

EDITORIAL BOARD

Chairman:

Dr. Fabian Benjamin

Members:

Amina Abdullahi Haruna

Abdulrahman Akpata

Clement Ojo

Ismaila Jimoh

Ijeoma Onyekwere

Graphics Editor:

Nikyu Bakau

Correspondents:

Ronke Fadayomi

Obinna Pius

Evelyn Akoja

Oseinat Ayodele Smith

Computer Typesetting:

Dorcas Omolara Akinleye

Cameraman:

Prince Kalu

Circulation:

Gabriel Ajodo

Martha Abo

Bridget Magnus

HIGHLIGHTS

Pg 2 > NAFCONS IN JAMB SEEKS CLOSER TIES

Pg 3 > FINANCIAL REPORT OF INFLOW AND OUTFLOW FOR THE PERIOD OF 4TH MARCH 2023 TO 10TH MARCH, 2023

Pg 4 > EDUCATION IN THE MEDIA

Pg 7 > JAMB CONDUCTS SEMINAR TO SENSITISE STAFF ON CONFIDENTIALITY OF ITS EXAMINATIONS

ATTENTION!!!
2023 MOCK
UTME TO
HOLD
THURSDAY,
16TH
MARCH,
2023

A' LEVEL CERTIFICATE VERIFICATION: JAMB COMMENDS BUK FOR FIGHT AGAINST FORGERY



Prof. Sagir Adamu Abbas, Vice-Chancellor, Bayero University Kano, Kano State.

The Joint Admissions and Matriculation Board (JAMB) has commended Bayero University, Kano (BUK), for its diligence in verifying A'Level qualifications used by candidates

to gain admission into its Direct Entry programmes, a measure that had resulted in the detection of fake or forged certificates by some admitted (DE) candidates, who had applied to study in the institution.

In a letter addressed to the Vice Chancellor, BUK, Prof. Sagir Adamu Abbas, the Registrar, Prof. Is-haq Oloyede, commended the citadel of learning for its keen interest and pursuit of standard in its DE admission by exposing infractions in the A'Level programme, and for bringing same to the attention of the Board and stakeholders.

The letter reads in parts, "The Board applauds your institution's faithfulness, passion, and commitment to safeguard and sustain the move towards ensuring credibility in the Admission process and enduring standards in the educational

Contd in Pg 2

THE TRUE STORY ON ESTHER ABIONA - JAMB

Ms. Esther Abiona's allegation, which was published in the Punch of Saturday, 4th March 2023, that she was denied the right to register for the 2023 Unified Tertiary Matriculation Examination (UTME) on account of her disability, is false.

The Board is an equal opportunity organisation and, as such, has put in place adequate operational processes

to cater for all candidates including those with special needs right from registration to admission.

The Facts of the Case are as follows:

ABIONA & 2021 UTME REGISTRATION:

1. Ms. Abiona registered for UTME at Mountain Top University CBT Centre, Ogun State, at 4.46pm on 12th May, 2021. Given her obvious condition and in line with the guidelines, she was registered with five

Contd in Pg 6

SECURITY OF TEST ITEMS NOT LIMITED TO PSYCHOMETRICIANS - PROF. OLOYEDE

The Registrar of the Joint Admissions and Matriculation Board (JAMB), Prof. Is-haq Oloyede, has said the security of test items is not the exclusive right of psychometricians alone but is rather a collective responsibility of all stakeholders in the test and measurement value chain.

The Registrar stated this at the monthly seminar series organised on the 7th March, 2023, for staff to keep them abreast of contemporary happenings, particularly in the field of education.



Prof. Is-haq Oloyede, Registrar, JAMB

Contd in Pg 7

NAFCONS IN JAMB SEEKS CLOSER TIES



The Chief of Medical Service, Nigeria Air Force, Air Vice Marshall (AVM), A.C. Ekpe being received by the Registrar of JAMB, Prof. Is-haq Oloyede during the visit of the CMS to JAMB

System(CAPS) as such, all its intakes have to sit the Unified Tertiary Matriculation Examination (UTME). He pointed out that the College was committed to excellence, professionalism, high ethical and moral standards and stated that the visit was a follow-up on the earlier visit by the College early in the year to strengthen the existing ties with the Board.

In his remarks, the Registrar pointed out that nursing is a very critical programme with special admission requirements but, owing to the provisions of the law, there must be a uniform admission regime for all candidates, whether civilian or military, hence its candidates had to take the UTME as well.

Prof. Oloyede said the Armed Forces of Nigeria had underscored the importance of training and retraining of its personnel, which he said, had enhanced professionalisation in line with global best practices. He also lauded the Armed Forces for representing excellence devoid of bias or sentiment, which according to him, was worthy of emulation by all.

The Nigeria Air force College of Nursing Science (NAFCONS) was at the National Headquarters of the Joint Admissions and Matriculation Board (JAMB) on 7th March, 2023, for a familiarisation visit. During the visit, the Chief of Medical Service, Headquarters of Nigeria Air Force, Air Vice Marshall (AVM), A.C. Ekpe, who had a led a four-man

delegation to the Board, briefed the Registrar on the operations of the College and the progress made to expand access as well as produce personnel that would enhance healthcare delivery in the force and the country at large. AVM Ekpe said the College, as a responsive institution, had embraced the Board's Central Admissions Processing



Prof Is-haq Oloyede presenting a souvenir to Air Vice Marshall (AVM), A.C. Ekpe.



AVM Ekpe signing the visitor's register



Prof Is-haq Oloyede receiving a souvenir from AVM Ekpe

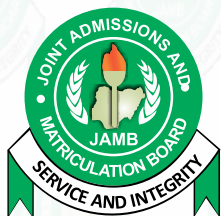
Contd From Pg 1

...A'LEVEL CERTIFICATE VERIFICATION: JAMB Commends BUK for Fight Against Forgery

sector of the country. The Board wishes to acknowledge the fact that your institution has made a difference in the fight against forgery of certificates and it is hoped

you will continue to make a difference." The Registrar hailed the institution, its Senate as well as the staff of the University for being vigilant and

meticulous in the discharge of their statutory duties especially as they relate to admission.



JOINT ADMISSIONS AND MATRICULATION BOARD

REPORT OF INFLOW AND OUTFLOW FOR THE PERIOD

MARCH 04 2023 – MARCH 10 2023

FINANCIAL INFLOW

S/N	DESCRIPTION	AMOUNT(N)
1	E-Facilities/Sales	71,464,322.50
2	PRC Service Charge	1,084,800.00
	TOTAL	72,549,122.50

FINANCIAL OUTFLOW

S/N	DESCRIPTION	PURPOSE	AMOUNT(N)
1	Staff Claim	Various	62,781,334.89
2	Agency Service	Agency	915,000.00
3	Supervision of Examination	Third Party Examination	7,234,380.00
4	CBT Centres	2023 Registration Service Charge	3,301,900.00
5	Sensitive Material	IT Consulting	198,849,887.60
6	Abuja Electricity Distribution Company	Electricity Bill	959,946.90
7	Federal College of Education, Zuba	NATAP-M Award	15,000,000.00
8	ABUAF Synergy Ltd	Supply	780,200.00
9	Ijunt Construzion Ltd	Kaduna PTC Construction, Phase 2	62,971,992.93
10	Garki Hospital Abuja	Staff Medical	200,000.00
11	Airtel Network Ltd	Data Subscription	437,100.00
12	MTN Nigeria Pc	Data Subscription	290,000.00
13	Aero Dispatch Support Services	Local Travel and Transport	2,000,000.00
14	Binani Nigeria Ltd	Cleaning Services	1,403,273.95
15	Sensitive Material	IT Consulting	15,287,534.87
16	Remita	Financial Charges	68,864.50
	TOTAL		372,481,415.64

JAMB CELEBRATES STAFF BORN MARCH 13TH – MARCH 19TH 2023

13TH MARCH

Amos N. Dabwan
Jummai Irimiya
Kunle P. Lokoyi
Mohammed Hassan
Nnenna E. Igwe
Patrick A. Obilor

14TH MARCH

Adebowale Adeniyi-owolola
Ismaila Kareem
Mercy A. Esie

15TH MARCH

Abdullahi Umar
Aisha U. Rabi
Esther M. Oyewumi
Maryam D. Katsina
Olaide M. Abioye
Peter Iduh
Yorisayo S. Ekunrin

16TH MARCH

Adigun J. Adebisi
Olanike B. Olukayode-Mutairu
Shafiu Abdul

18TH MARCH

Adenike A. Ogunjimi
Fatai O. Abdul
Gladys U. Eboh
Yuwana D. Best

19TH MARCH

Abimbola C. Onore
Amayo Hillary
Bridget O. Adelokiki
Mathew O. Okhide





EDUCATION IN THE MEDIA

PUNCH NEWSPAPER TUESDAY MARCH 7TH 2023 – JAMB Reviews Guidelines For Exam Officials: The Joint Admissions and Matriculation Board has reviewed guidelines for its examination officials.

According to the bulletin published on Monday by the examination Board, the training, which was held virtually on Saturday 4th March, 2023 said there was the need for all examination officials to comport themselves professionally at all times, particularly when addressing cases of malpractice without necessarily causing a commotion in the hall.

"Furthermore, examination officials were also advised not to engage in any act of extortion of candidates and, at the same time, ensure that candidates are protected from any form of extortion as well.

"As part of the review exercise, Proctors are also tasked to refrain from bringing their mobile phones into the examination hall, charging such phones in the examination hall, or engaging in any communication with outsiders during the examination.

The Board maintains that all its rules are meant to guide all its examination officials and, as such, they are to be diligently and religiously followed as the success or failure of the examination is contingent upon the disposition and conduct of examination officials".

TRIBUNE NEWSPAPER WEDNESDAY MARCH 8TH 2023 – Nigeria VCs Seek Bilateral Relation With Chinese Government On Educational Development: The Committee of Vice Chancellors of Nigerian

Universities (CVCNU) including state and private universities has sought a bilateral relationship with the Chinese Government on an improvement on education sector in the country.

The Association with 221 institutions as members led by Prof Yakubu Ochefu met with the Chinese Ambassador to Nigeria, Mr. Cui Jianchun recently at a meeting sought for partnership between the two countries as well as inter-universities exchanges between Nigerian universities and their counterparts in China.

In his address, Ochefu urged the Chinese Ambassador to use his good office to help the CVCNU to work out modalities for education, cultural and other relevant exchanges with the Chinese university system, especially with its advancement in tech-based education which he argued would be of much assistance to the growth of the Nigerian university system.

PUNCH NEWSPAPER THURSDAY MARCH 9TH 2023 – No discrimination against PWDs, says JAMB: The Joint Admissions and Matriculation Board has said the allegation of discrimination against it by an 18-year-old admission seeker living with a disability, Esther Abiona, was untrue.

Abiona had, in an interview with Saturday PUNCH, claimed that she was denied the opportunity of registering for the 2023 Unified Tertiary Matriculation Examination on the ground of her disability, a position which JAMB said was false and not representative of its ideals. The teenager, who lost all her fingers

on her left hand to a strange infection when she was 12, claimed that her inability to provide 10 fingers for biometric verification was responsible for the failure of the JAMB registration officers to capture her in the system for the 2023 UTME registration.

When contacted for a response to the allegations, JAMB's spokesperson, Dr. Fabian Benjamin, said it was not true that she was denied the opportunity to register solely on the ground of her disability. Benjamin said, "When there is a challenge in capturing 10 fingers, the officers are meant to capture the fingers that are available and write a report on why the others could not be captured."

Also, in a rejoinder titled, "The True Story of Esther Abiona – JAMB", a copy of which was sent to The PUNCH, Benjamin stated that Abiona's narration was not correct. He noted that the candidate had registered for UTME twice despite the disability before the 2023 exercise.

GUARDIAN NEWSPAPER THURSDAY MARCH 9TH 2023 – Stakeholders Recommend Curriculum Review For Colleges Of Education: Executive Secretary of the National Commission for Colleges of Education (NCCE), Prof. Paulinus Chijoke Okwelle, has expressed concern over the dwindling enrolments of candidates into Nigeria Certificate in Education (NCE) programmes in the country. He, subsequently, asked the Joint Admissions and Matriculation Board (JAMB) to lower the entry requirements, including accepting a

Contd in Pg 5

...Education in the Media

pass in Mathematics and English Language as pre-requisite for admissions to attract more candidates to enroll for NCE programmes.

While speaking on the matter, Okwelle warned that the country is under threat if urgent remedial action is not taken. He said efforts must be made by relevant agencies, including JAMB, to put in place necessary collaborations to boost the fortunes of NCE programmes.

As part of the remedial measures, Okwelle urged JAMB to devise separate and realistic entry requirements for colleges of education as against that of degree-awarding institutions, to boost enrollments. He noted that uniformed entry requirements to tertiary institutions, have adversely affected enrollment into NCE programmes.

LEADERSHIP NEWSPAPER THURSDAY MARCH 9TH 2023 - Mother Tongue As Medium Of Instruction: Mixed Reactions: As a new administration prepares to take power, certain policies enunciated by the outgoing administration need thorough scrutiny before implementation to avoid a policy summersault. SUNNY IDACHABA captures reactions of Nigerians on the switch to mother tongues as medium of instruction with additional agency reports.

In November, the federal government through the minister of education Adamu Adamu announced a switch from English as a medium of instruction to mother tongue especially at the lower stratum of education.

According to the minister Adamu Adamu, the policy is the best guarantee for a solid educational foundation for every child; therefore would be vigorously pursued. However, since the announcement, skepticism has followed the method to be adopted in implementing it more so as there are multiplicity of ethnic diversities in the country...

According to Adamu while briefing newsmen at the end of the Federal Executive Council (FEC) meeting, he admitted that the implementation would be challenging but surmountable.

LEADERSHIP NEWSPAPER THURSDAY MARCH 9TH 2023 - TETFund: Promoting Entrepreneurship In Tertiary Institutions: Entrepreneurship is tremendously important for any economy, for its ability to make a significant impact on citizens and nations as a whole. Thus, an early introduction and exposure to entrepreneurship and innovation is more likely to sow the seeds of entrepreneurial careers for students at a future juncture.

Since education is essential to enhance the thinking abilities and as entrepreneurship ecosystem is developed by the interplay of actors like universities, government and entrepreneurs themselves, universities become the hotbed of fostering the required entrepreneurial environment.

Therefore, as universities are places of higher education, attracting a workforce who wants to lead a better life, they can transform themselves into breeding grounds for budding entrepreneurs.

Recognizing the importance of entrepreneurship to economic development and job creation, the Tertiary Education Trust Fund (TETFund) is taking steps to promote entrepreneurship in Nigerian tertiary institutions.

With this effort, universities can be able to impart entrepreneurial skills and act as incubation centres to follow up and promote potential ideas by facilitating collaborations and incubation capacities not only to students from the area of business, innovation and entrepreneurship, but also from other areas like engineering, humanities, applied sciences and medicine.

■ EXAMINOTRICKS ■



SUN NEWSPAPER TUESDAY MARCH 7TH 2023 - Restitution: Born-Again Ex-Students Return 35 WAEC Certificates: Thirty-five born-again Christians and former students of different schools have returned certificates issued to them by the West African Examinations Council (WAEC) after they confessed to cheating during the exams years back.

The Education Report gathered that the Nigeria Examinations Committee (NEC) of the council, which is the highest decision-making organ of WAEC on exams, approved the restitution cases at its 73rd and 74th meetings held in Lagos.

At the meetings, NEC considered the various special cases, appeals for clemency, impounded, and restitution cases for school and private candidates' examinations.

Also, the committee approved the impoundment of nine certificates for candidates who wrote the Senior School Certificate Examination (SSCE) for May/ June and private examinations as well as those who sat for the West African Senior School Certificate Examination (WASSCE) for school and private candidates.

JAMB MEETS MAJOR STAKEHOLDERS IN IBADAN AHEAD OF 2023 MOCK-UTME

The Ibadan Zonal Office of the Joint Admissions and Matriculation Board (JAMB) has held an interactive session with its major stakeholders in Oyo State towards ensuring a seamless 2023 Mock-UTME scheduled for 16th March, 2023.

The session, which was presided over by the Ag. Zonal Director, Ibadan Zonal Office, Mrs. Olajumoke Adeleke, on Wednesday, 8th March, 2023, at her Office, had in attendance, the Oyo State Technical Advisor, Prof. Adenike Osofisan, the State Chief External Examiner, Prof. Kazeem Adebiyi, the Zonal Technical Officer, Mr. Sunday Alabi, and the Computer-Based Test (CBT) Centre Administrators in the State.

Addressing the session, the Ag. Zonal Director stressed the importance of the upcoming 2023 mock examination and enjoined all to ensure the success of the exercise ahead.

"The Board will not compromise its standard for anyone. There are

mechanisms to support centres that showcase commendable efforts and there are sanctions for those that violate the Board's guidelines," she said.

The Ag. Director also stressed the significance of the approaching Mock-UTME, stating that it was a veritable tool for ascertaining the Board's readiness for the main examination scheduled to hold between 29th April, 2023, and 12th May, 2023.

In his presentation, the Zonal Technical Officer, Mr. Sunday Alabi, said the meeting was highly relevant as it would serve as a refresher for old centre administrators and as an induction for the newly-accredited ones.

Continuing, Mr. Alabi urged the administrators to adhere to the stipulated technical guidelines that had been previously conveyed to them, stressing the immense capability of the Board's automated autobot platform, which according to him was capable of critically

analysing the readiness of every test centre for the examination without human interference.

In her remarks, the Oyo State Technical Adviser, Prof. Adenike Osofisan, dwelled on the need to protect the sanctity of the examination and for all team players to keenly abide by extant guidelines on the conduct of the examination.

In his remarks, the Oyo State Chief External Examiner, Prof. Kazeem Adebiyi, charged the CBT centre administrators to prioritise installation of legible signposts at strategic routes leading to their centres, so that candidates could easily locate their examination venues on the date of the examination.

In their various reactions, the centre administrators lauded the efforts of the Board at instituting and nurturing a partnership that effectively serves all stakeholders while affirming their readiness for the coming exercise.

Contd From Pg 1

...The True Story on Esther Abiona - JAMB

fingers and five toes. She applied for MBBS at OAU. Unfortunately, she did not meet the requirement for admission into any course.

2. It would be recalled that the Board, since 2020, when the biometric verification process was grossly abused by some candidates, had established that anyone whose disability is not obvious would have to come to Abuja for his/her registration and the Board had always borne their travel expenses.

3. It is, however, instructive that Ms. Abiona had never been among those invited to Abuja as she had all along been registered without necessarily having to undertake the trip.

4. Thus, she was registered in Ogun State and not required to come to Abuja because her disability was

obvious and not in doubt. Those whose disability to thumbprint was doubtful or not physically obvious had to register in Abuja (with their transport expenses paid by the Board), just as the Board provides transportation, hotel accommodation and feeding for every blind candidate as well as his/her guide for the UTME.

ABIONA & 2022 UTME REGISTRATION:

5. Again, just as it was in 2021, she was registered **with five fingers and five toes** on 8th March, 2022, at 3:24 pm in Oye-Ekiti for the UTME and applied to Federal University, Oye-Ekiti, to study Medical Laboratory Science

6. While this was being processed, she suddenly changed to Microbiology last month (February, 2023).

7. The Board felt the change to

Microbiology was unnecessary because she could still make her first choice and was investigating the reason for the change. That was where we were when she went to the media.

8. In the Newspaper, she claimed that the "University admission officer told her to register for a supplementary admission in another department in the faculty of sciences" which she did. A claim that the University Admission Officer has refuted.

9. She later informed the Board that an unidentified person in town, who claimed to be a staff of the university advised her to do the change.

ABIONA & 2023 UTME REGISTRATION:

10. In 2023, she obtained the ePIN on 14th February, 2023, the initial last day

Contd in Pg 8

...Security of Test Items Not Limited to Psychometricians - Prof. Oloyede

This month's edition with the topic "Overcoming the Challenge of Anxiety of Confidentiality in Psychometrics Analysis" was presented by a visiting Professor of Educational Measurement and Evaluation, Delta State University, Abraka, who is on sabbatical leave in JAMB.

The Registrar underscored the importance of integrity and credibility of items developers, data scientists, analysts, test administrators, among other critical stakeholders, in the test development process.

He pointed out that, on assumption of duty as Registrar, he put some measures in place to fortify, guarantee and protect the sanctity of the Board's examinations.

Some of these measures included installation of CCTV cameras, deployment of technology to monitor vital areas of test development and production. It is the evaluated feedbacks from these multifaceted efforts to administer credible examination that would enable the Board's test items to stand the test of time.

"The reason why people say UTME questions are not susceptible to leakage is on account of the measures we have put in place apart from psychometrics safeguards," he noted.

The Registrar also suggested ways of testing items generated without the conscious knowledge of the test takers before subjecting them to psychometrics analysis and calibration in line with global best practices.



JAMB CONDUCTS SEMINAR TO SENSITISE STAFF ON CONFIDENTIALITY OF ITS EXAMINATIONS



As part of the Board's commitment to constantly train its members of staff on its operational processes, the Joint Admissions and Matriculation Board (JAMB), has conducted a seminar to sensitise them on the need for utmost confidentiality so as to protect the sanctity of its examination.

The seminar, which took place on Tuesday, 7th March, 2023, was held both virtually and physically at the Board's National Headquarters,

Bwari.

Presenting a paper was the visiting Professor of Educational Measurement and Evaluation, Delta State University, Abraka, Prof. John N. Odili.

In his presentation titled: "Overcoming the Challenges of Anxiety of Confidentiality in Psychometric Analysis", the erudite scholar explained that public examinations such as the Unified Tertiary Matriculation Examination (UTME) have to undergo series of sensitive procedures leading many educational institutions and examination bodies to be rightfully anxious on how to ensure confidentiality at every stage of the test development process.

He further explained that among the various stages of test development, psychometric analysis is perhaps the most important and most technical in

the test development process as only highly-trained professional staff in the specialised field of measurement and evaluation are involved.

The six-slide presentation described the various stages of test development, functions of psychometric analysis, nature of professional psychometric training and analysis, among others.

In his recommendations, he opined that there is need to allow the Psychometrics Department to effectively carry out the role of psychometric data analysis on test items to be used in the Board's examinations, build a formidable test bank for the Board and give specialised training to key staff on the role of confidentiality in the test development process.





FEW FACTS ABOUT JAMB

- ✿ The Joint Admissions and Matriculation Board (JAMB) was established for the general control of the conduct of matriculation examinations for admissions into all universities, polytechnics, monotechnics, colleges of education and (recently added) Innovation Enterprise Institutes (IEIs).
- ✿ Section 5 (2)of the ACT establishing the Board provided as stated: For the avoidance of doubt, the Board shall be responsible for determining matriculation requirements and conducting examinations leading to undergraduate admissions and also for admissions to National Diploma and the Nigerian Certificate in Education courses, but shall not be responsible for examinations or any other selective process for postgraduate courses and any other courses offered by the tertiary institutions. In the implementation of this section, there is always a synergy with the National Universities Commission(NUC), the National Board for Technical Education(NBTE) and the National Commission for Colleges of Education(NCCE) with the endorsement of the National Council on Education(NCE).
- ✿ In exercising this power, the Board is always guided by admission guidelines approved by the Policy Meeting under the Chairmanship of the Hon. Minister of Education with all Heads of Tertiary Institutions and other stakeholders in attendance.
- ✿ Since the inception of the Interim Joint Matriculation Board Examination (IJMBE), JAMB appoints moderators for all its questions as well as the grading of candidates scores. It has always done this without failing to still accommodate 'HSC' within the current 6-3-3-4 system. The National Council on Education(NCE) guidelines for the Joint Universities Preliminary Examinations Board (JUPEB) also endorsed the practice for JUPEB.
- ✿ The Joint Admissions and Matriculation Board shall continue to operate within its laws.

Contd From Pg 6

...The True Story on Esther Abiona - JAMB

for the exercise and approached our office in Abeokuta on 15th February 2023, which was the day designated for those candidates whose disability was not obvious to come to Abuja for verification and registration (again at the Board's expense). She was then told that the registration exercise would end on 15th February, 2023, as a result of which she panicked, though the exercise was on that day eventually extended to 22nd February, 2023, which was widely advertised.

11. Is it not baffling that after registering for UTME in 2021 and 2022 **with five fingers and five toes** as provided for by the Board, she would

turn around to allege that she was denied registration in 2023 on account of the same disability? If she was exempted from travelling to Abuja in 2021 and to the Zonal Headquarters in 2022, why would she then be required for 2023 when her biometric data are in our system?

12. It should be noted that the category of candidates required to come to Abuja to complete their registration are those whose finger defects were not obvious and almost all the fingers are not biometrically registrable. She did not belong to this group.

13. The Board takes a keen interest in candidates with disability hence the

establishment of the JAMB Equal Opportunity Group (JEOG) as a standing committee saddled with the responsibility of catering for candidates with visual impairment among other disabilities.

14. The Board understands the challenges of the disabled and it has done everything within its powers to ensure that they are provided with a level playing field so that they could also meet their aspirations.

15. Despite Ms. Abiona's unacceptable approach of publicising half-truths, the Board will continue to seek her best interest of securing admission for her initial choice for 2022/2023 Academic Session.

JOINT ADMISSIONS AND MATRICULATION BOARD

National Headquarters Complex, Suleja Road, Bwari, P.M.B. 189, Garki, Abuja, Nigeria.

Tel: 08123658955, 08166335513 <http://www.jamb.gov.ng>, www.jamb.org.ng

PROF. IS-HAQ OLANREWAJU OLOYEDE, OFR, FNAL
Registrar/Chief Executive



OFFICE OF THE REGISTRAR

No: 2022ff06

14th November, 2022

ADVISORY FOR REGISTRARS OF TERTIARY INSTITUTIONS ON THE OPERATIONS OF THE CENTRAL ADMISSIONS PROCESSING SYSTEM (CAPS) AS A COMMUNICATION PLATFORM

This advisory is to guide all Registrars of Institutions on how to use the communication module on the Central Admissions Processing System (CAPS). The communication module was designed to enhance communication and information sharing between the Board and Registrars Institutions. Kindly follow the steps below to access and use the system:-

1. Website

1.1 Go to www.jamb.gov.ng, then click on "CAPS(Institution)" menu.

2. Login Screen

2.1 How To Login

- Enter Username
- Enter Password
- Click on the Login button to login.
- The username and password will be provided by JAMB upon request of your details.

3. Institution Registrar Dashboard

3.1 The Registrar's dashboard is made up of the following:-

- Total Candidates (Candidates who choose your institution as first choice)
- Total Quota (Available admission's quota for your institution)
- Total Quota Used (Quota used for admission)
- Quota Balance (Available quota for admissions)

4. Messaging

4.1. The messaging module allows the Registrars of institutions to compose/send as well as receive messages to the following users:-

- JAMB Registrar
- Director, Admissions (JAMB)
- The Desk Officer of the institution in JAMB

4.2. The Registrars of Institutions can view all the sent and received messages.

4.3. The Registrars of institutions can also view attachments to mails, if any.

5. Reports

The Registrar of an institution can view the following reports on CAPS:-

5.1 Candidates by Admission Status

This report allows you to view all candidates within your institution by Admission

Contd in Pg 10



status. The following admission status are available on CAPS;

- Not Admitted
- Proposed
- Recommended
- Approved
- Accepted

5.2 Candidates List by Programme

This report allows you to view candidates in your institution by programmes.

5.3 Advanced Candidate List

This report allows you to view candidates within your institution by a combination of two or more criteria, such as;

- Programme
- State of origin
- Local Government of origin
- Gender
- UTME score

Mohammed A. Babaji

Director, Admissions

For: Registrar

THERE WON'T BE FAILURE FROM OUR OPERATIVES - OGUN NSCDC COMMANDANT

Ahead of the 2023 Mock-UTME exercise scheduled for 16th March, 2023, the Ogun State Commandant of the Nigeria Security and Civil Defence Corps (NSCDC), David Ojelabi, mni, on 2nd March, 2023, paid an official visit to the Ogun State Office of the Joint Admissions and Matriculation Board (JAMB). During the visit, the Commandant had assured the Board that the Corps would discharge its assigned duties creditably during the upcoming Mock-UTME as well as the main examination slated to hold between 29th April and 12th May, 2023.

"There will not be any failure from the

Operatives of the Corps in Ogun State regarding the upcoming 2023 Mock Unified Tertiary Matriculation Examination (UTME) as well as the main examination. I assure you that the Corps is ready to ensure a seamless exercise. As such, the officers that will be involved in the conduct of the examinations will be properly briefed about what is expected of them during the exercise," he stated.

The Commandant also disclosed that he had visited the office to get proper briefing on the accredited CBT centres in the State as well as to seek clarifications on relevant operational procedures expected of

the Corps for optimally performance.

In his response, the Ogun State Coordinator, Mr. AbdulHakeem AbdulHameed, welcomed the Commandant to the State Office noting that the relationship between JAMB and NSCDC has spanned the course of several years and hoped that same would continue in the foreseeable future.

In his concluding remarks, Mr. AbdulHameed said he looked forward to an even more harmonious and productive working relationship with the Corps, while availing the Commandant of the resources requested.

JOINT ADMISSIONS AND MATRICULATION BOARD

National Headquarters Complex, Suleja Road, Bwari, P.M.B. 189, Garki, Abuja, Nigeria.

Tel: 08123658955, 08166335513 <http://www.jamb.gov.ng>, www.jamb.org.ng

PROF. IS-HAQ OLANREWAJU OLOYEDE, OFR, FNAL
Registrar/Chief Executive



OFFICE OF THE REGISTRAR

No: 2022ff07

14th November, 2022

The IBASS complementary platform described in this document has been created for stakeholders including Regulatory Bodies, Institution heads and Directors of Admission, JAMB Registrar and JAMB Administrators. The platform aims to automate the request, review, approval and publishing process for new Programs and Institutions.

A single, simple automated platform provides benefits including increased productivity, improve Audit readiness, decrease in errors, and an improved standardized overall process.

ADVISORY ON MANAGING PROGRAMMES AND INSTITUTIONS FOR REGULATORY BODIES

PROCEDURE FOR ADDING NEW INSTITUTIONS

1. The Regulatory Body Admin logs into the system and uses the New Institution form to upload a new Institution.
2. The form will prompt for the entry of all relevant institution details as well as approval/accreditation attachments.
3. Programmes offered at the new institution may also be uploaded during the creation process.
4. All new Institutions uploaded will automatically be forwarded to the JAMB Administrative team to review and publish into the system.

PROCEDURE FOR ADDING NEW OR DELISTING PROGRAMMES

1. For existing institutions, the Regulatory Body Admin would sign into the system, search for an Institution and use the corresponding New Programme form to upload a new Programme.
2. All new Programme uploads must be accompanied with a scan of the Letter or Approval.
3. Additionally, existing Programmes can be delisted from this system. This process also requires an Approval document to be submitted along with the request.
4. All Programme changes including new Programmes and delisting would be automatically forwarded to the JAMB Administrative team to review and publish.

Contd in Pg 12



5. Regulatory users are also able to approve Programme Delist requests from Institutions under regulation. The Institution would select a Programme for delisting and the request is automatically forwarded to the Regulator for approval. The Regulator would login and under a list of Pending Approvals would review an individual request and provide necessary approval. A request may also be declined, in which case the regulatory user is prompted for an explanation, which is included in the feedback to the Institution.

PROCEDURE FOR MANAGING OTHER REGULATORY USER ACCOUNTS

1. The Regulatory Body Admin logs into the system and reviews the list of Regulatory Body users within its purview. E.g. NBTE admin can only view other NBTE users. The Regulatory user with administrative privileges is able to create a new user account and restrict to certain Institution categories as required.
2. This process takes immediate effect and the newly created user is able to log into the system. Newly created users are STRONGLY advised to change their password immediately upon first login.

PROCEDURE FOR USING INTERNAL MAIL COMMUNICATION TOOL

1. The Regulatory Body Admin logs into the system and selects the Mail menu which displays the Inbox, showing new and existing messages.
2. The user selects the Compose Message form and indicates the recipients which include the following options:
3. All Institutions under regulation
 - a. Specific Institution(s)
 - b. JAMB
4. The user completes the intended message and may also include an attachment.
5. The message is immediately sent to the chosen recipients who are also notified of the new communication.

ADVISORY ON MANAGING PROGRAMMES FOR TERTIARY INSTITUTIONS

PROCEDURE FOR ADDING NEW PROGRAMMES

1. All New Programmes are uploaded by the Regulatory Body on behalf on the Institution.
2. The relevant teams from the Institution would provide all Programme details and additional information to their Regulator, and in turn the Regulatory user would proceed to upload the Programme details and approval letter attachment into the system.
3. Once the new Programme details are submitted, it is automatically forwarded to the JAMB Administrative team to review and publish into the system.

PROCEDURE FOR UPDATING ADMISSION REQUIREMENTS

1. The DAP user profile logs into the system to view all existing Programmes in their Institution and affiliated Institutions.

2. A Programme from the list is selected for modification. The DE Requirements, UTME Requirements or UTME Subjects may be edited and an additional note may be included to provide further clarity. All changes must be accompanied by an attachment showing the approval by the Institution's Senate/Governing Board.
3. The changes will be forwarded to the head of the institution (VC, Provost, Head, Rector) for Approval.
4. Once approved it will be forwarded to the JAMB Administrative team for final review and publishing.

PROCEDURE FOR DELISTING AN EXISTING PROGRAMME

1. The DAP user profile logs into the system and selects a specific Programme for delisting. All Delist requests must be accompanied by an attachment showing the approval by the Institution's Senate/Governing Board.
2. The request is automatically forwarded to the head of the institution (VC, Provost, Head, Rector) for Approval.
3. Once approved it will be forwarded to the relevant Regulatory Body (NUC or NCCE or NBTE) for review and approval. The request may also be declined in case there is an error and the Regulatory user is prompted to provide a reason for declining the request.
4. If Approved by the Regulatory body the request is automatically forwarded to JAMB Administrative team for publishing (Programme is removed from the system).

PROCEDURE FOR MANAGING INSTITUTION USER ACCOUNTS

1. The Institution head user logs into the system and reviews the list of users in the Institution. The list is strictly limited to the current Institution and no Institution can view or interact with users from another Institution. The user with administrative privileges is able to create a new user account and configure the rights and privileges as required.
2. This process takes immediate effect and the newly created user is able to log into the system. Newly created users are STRONGLY advised to change their password immediately upon first login.

PROCEDURE FOR USING INTERNAL MAIL COMMUNICATION TOOL

1. The Institution user logs into the system and selects the Mail menu which displays the Inbox, showing new and existing messages.
2. The user selects the Compose Message form and indicates the recipients which may include fellow users from the same Institution, their Regulating Body or JAMB.
3. The user completes the intended message and may also include an attachment.
4. The message is immediately sent to the chosen recipients who are also notified of the new communication.

ADVISORY ON REVIEWING NEW PROGRAMMES AND INSTITUTIONS FOR JAMB REGISTRAR

PROCEDURE FOR REVIEWING NEW PROGRAMMES AND INSTITUTION

1. All New Programmes are uploaded by the Regulatory Body on behalf on the Institution.
2. The JAMB Registrar logs into the system to view a list of pending reviews and requests of new Institutions and Programmes. Each request from the Regulatory Bodies may be reviewed individually and subsequently enabled for Publishing.
3. Once this action is complete the JAMB Administrative team would publish the requested update or changes into the system.

PROCEDURE FOR APPROVING ADMISSION REQUIREMENTS CHANGES

1. The JAMB Registrar logs into the system to view a list of pending Programme Admission Requirement changes that need approval.
2. Once an Admission Requirement Change is reviewed it may be enabled for Publishing.
3. Once this action is complete, the JAMB Administrative team would publish the requested update or changes into the system.

PROCEDURE FOR MANAGING SYSTEM USERS

1. The JAMB Registrar logs into the system and reviews the list of users in the system. The list is unrestricted and includes users across JAMB, all Institutions and all Regulatory bodies. The Registrar has administrative privileges to create a new user account in any category and configure the rights and privileges as required.
2. This process takes immediate effect and the newly created user is able to log into the system. Newly created users are STRONGLY advised to change their password immediately upon first login.

PROCEDURE FOR USING INTERNAL MAIL COMMUNICATION TOOL

1. The JAMB Registrar logs into the system and selects the Mail menu which displays the Inbox, showing new and existing messages.
2. The user selects the Compose Message form and indicates the recipients which include the following options:
 - a. All System Users
 - b. Specific Users
 - c. All Institutions
 - d. Specific Institution(s)
 - e. Regulators
 - f. JAMB Administrative Team
3. The user completes the intended message and may also include an attachment.
4. The message is immediately sent to the chosen recipients who are also notified of the new communication.

ADVISORY ON PUBLISHING NEW PROGRAMMES AND INSTITUTIONS FOR JAMB ADMINISTRATORS

PROCEDURE FOR PUBLISHING NEW PROGRAMMES AND INSTITUTION

1. JAMB Admin user logs into the system to view all New Programmes and Institutions that have been enabled for Publishing by the Registrar.
2. The JAMB Admin user may finalize the process by publishing the new information, which automatically reflects across the system.
3. Once this action is complete the initiating party (Regulatory body) is automatically notified.

PROCEDURE FOR PUBLISHING ADMISSION REQUIREMENTS CHANGES

1. The JAMB Admin user logs into the system to view a list of new Programme Admission Requirement changes that have been approved and enabled for publishing.
2. The change request is published and automatically reflects across the system.

PROCEDURE FOR MANAGING SYSTEM USERS

1. The JAMB Admin user logs into the system and reviews the list of users in the system. The list is unrestricted and includes users across all Institutions and all Regulatory bodies. The JAMB Admin may have administrative privileges to create a new user account in any category and configure the rights and privileges as required.
2. This process takes immediate effect and the newly created user is able to log into the system. Newly created users are STRONGLY advised to change their password immediately upon first login.

PROCEDURE FOR USING INTERNAL MAIL COMMUNICATION TOOL

3. The JAMB Admin user logs into the system and selects the Mail menu which displays the Inbox, showing new and existing messages.
4. The user selects the Compose Message form and indicates the recipients which include the following options:
 - a. All System Users
 - b. Specific Users
 - c. All Institutions
 - d. Specific Institution(s)
 - e. Regulators
 - f. Other JAMB Administrative Team members
 - g. Registrar
5. The user completes the intended message and may also include an attachment.
6. The message is immediately sent to the chosen recipients who are also notified of the new communication.











JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

ADVISORY ON PROCEDURE FOR PROCESSING OF INDEMNITY FORMS FOR AFFILIATED INSTITUTIONS

Please find below an updated procedure for processing of indemnity forms for affiliated institutions

-  Candidate goes to any JAMB office to complete his/her application and submit the form after completion online.
-  The candidate prints the completed application carrying the indemnity and submits the physical form to the Head of the affiliated institution for signature.
-  The Head of Affiliated-Institution proposes the candidate online to the Mother-Institution.
-  The Mother-Institution (wherever it is based) logs into the JAMB portal and recommends (or rejects) the candidate to JAMB State office (wherever the affiliated Institution is based) for approval processing.
-  The affiliated institution logs into JAMB portal, views recommended candidate(s) and submits the indemnified physical form of only recommended candidates by mother-institution to the State Coordinator of JAMB for upload of physical forms (forms of candidates not recommended online by mother-institution cannot be uploaded). **No submission by proxy.**
-  The physical form of recommended candidate(s) is/are uploaded from the State affiliated-institution JAMB Office to the Headquarters and made available on the efacility platform for processing.
-  If the application is approved/rejected, the candidate (and the two institutions can view it) is notified through his/her email.
-  The candidate can thereafter print his/her admission letter and access other services online from his/her profile.

SIGNED

MANAGEMENT

JOINT ADMISSIONS AND MATRICULATION BOARD








Contd in Pg 14

JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

ADVISORY ON PROCEDURE FOR PROCESSING OF (DEGREE) ADMISSION AFFILIATED-INSTITUTIONS

Please find below an updated procedure for processing of admission for affiliated institutions:

-  Head of the affiliated-institution logs into JAMB (CAPS) portal and download candidates for a particular programme;
-  The Head of the Affiliated-Institution (wherever it is based) logs into JAMB (CAPS) portal and set admissions criteria for every programme such as minimum scores for UTME, post UTME, aggregate, catchment and ELDS;
-  The Head of the affiliated institution proposes the qualified candidates for each programme on CAPS and it goes to the Head of the mother-institution;
-  The Head of the Mother-Institution (wherever it is based) logs into the JAMB (CAPS) portal and recommends the candidate to the Registrar of JAMB (or representative) for approval or decline the proposal with a reason for the rejection;
-  The Registrar of JAMB (or representative) approves the recommendation(s) from the Head of the Mother-Institution or decline the recommendation with a reason for the rejection;
-  If the recommendation is approved, the candidate is notified through his/her email and SMS to either accept or reject the offer of admission. The two institutions can log in and view the status of the recommended candidates;
-  If the candidate accepts the offer of admission, he/she can thereafter print his/her admission letter and access other services online from his/her profile.

NOTE: The Head of Affiliated-Institution has access to **VIEW ONLY** all recommendations by the Head of Mother-Institution

SIGNED

MANAGEMENT








JOINT ADMISSIONS AND MATRICULATION BOARD



JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

ADVISORY ON PROCEDURE FOR INTERNAL TRANSFER OF CANDIDATES FROM ONE PROGRAMME TO ANOTHER ON CAPS

-  The Head of Affiliated-Institution proposes to candidate on CAPS to move him/her to another programme;
-  Candidate accepts or rejects the proposal;
-  If the candidate accepts, his/her records moves to the new programme and the Head of the Affiliated-Institution proposes the candidate in the new programme to the Head of the Mother-Institution.
-  The Head of the Mother-Institution recommends the candidate(s) to the Registrar of JAMB for approval;
-  The Registrar of JAMB (or representative) approves the recommendation(s) from the Head of the Mother-Institution or decline the recommendation with a reason for the rejection;
-  If the recommendation is approved, the candidate is notified through his/her email and SMS to either accept or reject the offer of admission. The two institutions can log in and view the status of the recommended candidates;
-  If the candidate accepts the offer of admission, he/she can thereafter print his/her admission letter and access other services online from his/her profile

NOTE: The Head of Affiliated-Institution has access to **VIEW ONLY** all recommendations by the Head of Mother-Institution

SIGNED

MANAGEMENT

JOINT ADMISSIONS AND MATRICULATION BOARD

JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

ADVISORY ON EXTENDING THE SCOPE OF SERVICE FOR CBT CENTRES

Following persistent requests from CBT centres, the Board has approved that some services hitherto, restricted to JAMB Offices, be extended to other approved CBT centres.

2. These services being extended to the CBT centres are registrations for:
 - (i) **Part-time**
 - (ii) **NOUN**
 - (iii) **Sandwich**
 - (iv) **Distance Learning**
3. The following steps are to be followed by each centre while attending to these category of candidates:
 - a. First create a Profile for the candidate (note that profile creation is free);
 - b. Login to the Candidate's Profile on e-Facility;
 - c. Expand the "Other Registrations" Tab and select the appropriate registration for the candidate;
 - d. Follow the prompts to make the payment of N3,500 application fees online using the candidate's ATM card (do not collect any candidate's card details, let the candidate be the one to enter his/her card details);
 - e. After payment, the centre will proceed to register the candidate on the Registration App platform and print out the Registration Slip.
 - f. For DE candidates of 2017 onwards, after registration, only the Registration Slip is to be given to them as the candidate's registration information goes straight to CAPS;
 - g. For candidates of year 2016 and before, after registration, the centre is expected to give them both the Registration Slip and an Indemnity Form;
 - h. The service charge for this type of registration is N700 only and payable directly to the centre.
4. Do not write down or copy any vital data of the candidates such as card details, profile code, password etc.
5. Recall that like the UTME/DE, the template is to be uploaded while candidates are to go away with the original (hard copy) template.
6. CBT centres shall abide by the rules as severe sanctions would be meted out to infractors.

SIGNED

MANAGEMENT

JOINT ADMISSIONS AND MATRICULATION BOARD



JAMB PAYS COURTESY CALL ON NEW ABIA NSCDC COMMANDANT

As part of the efforts aimed at ensuring a flawless 2023 UTME examinations, the Coordinator, Abia State Office of the Joint Admissions and Matriculation Board (JAMB), Mr. Johnson Adebisi, on Wednesday, 8th March, 2023, paid a courtesy call on the newly-appointed Commandant of the Nigeria Security and Civil Defence Corps (NSCDC), Abia State Command, in Umuahia.

According to the State Coordinator, the courtesy visit was aimed at welcoming the new Commandant to the State as well as partner with the Command on the series of activities lined up by the Board towards ensuring the smooth conduct of the upcoming Mock-UTME scheduled

for Thursday, 16th March, 2023, and the UTME proper slated to hold from 29th April to 12th May, 2023.

The State Coordinator further disclosed that the visit became necessary to enable the State Office update its records with the Command and communicate same to the Board's National Headquarters, Abuja, for documentation and administrative use.

In addition, Mr. Adebisi used the opportunity afforded by the visit to present the list of accredited CBT centres in Abia State for the 2023 UTME to the new Commandant and sought the support of the Command in this regard.

In his remarks, the new NSCDC

Commandant, Abia State Command, Mr. Paul Ozoemene Igwebuike, expressed his gratitude to the State Coordinator for the visit and promised his readiness to work with the Board in order to achieve a seamless 2023 UTME.



ADDRESSING FUNDING GAP IN THE EDUCATION SECTOR THROUGH COMMERCIALISATION OF OPERATIONAL MANDATES OF TERTIARY INSTITUTIONS – By Johnson Adebisi

The substantive expansion of the tertiary education sector in Nigeria has not been matched with proportionate resources.

Regrettably, educational institutions are fraught with many challenges in carrying out their operational mandates, as such, some of them find it difficult to execute critical projects.

Perhaps, the competing needs of other sectors of the economy for the limited available resources could be one of the causative factors for this state of affairs.

However, the time has come for the sector to wake up from its slumber by sourcing needed operating funds from alternative sources towards addressing the issue for excellent service delivery.

To do that, the sector could take a cue from the model adopted by the Joint Admissions and Matriculation Board (JAMB) in recent times, which

in a nutshell boils down to finding sustainable solutions to various identified problems through cutting costs and strategically turning weaknesses to strengths, among others.

To start with, the Board has been able to largely discharge its operational mandate services efficiently to the satisfaction of all its stakeholders, particularly the candidates, as far as its conduct of large-scale examinations is concerned through the commercialization of its services and leveraging on state-of-the-art technology and strategic partnership with relevant domestic and international agencies.

As a consequence of its passion for accountability and prudent management of human and material resources, the Federal Government of Nigeria recently gave the Board the green light to pioneer and trial autonomy and self-

funding.

In essence, the Board, apart from judiciously carrying out its primary mandate, was able to attract extra resources through the conduct of recruitment, promotion, and scholarship examinations for third-party agencies.

Another area that has been fully exploited by the Board is the training of other professional bodies on test development, test administration, psychometrics, and many more. All of which have enabled the Board to sustain its tempo of development as well as fund critical projects.

To conclude, other agencies in the education sector should borrow a leaf from JAMB by looking inwards and exploring alternative sources of funding their activities as a way of contributing their own little quota to national development.

JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

ADVISORY TO INSTITUTIONS ON HOW TO HANDLE THE CONDONEMENT OF UNDISCLOSED ILLEGAL INSTITUTIONAL ADMISSIONS (CUIIA) (ADMISSIONS CONDUCTED OUTSIDE CAPS 2017-2020)

The Board introduced the **Central Admissions Processing System (CAPS)** in 2017 as the transparent platform for all admissions. Regrettably, some of the institutions continued to admit some, indeed large number of candidates (undisclosed to JAMB), thereby jeopardizing the interest of such candidates admitted through under-the table deals.

Recent events made the candidates protest the disadvantages of such non-disclosure and lack of formal recognition of their degrees. Such Institutions are now being compelled by necessity to confess their past deeds of undisclosed admission.

This Advisory is to guide the affected institutions on how the candidates can be rescued:

- i. The institutions should first and foremost declare the number of candidates admitted outside CAPS by sending a formal letter of confession and disclosure (LCD) to the Registrar of JAMB.
- ii. The letter of confession and disclosure should have the list of candidates attached. A copy of the letter and the list of candidates should be sent to JAMB state office where the institution is located. The list and total number of affected candidates for each year of admission should be clearly specified with the Programme (i.e Course of Study).
- iii. If the Board upon receiving the letter (and after due scrutiny and investigations) grants approval, the institution shall be contacted within 2 weeks of acknowledged receipt of the LCD.
- iv. The portal is then opened for the Institution to upload the list of candidates already submitted.
- v. The letter of approval from JAMB to the institution and the uploaded list shall contain the following:
 - the academic year for which the retroactive approval is granted;
 - total number of candidates, and
 - the period of grace (**not exceeding 60 days**) within which the affected candidates must complete the process of **Condonement of Undisclosed Illegal Institutional Admission (CUIIA)**. Only the candidates declared by the institutions are to visit JAMB office and complete the appropriate form online after paying the prescribed fee (i.e) the application fee of N4,000 only is paid by those without JAMB Registration number for the year and N5,000 penalty paid by every candidate involved.
- vi. The records of the candidates shall then be made available on CAPS after they have completed the online process.
- vii. The Admission Officer of the Institution shall retroactively propose formally the candidates to the Head of Institution who in turn shall recommend the candidates within the specified time.
- viii. The JAMB Desk officer too, shall retroactively approve the candidates on CAPS within the original list submitted by the institution. After approval, the previously illegal students will be able to print their JAMB admission letters from e-facility on JAMB Portal.
- ix. It should be noted that the admission letter would henceforth carry the date of the retroactive approval and not backdated to protect the Board's integrity of the data it might have provided before the condonement. The admission letter would also be named "**Retroactive Letter of Admission**" to reflect the correct history of the admission.
- x. Please **NOTE** that only candidates on the list declared by the institutions shall be attended to at the JAMB office. The Board shall not extend the period of grace granted to each institution. Any candidate that does not complete the process within the allotted (maximum two months) grace - period loses the remedial opportunity.

SIGNED

MANAGEMENT

JOINT ADMISSIONS AND MATRICULATION BOARD

ATTENTION!!!

Serialisation of guidelines for the 2022 admissions exercise continues.

Second series.

CESSATION OF ILLEGAL/IRREGULAR ADMISSIONS

- 🌐 All applications of admissions to **First Degree, National Diploma, National Innovation Diploma and the Nigeria Certificate in Education into Full-Time, Distance Learning, Part-Time, Outreach, Sandwich, etc.**, must be processed **ONLY** through the Joint Admissions and Matriculation Board (JAMB).
- 🌐 No Institution should advertise or sell “application forms” for admissions into the programmes. Institutions should advertise candidates to apply to them through Joint Admissions and Matriculation Board (JAMB). Duplication of application forms is **NOT** allowed.
- 🌐 Joint Admissions and Matriculation Board (JAMB) and the three (3) Regulatory Agencies (National Universities Commission (NUC), National Board for Technical Education (NBTE) and National Commission for Colleges of Education (NCCE) will ensure that all Tertiary Institutions comply with this policy directive. Other Professional Regulatory Agencies will also play a role in sanitizing the process.
- 🌐 The duration of all Non-Full Time Studies must be maintained as approved by the Regulatory Agencies. This is generally not less than one hundred and fifty percent (150%) of the equivalence of Full Time.

ADVERTORIALS

- 🌐 Institutions that desire to place advertisement can do so with the requirement that candidates who sat for the current **UTME** (or **DE** candidates) should change to their institutions as First (1st) Choice rather than requesting the candidates to purchase another application form or apply. This is to prevent the issue of double registration which is a violation of the mandate of JAMB.
- 🌐 It should be reiterated that no Institution should advertise or sell “application forms” for admissions into the programmes listed above. Institutions should advise candidates to apply to them through Joint Admissions and Matriculation Board (JAMB). Duplication of application forms is **NOT** allowed.