Commissioners

different dates have been set for UTME and DE candidates. UTME candidates would register first between 14th January and 14th February, 2023, while DE candidates would register from 20th February to 20th April, 2023, at JAMB Professional Registration Centres (PRC) only. He also informed the Hon. Commissioners that the Board had introduced compulsory payment for the optional Mock-UTME for candidates, who indicated interest to sit the examination. He noted that the measure was taken to ensure that even if the candidates failed to show up eventually, the CBT centres would not suffer any loss after expending resources in anticipation of the exercise.

On the cashless registration regime introduced in 2022, the Registrar said the Board would consolidate on the successes recorded in spite of the extra

financial cost that the Board would incur through bank charges. He, however, pointed out that the move would drastically reduce the problem of extortion, hoarding, and arbitrary increase of the fees of application documents.

He also briefed the gathering about the understanding between JAMB and the Central Bank of Nigeria on the use of the e-Wallet stating that candidates can now pay using eNaira wallet to purchase UTME application documents.

This is not all, as Prof. Oloyede also declared that the Board would be establishing self-service centres at JAMB State Offices nationwide to give candidates the opportunity to conduct their self-registration without having to wait on queues.

The JAMB helmsman also disclosed that the Board had established the 66019

USSD code in addition to the 55019 USSD code already in use to initiate the process of registration.

With regard to candidates with biometric issues, the Registrar stated that they would be requested to come to the Board's National Headquarters, Abuja, to register.

The Commissioners appreciated the Board for its inclusiveness stating that they would continue to partner the Board for the benefits of their states.

The Hon. Commissioner for Education, Kaduna, Mrs Halima Lawal and her counterpart from Abia, Mr Israel Chijoke Mark esq called for more of such meeting to reposition the education sector while appealing that they should be allowed to go back and look into several of the issues raised at the meeting to see if some of the centres can be rescued.

## JAMB IBADAN ZONAL OFFICE LAUNCHES RESULT-DRIVEN MODEL FOR 2023

In line with the Board's mantra of service and integrity, the Ibadan Zonal Office of the Joint Admissions and Matriculation Board (JAMB), has developed a strategic model aimed at ensuring the achievement of the Board's goals through improved and efficient service delivery.

During the presentation of the model to members of staff of the Zonal Office, the Ag. Director of the Ibadan Zonal Office, Mrs. Olajumoke Adeleke, on 9th January, 2023, Mrs. Adeleke congratulated members of staff of the zone on their

various achievements in 2022 while calling them to buckle down to the exercises lined up for 2023.

In her remarks, the Zonal Director charged the staff to be committed to the ideals of professionalism, honesty and diligence while discharging their duties. Speaking further on the model, she said that the priority of the Zonal Office was to coordinate the activities of all its Divisions and Units towards achieving the goals of the Board.

The model, which contained clearly-articulated templates for 2023 as well as

organisational restructuring of Divisions and Units of the State Offices in the zone would be periodically reviewed through tested Key Performance Indicators (KPIs).

In his remarks, the Deputy Director, Zonal Matters, Mr. Oladele Daramola, stressed that the Board had effected innovative changes in its activities and called for members of staff to regularly update themselves on these changes while urging them not to rest on their laurels to ensure quality service delivery.

## AKWA IBOM STATE OFFICE IS READY FOR 2023 UTME REGISTRATION

As the registration of candidates for the 2023 UTME examination commences on 14th January, 2023, members of staff of the Akwa Ibom State Office have said that all is set for the commencement of the registration exercise slated for Saturday, 14th January, 2023.

While addressing staff of the State Office

during its New Year address, the State Coordinator, Mrs. Grace Olima-Williams, commended the Registrar, Prof. Is-haq Oloyede, for the innovations put in place to ensure a smooth registration exercise stating that the new measures would ensure a smooth and successful exercise.

Mrs. Olima-Williams advised staff to ensure that they uphold the integrity of the

Board, be good ambassadors in the course of discharging their duties and shunned acts that could undermine the registration exercise.

The 2023 UTME registration is scheduled to span a period of one month, Saturday, 14th January, 2023, to Tuesday, 14th February, 2023, to enable all eligible candidates to register for the 2023 UTME.



# 2023 UTME/ DE REGISTRATION: COLLABORATIVE EFFORT CRITICAL TO SUCCESS - Adebisi

In line with the dictum “he who fails to plan already plans to fail, the Abia State Coordinator has organised a one-day capacity building workshop for staff of the State Office ahead of the commencement of the 2023 UTME/DE registration exercise.

According to the State Coordinator, the workshop was borne out of the desire to set meaningful goals for the State Office and its staff during the upcoming registration exercise so as to achieve higher productivity as well as foster teamwork.

Mr. Adebisi stated that the office workspace had been structured to prevent overcrowding at the various Professional Registration Centres (PRCs), ensure physical and social distancing, and

a seamless registration process. To achieve maximum result, he disclosed that the principle of management by objectives would be adopted to measure performance against a series of set targets to gauge staff overall performance in their assigned responsibilities.

The State Coordinator also disclosed that the 2023 UTME/DE registration scheduled to hold between 14th January and 14th February, 2023, is time bound, and therefore, urged staff to be committed and dedicated to their assigned tasks to prevent disruption of the Board's Calendar for 2023. To this end, he stated that the Office would set reminders, review goals daily, keep up-to-date records on the 2023 UTME/DE

registration dashboard, minimise time-wasting activities, use productivity apps, motivate staff, avoid multi-tasking and offer a wellness programme during the exercise. He also advised staff to shun any act unbecoming of an official of the Board as anyone found wanting would be sanctioned appropriately. He, therefore, maintained that all hands must be on deck and, therefore, solicited the cooperation of all staff in this direction.

At the end of the training, members of staff expressed appreciation to the State Coordinator for organising the workshop and pledge their support as he repositioned the State Office for enhanced productivity.

## PS DELTA STATE EDUCATION MINISTRY PAYS COURTESY VISIT TO JAMB

The Permanent Secretary, Delta State Ministry of Education, Mr. Augustine Oghoro, on Wednesday, 11th January, 2023, paid a courtesy visit to the Delta State Office of the Joint Admissions and Matriculation Board (JAMB), Asaba.

The visit, according to Mr. Oghoro, was made to seek clarifications on issues which had led to the Board's recent reduction of CBT centres in the State from 31 to 22. He stated that he had visited to make a passionate appeal to the Board on behalf of the candidates, who would be directly affected by the action.

“Considering the insecurity ravaging the country at the moment, and the fact that some candidates would have to cover far distances for the UTME/DE registration and of course, the main examination, I warmly appeal that JAMB should give a second chance to the affected centres to fix the identified problems during the centre accreditation exercise in the interest of the candidates. Where two elephants fight, the grasses therein suffer the consequences,” he said.

In her response, the Delta State Coordinator, Mrs. Linda Ajanwachuku, declared that the Board does not joke

with quality, particularly when it involves the sanctity of its examination.

She said that the Board had taken the decision in the interest of the candidates to avoid all sorts of technical hitches emanating from negligence, human errors, as well as intents to commit atrocities, among others, that could consequently affect the innocent candidates.

Also on the entourage of the Permanent Secretary was the Director of Examinations, Mr. S.I. Egomagwuna, Ministry of Education, Delta State.

## 2023 UTME REGISTRATION: JIGAWA STATE COORDINATOR MEETS CBT CENTRE ADMINISTRATORS

In preparation for the 2023 UTME registration, the Jigawa State Coordinator of the Joint Admissions and Matriculation Board (JAMB), Mr. Bello Aminu, has held a critical stakeholders' meeting with the Centre Administrators of all the JAMB-approved CBT Centres in the State.

The meeting, which was held virtually through the zoom platform on 12th

January, 2023, was held to stress the importance of adhering to all the Board's guidelines on the upcoming 2023 UTME registration by CBT centres in the State.

In his speech, Mr. Aminu disclosed that Centre Administrators would be held responsible for any infractions committed by their registration staff. He, therefore, urged them to engage only credible personnel in the registration

exercise.

Speaking on behalf of the CBT Centre Administrators, Mr. Ibrahim Sule Haruna of the Federal University Dutse ICT CBT Centre, assured the Board that they would comply with all its directives concerning the 2023 UTME registration and examination.

## ...Prof. Oloyede A Welfarist, Achiever Par Excellence

that, to consolidate on the achievements of his predecessors, he needed a motivated and committed workforce.

To achieve this, the Prof. Oloyede-led administration designed a template that considered the totality of the complexities that troubles any average staff of the Board and which could, therefore, constitute major distractions to the workforce in general besides issues like a befitting office accommodation, training and retraining, both local and international, among others.

Furthermore, the Registrar has also taken critical steps towards placing more technical responsibilities in the hands of staff on account of capacity building needed to produce results capable of uplifting the Board while enhancing staff development.

What deserves commendation as mentioned repeatedly by the two unions in their various letters of appreciation is the deliberate efforts by the current management to boost staff morale and stabilise the mental composure of the workforce.

First, is the timely promotion of staff, which has been given unprecedented attention such that any staff of the Board could conveniently calculate his career progression and predict where he/she would be career-wise, in the foreseeable future.

Also, the present management sought and got approval from relevant government agencies for the payment of the 13th Month and Examination Allowances to staff of the Board. This is unprecedented in the over four decades of the Board's

existence. This is in line with the position of the current leadership of the Board that for welfare to be truly impactful, it must be seen in relation to its capacity to adequately address physical and emotional state of staff for maximum productivity.

The desire of the Board to completely ensure that its staff enjoy the peace of mind required to produce the kind of results it craves also led to the adoption of an interventional medical policy that assists staff or their spouses with medical challenges outside the NHIS coverage. In 2022 alone, the tremendous impact of this unprecedented policy manifested in some staff being assisted with funds running into millions of naira with some staff receiving over N30M each to seek medical attention both at home and abroad. It is in this regard, that the noteworthy step of the Prof. Oloyede-led JAMB to invest huge resources towards the rehabilitation of the National Headquarters' Clinic by equipping it with drugs and personnel should be situated.

It is also noteworthy that since staff of the Board, at times, had to go out of the premises during lunch break to source decent food to buy with its attendant risks, the Board introduced a free lunch policy for staff at the Board's National Headquarters, Bwari. This has had the desired effect of stemming the mass movement of staff during lunchtime, thus reducing the man-hours wasted and ensuring that staff eat healthy.

In addition, Prof. Oloyede in his efforts at underscoring the importance of mobility of staff as they commute to their offices has improved tremendously on the

administration of the shuttle bus scheme to ensure maximum impact on staff welfare.

One other area in which the current management has improved the lot of its workforce was through its phenomenal increase in openings for career progression of staff with many staff fulfilling their aspirations to becoming Directors rather than remaining stagnant as would have been the case.

With this laudable step, stagnation and redundancy had become a thing of the past in the Board. To truly appreciate the effects of these two scenarios on the psychic of the staff, one has to consider the attendant enormous psychological trauma. It is against this backdrop that the step should be seen especially as the Board had been able to promote diversity and inclusion, self-esteem, inter-personal relationships among the employees and fulfillment of their lifetime ambition to attain the peak of their career.

Based on the foregoing, there is no gainsaying the fact that the current management has improved on staff welfare tremendously. It still plans to do more as exemplified by its efforts at applying to relevant agencies of government for the upward review of the allowances currently being paid to staff.

When all these diverse and multi-faceted welfare packages are considered holistically, it would be mind boggling as to what is actually accruing to staff under the current leadership of the Board when compared to what hitherto obtained.

## SERVICOM: JAMB REGISTRAR COMMENDED FOR QUALITY SERVICE, AS EGBUNA WON AWARD

The Service Compact with All Nigerians (SERVICOM) has commended the Registrar of the Joint Admissions and Matriculation Board (JAMB), for his unwavering interest and commitment to the development of customer-focused service delivery in the Board.

The commendation was contained in a letter signed by the National Coordinator/Chief Executive Officer (CEO), Mrs. Nnenna Akajemeli.

The letter read in parts: "We are indeed

encouraged by your inspiring drive in ensuring that Nigerians receive quality and timely service from the Nigerian State. We shall continue to count on your cooperation as a key stakeholder in the provision of satisfactory services to all citizens in the realisation of the essence of governance."

The Registrar's commendation came on the heels of the SERVICOM 2022 2nd Best Nodal Officer (TEAM C) to the Board's Nodal Officer, Mrs. Ngozi Egbuna.

According to the National Coordinator,

Mrs. Egbuna was honoured because of her "assertive and professional lead in ensuring a functional and effective SERVICOM Unit in JAMB."

In her response, Mrs. Egbuna commended the National Coordinator, SERVICOM, for the recommendation accorded the Registrar. She also commended the SERVICOM boss for her laudable initiatives aimed at foregrounding service delivery in national discourse and promised not to rest on her laurels.







## FEW FACTS ABOUT JAMB

- ❶ The Joint Admissions and Matriculation Board (JAMB) was established for the general control of the conduct of matriculation examinations for admissions into all universities, polytechnics, monotechnics, colleges of education and ( recently added) Innovation Enterprise Institutes (IEIs).
- ❷ Section 5 (2) of the ACT establishing the Board provided as stated: For the avoidance of doubt, the Board shall be responsible for determining matriculation requirements and conducting examinations leading to undergraduate admissions and also for admissions to National Diploma and the Nigerian Certificate in Education courses, but shall not be responsible for examinations or any other selective process for postgraduate courses and any other courses offered by the tertiary institutions. In the implementation of this section, there is always a synergy with the National Universities Commission (NUC), the National Board for Technical Education (NBTE) and the National Commission for Colleges of Education (NCCE) with the endorsement of the National Council on Education (NCE).
- ❸ In exercising this power, the Board is always guided by admission guidelines approved by the Policy Meeting under the Chairmanship of the Hon. Minister of Education with all Heads of Tertiary Institutions and other stakeholders in attendance.
- ❹ Since the inception of the Interim Joint Matriculation Board Examination (IJMBE), JAMB appoints moderators for all its questions as well as the grading of candidates scores. It has always done this without failing to still accommodate 'HSC' within the current 6-3-3-4 system. The National Council on Education (NCE) guidelines for the Joint Universities Preliminary Examinations Board (JUPEB) also endorsed the practice for JUPEB.
- ❺ The Joint Admissions and Matriculation Board shall continue to operate within its laws.

### PICTURES FROM SERVICOM AWARDS RECEIVED BY JAMB DESK OFFICERS OF THE BOARD



# JOINT ADMISSIONS AND MATRICULATION BOARD

National Headquarters Complex, Suleja Road, Bwari, P.M.B. 189, Garki, Abuja, Nigeria.

Tel: 08123658955, 08166335513 <http://www.jamb.gov.ng>, [www.jamb.org.ng](http://www.jamb.org.ng)

PROF. IS-HAQ OLANREWAJU OLOYEDE, OFR, FNAL  
Registrar/Chief Executive



## OFFICE OF THE REGISTRAR

No: 2022ff06

14th November, 2022

### **ADVISORY FOR REGISTRARS OF TERTIARY INSTITUTIONS ON THE OPERATIONS OF THE CENTRAL ADMISSIONS PROCESSING SYSTEM (CAPS) AS A COMMUNICATION PLATFORM**

This advisory is to guide all Registrars of Institutions on how to use the communication module on the Central Admissions Processing System (CAPS). The communication module was designed to enhance communication and information sharing between the Board and Registrars Institutions. Kindly follow the steps below to access and use the system:-

#### **1. Website**

1.1 Go to [www.jamb.gov.ng](http://www.jamb.gov.ng), then click on "CAPS(Institution)" menu.

#### **2. Login Screen**

2.1 How To Login

- a. Enter Username
- b. Enter Password
- c. Click on the Login button to login.
- d. The username and password will be provided by JAMB upon request of your details.

#### **3. Institution Registrar Dashboard**

3.1 The Registrar's dashboard is made up of the following:-

- a. Total Candidates (Candidates who choose your institution as first choice)
- b. Total Quota (Available admission's quota for your institution)
- c. Total Quota Used (Quota used for admission)
- d. Quota Balance (Available quota for admissions)

#### **4. Messaging**

4.1. The messaging module allows the Registrars of institutions to compose/send as well as receive messages to the following users:-

- a. JAMB Registrar
- b. Director, Admissions (JAMB)
- c. The Desk Officer of the institution in JAMB

4.2. The Registrars of Institutions can view all the sent and received messages.

4.3. The Registrars of institutions can also view attachments to mails, if any.

#### **5. Reports**

The Registrar of an institution can view the following reports on CAPS:-

##### **5.1 Candidates by Admission Status**

This report allows you to view all candidates within your institution by Admission

*Contd in Pg 10*



status. The following admission status are available on CAPS;

- Not Admitted
- Proposed
- Recommended
- Approved
- Accepted

## 5.2 Candidates List by Programme

This report allows you to view candidates in your institution by programmes.

## 5.3 Advanced Candidate List

This report allows you to view candidates within your institution by a combination of two or more criteria, such as;

- Programme
- State of origin
- Local Government of origin
- Gender
- UTME score

**Mohammed A. Babaji**

Director, Admissions

*For: Registrar*



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**PROF. IS-HAQ OLANREWAJU OLOYEDE**, OFR, FNAL  
Registrar/Chief Executive



## OFFICE OF THE REGISTRAR

No: 2022ff07

14th November, 2022

The IBASS complementary platform described in this document has been created for stakeholders including Regulatory Bodies, Institution heads and Directors of Admission, JAMB Registrar and JAMB Administrators. The platform aims to automate the request, review, approval and publishing process for new Programs and Institutions.

A single, simple automated platform provides benefits including increased productivity, improve Audit readiness, decrease in errors, and an improved standardized overall process.

## **ADVISORY ON MANAGING PROGRAMMES AND INSTITUTIONS FOR REGULATORY BODIES**

### **PROCEDURE FOR ADDING NEW INSTITUTIONS**

1. The Regulatory Body Admin logs into the system and uses the New Institution form to upload a new Institution.
2. The form will prompt for the entry of all relevant institution details as well as approval/accreditation attachments.
3. Programmes offered at the new institution may also be uploaded during the creation process.
4. All new Institutions uploaded will automatically be forwarded to the JAMB Administrative team to review and publish into the system.

### **PROCEDURE FOR ADDING NEW OR DELISTING PROGRAMMES**

1. For existing institutions, the Regulatory Body Admin would sign into the system, search for an Institution and use the corresponding New Programme form to upload a new Programme.
2. All new Programme uploads must be accompanied with a scan of the Letter or Approval.
3. Additionally, existing Programmes can be delisted from this system. This process also requires an Approval document to be submitted along with the request.
4. All Programme changes including new Programmes and delisting would be automatically forwarded to the JAMB Administrative team to review and publish.

*Contd in Pg 13*



- Regulatory users are also able to approve Programme Delist requests from Institutions under regulation. The Institution would select a Programme for delisting and the request is automatically forwarded to the Regulator for approval. The Regulator would login and under a list of Pending Approvals would review an individual request and provide necessary approval. A request may also be declined, in which case the regulatory user is prompted for an explanation, which is included in the feedback to the Institution.

## **PROCEDURE FOR MANAGING OTHER REGULATORY USER ACCOUNTS**

- The Regulatory Body Admin logs into the system and reviews the list of Regulatory Body users within its purview. E.g. NBTE admin can only view other NBTE users. The Regulatory user with administrative privileges is able to create a new user account and restrict to certain Institution categories as required.
- This process takes immediate effect and the newly created user is able to log into the system. Newly created users are STRONGLY advised to change their password immediately upon first login.

## **PROCEDURE FOR USING INTERNAL MAIL COMMUNICATION TOOL**

- The Regulatory Body Admin logs into the system and selects the Mail menu which displays the Inbox, showing new and existing messages.
- The user selects the Compose Message form and indicates the recipients which include the following options:
- All Institutions under regulation
  - Specific Institution(s)
  - JAMB
- The user completes the intended message and may also include an attachment.
- The message is immediately sent to the chosen recipients who are also notified of the new communication.

## **ADVISORY ON MANAGING PROGRAMMES FOR TERTIARY INSTITUTIONS**

### **PROCEDURE FOR ADDING NEW PROGRAMMES**

- All New Programmes are uploaded by the Regulatory Body on behalf on the Institution.
- The relevant teams from the Institution would provide all Programme details and additional information to their Regulator, and in turn the Regulatory user would proceed to upload the Programme details and approval letter attachment into the system.
- Once the new Programme details are submitted, it is automatically forwarded to the JAMB Administrative team to review and publish into the system.

### **PROCEDURE FOR UPDATING ADMISSION REQUIREMENTS**

- The DAP user profile logs into the system to view all existing Programmes in their Institution and affiliated Institutions.

2. A Programme from the list is selected for modification. The DE Requirements, UTME Requirements or UTME Subjects may be edited and an additional note may be included to provide further clarity. All changes must be accompanied by an attachment showing the approval by the Institution's Senate/Governing Board.
3. The changes will be forwarded to the head of the institution (VC, Provost, Head, Rector) for Approval.
4. Once approved it will be forwarded to the JAMB Administrative team for final review and publishing.

## **PROCEDURE FOR DELISTING AN EXISTING PROGRAMME**

1. The DAP user profile logs into the system and selects a specific Programme for delisting. All Delist requests must be accompanied by an attachment showing the approval by the Institution's Senate/Governing Board.
2. The request is automatically forwarded to the head of the institution (VC, Provost, Head, Rector) for Approval.
3. Once approved it will be forwarded to the relevant Regulatory Body (NUC or NCCE or NBTE) for review and approval. The request may also be declined in case there is an error and the Regulatory user is prompted to provide a reason for declining the request.
4. If Approved by the Regulatory body the request is automatically forwarded to JAMB Administrative team for publishing (Programme is removed from the system).

## **PROCEDURE FOR MANAGING INSTITUTION USER ACCOUNTS**

1. The Institution head user logs into the system and reviews the list of users in the Institution. The list is strictly limited to the current Institution and no Institution can view or interact with users from another Institution. The user with administrative privileges is able to create a new user account and configure the rights and privileges as required.
2. This process takes immediate effect and the newly created user is able to log into the system. Newly created users are STRONGLY advised to change their password immediately upon first login.

## **PROCEDURE FOR USING INTERNAL MAIL COMMUNICATION TOOL**

1. The Institution user logs into the system and selects the Mail menu which displays the Inbox, showing new and existing messages.
2. The user selects the Compose Message form and indicates the recipients which may include fellow users from the same Institution, their Regulating Body or JAMB.
3. The user completes the intended message and may also include an attachment.
4. The message is immediately sent to the chosen recipients who are also notified of the new communication.



## **ADVISORY ON REVIEWING NEW PROGRAMMES AND INSTITUTIONS FOR JAMB REGISTRAR**

### **PROCEDURE FOR REVIEWING NEW PROGRAMMES AND INSTITUTION**

1. All New Programmes are uploaded by the Regulatory Body on behalf on the Institution.
2. The JAMB Registrar logs into the system to view a list of pending reviews and requests of new Institutions and Programmes. Each request from the Regulatory Bodies may be reviewed individually and subsequently enabled for Publishing.
3. Once this action is complete the JAMB Administrative team would publish the requested update or changes into the system.

### **PROCEDURE FOR APPROVING ADMISSION REQUIREMENTS CHANGES**

1. The JAMB Registrar logs into the system to view a list of pending Programme Admission Requirement changes that need approval.
2. Once an Admission Requirement Change is reviewed it may be enabled for Publishing.
3. Once this action is complete, the JAMB Administrative team would publish the requested update or changes into the system.

### **PROCEDURE FOR MANAGING SYSTEM USERS**

1. The JAMB Registrar logs into the system and reviews the list of users in the system. The list is unrestricted and includes users across JAMB, all Institutions and all Regulatory bodies. The Registrar has administrative privileges to create a new user account in any category and configure the rights and privileges as required.
2. This process takes immediate effect and the newly created user is able to log into the system. Newly created users are STRONGLY advised to change their password immediately upon first login.

### **PROCEDURE FOR USING INTERNAL MAIL COMMUNICATION TOOL**

1. The JAMB Registrar logs into the system and selects the Mail menu which displays the Inbox, showing new and existing messages.
2. The user selects the Compose Message form and indicates the recipients which include the following options:
  - a. All System Users
  - b. Specific Users
  - c. All Institutions
  - d. Specific Institution(s)
  - e. Regulators
  - f. JAMB Administrative Team
3. The user completes the intended message and may also include an attachment.
4. The message is immediately sent to the chosen recipients who are also notified of the new communication.

## **ADVISORY ON PUBLISHING NEW PROGRAMMES AND INSTITUTIONS FOR JAMB ADMINISTRATORS**

### **PROCEDURE FOR PUBLISHING NEW PROGRAMMES AND INSTITUTION**

1. JAMB Admin user logs into the system to view all New Programmes and Institutions that have been enabled for Publishing by the Registrar.
2. The JAMB Admin user may finalize the process by publishing the new information, which automatically reflects across the system.
3. Once this action is complete the initiating party (Regulatory body) is automatically notified.

### **PROCEDURE FOR PUBLISHING ADMISSION REQUIREMENTS CHANGES**

1. The JAMB Admin user logs into the system to view a list of new Programme Admission Requirement changes that have been approved and enabled for publishing.
2. The change request is published and automatically reflects across the system.

### **PROCEDURE FOR MANAGING SYSTEM USERS**

1. The JAMB Admin user logs into the system and reviews the list of users in the system. The list is unrestricted and includes users across all Institutions and all Regulatory bodies. The JAMB Admin may have administrative privileges to create a new user account in any category and configure the rights and privileges as required.
2. This process takes immediate effect and the newly created user is able to log into the system. Newly created users are STRONGLY advised to change their password immediately upon first login.

### **PROCEDURE FOR USING INTERNAL MAIL COMMUNICATION TOOL**









3. The JAMB Admin user logs into the system and selects the Mail menu which displays the Inbox, showing new and existing messages.
4. The user selects the Compose Message form and indicates the recipients which include the following options:
  - a. All System Users
  - b. Specific Users
  - c. All Institutions
  - d. Specific Institution(s)
  - e. Regulators
  - f. Other JAMB Administrative Team members
  - g. Registrar
5. The user completes the intended message and may also include an attachment.
6. The message is immediately sent to the chosen recipients who are also notified of the new communication.

# JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

## ADVISORY ON PROCEDURE FOR PROCESSING OF INDEMNITY FORMS FOR AFFILIATED INSTITUTIONS

**Please find below an updated procedure for processing of indemnity forms for affiliated institutions**

-  Candidate goes to any JAMB office to complete his/her application and submit the form after completion online.
-  The candidate prints the completed application carrying the indemnity and submits the physical form to the Head of the affiliated institution for signature.
-  The Head of Affiliated-Institution proposes the candidate online to the Mother-Institution.
-  The Mother-Institution (wherever it is based) logs into the JAMB portal and recommends (or rejects) the candidate to JAMB State office (wherever the affiliated Institution is based) for approval processing.
-  The affiliated institution logs into JAMB portal, views recommended candidate(s) and submits the indemnified physical form of only recommended candidates by mother-institution to the State Coordinator of JAMB for upload of physical forms (forms of candidates not recommended online by mother-institution cannot be uploaded). **No submission by proxy.**
-  The physical form of recommended candidate(s) is/are uploaded from the State affiliated-institution JAMB Office to the Headquarters and made available on the efacility platform for processing.
-  If the application is approved/rejected, the candidate (and the two institutions can view it) is notified through his/her email.
-  The candidate can thereafter print his/her admission letter and access other services online from his/her profile.

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# JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

## ADVISORY ON PROCEDURE FOR PROCESSING OF (DEGREE) ADMISSION AFFILIATED-INSTITUTIONS

**Please find below an updated procedure for processing of admission for affiliated institutions:**

-  Head of the affiliated-institution logs into JAMB (CAPS) portal and download candidates for a particular programme;
-  The Head of the Affiliated-Institution (wherever it is based) logs into JAMB (CAPS) portal and set admissions criteria for every programme such as minimum scores for UTME, post UTME, aggregate, catchment and ELDS;
-  The Head of the affiliated institution proposes the qualified candidates for each programme on CAPS and it goes to the Head of the mother-institution;
-  The Head of the Mother-Institution (wherever it is based) logs into the JAMB (CAPS) portal and recommends the candidate to the Registrar of JAMB (or representative) for approval or decline the proposal with a reason for the rejection;
-  The Registrar of JAMB (or representative) approves the recommendation(s) from the Head of the Mother-Institution or decline the recommendation with a reason for the rejection;
-  If the recommendation is approved, the candidate is notified through his/her email and SMS to either accept or reject the offer of admission. The two institutions can log in and view the status of the recommended candidates;
-  If the candidate accepts the offer of admission, he/she can thereafter print his/her admission letter and access other services online from his/her profile.

**NOTE:** The Head of Affiliated-Institution has access to **VIEW ONLY** all recommendations by the Head of Mother-Institution

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# JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

## ADVISORY ON PROCEDURE FOR INTERNAL TRANSFER OF CANDIDATES FROM ONE PROGRAMME TO ANOTHER ON CAPS

-  The Head of Affiliated-Institution proposes to candidate on CAPS to move him/her to another programme;
-  Candidate accepts or rejects the proposal;
-  If the candidate accepts, his/her records moves to the new programme and the Head of the Affiliated-Institution proposes the candidate in the new programme to the Head of the Mother-Institution.
-  The Head of the Mother-Institution recommends the candidate(s) to the Registrar of JAMB for approval;
-  The Registrar of JAMB (or representative) approves the recommendation(s) from the Head of the Mother-Institution or decline the recommendation with a reason for the rejection;
-  If the recommendation is approved, the candidate is notified through his/her email and SMS to either accept or reject the offer of admission. The two institutions can log in and view the status of the recommended candidates;
-  If the candidate accepts the offer of admission, he/she can thereafter print his/her admission letter and access other services online from his/her profile

**NOTE:** The Head of Affiliated-Institution has access to **VIEW ONLY** all recommendations by the Head of Mother-Institution

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**JOINT ADMISSIONS AND MATRICULATION BOARD**

# JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

## ADVISORY ON EXTENDING THE SCOPE OF SERVICE FOR CBT CENTRES

Following persistent requests from CBT centres, the Board has approved that some services hitherto, restricted to JAMB Offices, be extended to other approved CBT centres.

2. These services being extended to the CBT centres are registrations for:
  - (i) **Part-time**
  - (ii) **NOUN**
  - (iii) **Sandwich**
  - (iv) **Distance Learning**
3. The following steps are to be followed by each centre while attending to these category of candidates:
  - a. First create a Profile for the candidate (note that profile creation is free);
  - b. Login to the Candidate's Profile on e-Facility;
  - c. Expand the "Other Registrations" Tab and select the appropriate registration for the candidate;
  - d. Follow the prompts to make the payment of N3,500 application fees online using the candidate's ATM card (do not collect any candidate's card details, let the candidate be the one to enter his/her card details);
  - e. After payment, the centre will proceed to register the candidate on the Registration App platform and print out the Registration Slip.
  - f. For DE candidates of 2017 onwards, after registration, only the Registration Slip is to be given to them as the candidate's registration information goes straight to CAPS;
  - g. For candidates of year 2016 and before, after registration, the centre is expected to give them both the Registration Slip and an Indemnity Form;
  - h. The service charge for this type of registration is N700 only and payable directly to the centre.
4. Do not write down or copy any vital data of the candidates such as card details, profile code, password etc.
5. Recall that like the UTME/DE, the template is to be uploaded while candidates are to go away with the original (hard copy) template.
6. CBT centres shall abide by the rules as severe sanctions would be meted out to infractors.

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**JOINT ADMISSIONS AND MATRICULATION BOARD**



# JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

## ADVISORY TO INSTITUTIONS ON HOW TO HANDLE THE CONDONEMENT OF UNDISCLOSED ILLEGAL INSTITUTIONAL ADMISSIONS (CUIIA) (ADMISSIONS CONDUCTED OUTSIDE CAPS 2017-2020)

The Board introduced the **Central Admissions Processing System (CAPS)** in 2017 as the transparent platform for all admissions. Regrettably, some of the institutions continued to admit some, indeed large number of candidates (undisclosed to JAMB), thereby jeopardizing the interest of such candidates admitted through under-the table deals.

Recent events made the candidates protest the disadvantages of such non-disclosure and lack of formal recognition of their degrees. Such Institutions are now being compelled by necessity to confess their past deeds of undisclosed admission.

This Advisory is to guide the affected institutions on how the candidates can be rescued:

- i. The institutions should first and foremost declare the number of candidates admitted outside CAPS by sending a formal letter of confession and disclosure (LCD) to the Registrar of JAMB.
- ii. The letter of confession and disclosure should have the list of candidates attached. A copy of the letter and the list of candidates should be sent to JAMB state office where the institution is located. The list and total number of affected candidates for each year of admission should be clearly specified with the Programme (i.e Course of Study).
- iii. If the Board upon receiving the letter (and after due scrutiny and investigations) grants approval, the institution shall be contacted within 2 weeks of acknowledged receipt of the LCD.
- iv. The portal is then opened for the Institution to upload the list of candidates already submitted.
- v. The letter of approval from JAMB to the institution and the uploaded list shall contain the following:
  - the academic year for which the retroactive approval is granted;
  - total number of candidates, and
  - the period of grace (**not exceeding 60 days**) within which the affected candidates must complete the process of **Condonement of Undisclosed Illegal Institutional Admission (CUIIA)**. Only the candidates declared by the institutions are to visit JAMB office and complete the appropriate form online after paying the prescribed fee (i.e) the application fee of N4,000 only is paid by those without JAMB Registration number for the year and N5,000 penalty paid by every candidate involved.
- vi. The records of the candidates shall then be made available on CAPS after they have completed the online process.
- vii. The Admission Officer of the Institution shall retroactively propose formally the candidates to the Head of Institution who in turn shall recommend the candidates within the specified time.
- viii. The JAMB Desk officer too, shall retroactively approve the candidates on CAPS within the original list submitted by the institution. After approval, the previously illegal students will be able to print their JAMB admission letters from e-facility on JAMB Portal.
- ix. It should be noted that the admission letter would henceforth carry the date of the retroactive approval and not backdated to protect the Board's integrity of the data it might have provided before the condonement. The admission letter would also be named "**Retroactive Letter of Admission**" to reflect the correct history of the admission.
- x. Please **NOTE** that only candidates on the list declared by the institutions shall be attended to at the JAMB office. The Board shall not extend the period of grace granted to each institution. Any candidate that does not complete the process within the allotted (maximum two months) grace - period loses the remedial opportunity.

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**MANAGEMENT**

**JOINT ADMISSIONS AND MATRICULATION BOARD**



# ATTENTION!!!

**Serialisation of guidelines for the 2022 admissions exercise continues.**

**Second series.**

## CESSATION OF ILLEGAL/IRREGULAR ADMISSIONS

- ❶ All applications of admissions to **First Degree, National Diploma, National Innovation Diploma and the Nigeria Certificate in Education into Full-Time, Distance Learning, Part-Time, Outreach, Sandwich, etc.**, must be processed **ONLY** through the Joint Admissions and Matriculation Board (JAMB).
- ❷ No Institution should advertise or sell “application forms” for admissions into the programmes. Institutions should advertise candidates to apply to them through Joint Admissions and Matriculation Board (JAMB). Duplication of application forms is **NOT** allowed.
- ❸ Joint Admissions and Matriculation Board (JAMB) and the three (3) Regulatory Agencies (National Universities Commission (NUC), National Board for Technical Education (NBTE) and National Commission for Colleges of Education (NCCE) will ensure that all Tertiary Institutions comply with this policy directive. Other Professional Regulatory Agencies will also play a role in sanitizing the process.
- ❹ The duration of all Non-Full Time Studies must be maintained as approved by the Regulatory Agencies. This is generally not less than one hundred and fifty percent (150%) of the equivalence of Full Time.

### **ADVERTORIALS**

- ❶ Institutions that desire to place advertisement can do so with the requirement that candidates who sat for the current **UTME** (or **DE** candidates) should change to their institutions as First (1st) Choice rather than requesting the candidates to purchase another application form or apply. This is to prevent the issue of double registration which is a violation of the mandate of JAMB.
- ❷ It should be reiterated that no Institution should advertise or sell “application forms” for admissions into the programmes listed above. Institutions should advise candidates to apply to them through Joint Admissions and Matriculation Board (JAMB). Duplication of application forms is **NOT** allowed.