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NO INSTITUTION IS MANDATED TO COLLECT FEE FOR REGULARIZATION OR ON BEHALF OF JAMB



JAMB National Headquarters, Bwari-Abuja.

The Joint Admissions and Matriculation Board has received complaints from some parents and students that one or two institutions are collecting money ranging from N10,000 to N80,000 from candidates purportedly for the processing of late or irregular admissions. The Board unequivocally dissociates itself from this exploitative act as it has not

requested any institution to collect any fee on its behalf.

The Board also does not demand or accept any fee from any of the institutions.

It will be recalled that the Board had announced the stoppage of condonement of illegal admission (deceitfully called regularization) from 2017. This was to address

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JAMB REMITTANCES IN LINE WITH GLOBAL BEST PRACTICES

In line with extant government's directive which was reiterated recently by the Director of Budget Office, the Joint Admissions and Matriculation Board would continue its practice of remitting the constitutionally-mandated proportion of its operational surpluses.

It is a known fact that all unutilised funds by Ministries, Departments and Agencies, MDAs, should be returned to

the public treasury.

The Board and public-spirited Nigerians are at a loss as to the reason for the various campaigns of calumny being mounted by some individuals who feel that these remittances should not be made.

The Board reiterates that it is not within the powers of MDAs to determine the uses for which the remitted funds are put to. Theirs is to comply with extant

directive while those given the mandate to manage the national treasury have the responsibility of appropriating and channeling such remittances, in the overall interest of the public, to identified areas of need or rather whichever area of the national economy that they perceive to be in most need of resources.

Perhaps, it is the novelty of such remittances that is jolting the Board's

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...No Institution is Mandated to Collect Fee for Regularization or on Behalf of JAMB

the irregularities in the admission process, ensure the accuracy of admission statistics as well as ensure transparency in the admission process.

It was, therefore, a rude shock to the Management of the Board to receive the disheartening news of this barefaced exploitation of hapless and desperate students. It is to be borne in mind that these candidates are in their present predicament, in the first instance, as a result of the wanton disregard of extant regulations by some institutions leading to the conduct of underhand or backdoor admissions thus creating room for the

avalanche of requests for condonement (regularization) which had long been discontinued by the Board on the directive of the Government.

It was the seemingly hopeless situation of candidates seeking condonement that prompted the Hon. Minister of Education to graciously give approval for a final round of waiver or condonement. Meanwhile, the various submissions by each institution are being given necessary considerations before the affected candidates could be captured in the Board's database.

An advertisement on the process and

procedure for post 2017 infraction would soon be widely published.

However, candidates with similar challenges who were admitted before 2017, can simply go online and pay a fee of not more than N5000 for the UTME Registration form which they had failed to obtain ab initio. Their details would afterwards be captured, scrutinised and if minimally qualified then letters of admission would be released to them.

"ADHERE TO THE PRESCRIBED SCIENCE/ART RATIO" - JAMB

The Joint Admissions and Matriculation Board has urged all stakeholders to adhere strictly to the Federal Government's guidelines on admission which mandate tertiary institutions to admit their intakes in line with the prescribed 60:40 Science/Art ratio for conventional Universities/Colleges of Education; 80:20 Science/Art ratio for Specialised Universities and 70:30 Technology/Non-Technology Courses ratio for Polytechnics and Monotechnics.

In addition, the Board urged all

institutions to adhere strictly to guidelines on admission according to their orientation and proprietorship. As such, for Federal Institutions, the allotment shall be Merit: 45%, Catchment: 35% and Educationally Less Developed State: 20%.

For Federal and State Institutions, the Merit Quota shall be 45%.

For State Institutions, the Merit Quota should be in two layers as follows:

- a. National Merit Quota – for the first topmost 10% (indigenes and non-indigenes including foreigners); and

- b. Indigene Merit Quota – additional 35% allotted to indigenes of the State on merit basis after the first topmost 10% National Merit.

This clarification, according to the Board, is necessary for a clearer understanding of the basis for admitting candidates to tertiary institutions in Nigeria.

It is the Board's firm belief that if these guidelines are followed faithfully, the nation's developmental aspirations will be realised sooner than later.

INSTITUTION OF A NATIONAL MATRICULATION LIST: JAMB ADMONISHES INSTITUTIONS TO KEY IN

It would be recalled that the Board, to improve on the quality and authenticity of the nation's tertiary education database had, during the 2019 Admission Exercise, reactivated the National Matriculation List. To operationalise the compilation of the list, the Joint Admissions and Matriculation Board (JAMB) and other Regulatory Agencies charged with the task of regulating the three tiers of tertiary institutions in the country have resumed joint monitoring of all tertiary institutions' matriculation and admission exercises across the country. Consequently, it is mandatory for all institutions to keep a proper and valid register of all their matriculated students.

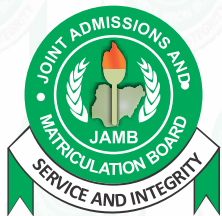
In addition, each candidate's file should contain all the vital documents required for admission as contained in the admission guidelines.

According to a statement made available by the Board, all successful candidates whose admissions have been processed appropriately through its Central Admissions Processing System (CAPS) would be listed and the list made available to the general public.

Any candidate whose name is NOT on the National Matriculation List would be considered not to have been admitted by JAMB and his/her admission is, therefore, illegitimate. No such illegitimate admission would be condoned by the Board.

The National Matriculation List is expected to feature all categories of Programmes ranging from Full-Time, Distance Learning, Part-Time to Sandwich or Supplementary (for previously matriculated students of the institutions), among others. It is, therefore, mandatory for all tertiary institutions to keep proper and valid registers of their intakes. Expectedly, each institution's matriculation register must tally with the National Matriculation Register (NMR) being maintained by the Joint Admissions and Matriculation Board.





JOINT ADMISSIONS AND MATRICULATION BOARD

REPORT OF INFLOW AND OUTFLOW FOR THE PERIOD OCTOBER 30 - NOVEMBER 05, 2021

FINANCIAL INFLOW

S/N	DESCRIPTION	AMOUNT (N)
1	E-facilities/Sales	130,016,583.00
2	PRC Service Charge	2,693,533.00
3	Consultancy	1,734,484.00
4	Other Income	500,000.00
	TOTAL	134,944,600.00

FINANCIAL OUTFLOW

S/N	DESCRIPTION	PURPOSE OF PAYMENT	AMOUNT (N)
1	Staff Claims and Welfare	Various	24,629,793.00
2	Agency Service	Agency Service	7,305,000.00
3	Supervision of Examination	Third Party Examination	1,896,400.00
4	Outsourced Service	Office Cleaning	5,040,784.21
5	Nasiru Muhammad & Co	Audit fee and expenses	8,294,040.00
6	Amal Engineering & Construction Ltd	Gbongan PTC Construction	66,044,640.30
7	MM Global Service Ltd	Supply of Diesel	12,106,888.80
8	RSM Nig Ltd	Cubicles and Computerisation at Katsina PTC	17,115,387.25
9	Dirham Nigeria Limited	Cubicles and Computerisation at Owerri PTC	33,976,246.25
10	Kaytee Nigeria Limited	Cubicles and Computerisation at Lokoja PTC	17,275,999.20
11	Mailambu & Sons Ltd	Cubicles and Computerisation at Akure PTC	16,981,544.33
12	Bwari Kichen Nigeral Ltd	Staff Meals	1,972,425.00
13	Remita	Financial charges	82,001.00
	TOTAL		212,721,149.34

JAMB CELEBRATES STAFF BORN NOVEMBER 8TH – NOVEMBER 14TH

Happy Birthday

8TH NOVEMBER

Akila Gayus Dogo
Folayemi Susan Fasan
Linda Nwakaego Emeka-Agadah
Olukayode Victor Ayodele
Abdulrahman Salisu

9TH NOVEMBER

Anthonia O. Ndidi Eneremadu
Rebecca Ojoma Edegbo
Ibrahim Umar Mungadi
Abdulrahman Olawale Solagberu
Mubarakat Olagunju Abanikannda

10TH NOVEMBER

Usman Haruna
Idris Sunday Ogunleye
Maji Jesse
Adenike Olatunde Adegbenro

Patience Leo Kambai
Kafilat Bukola Jatto
Terhemen Bishop Igyuve
Zubaida Abubakar
Olayinka Titilayo Akindele
Omodame Faith Ayoson

11TH NOVEMBER

Nasiru Sudawa Gwadabe
Hadiza Jodah Hassan
Hannatu Gimba
Badiat Al-Kassim Umar
Hassan Umar
Vincent Shekwolo Yusuf
Elizaberth Odunola Ajeigbe
Abubakar Musa Haruna
Joseph Wilfred Idogen

12TH NOVEMBER

Wakili Adagbashi Baba
Ramson Tentiyo Giwa
Hassan Lawal
Utibe Joe Ekaette
Chikwue Victoria Umeugoji

13TH NOVEMBER

Murtala Saad Habib
Azibayaman Obiri

14TH NOVEMBER

Lucy Rose Ogunleye
Omonafe Edith Ojeyi
Rahab Moni Babre
Nkiru Leslie Nwokedi
Ijeoma Florence Obini





EDUCATION IN THE MEDIA

GUARDIAN NEWSPAPER, SUNDAY, 31ST October 2021 - Govt To Reposition Teaching Profession — Buhari: President Muhammadu Buhari, who was represented by the Minister of State for Education, Emeka Nwajiuba, at the 27th combined convocation of the Alvan Ikoku Federal College of Education (AIFCE), Owerri, Imo State, disclosed that six new colleges of education (one each from each geo-political zone, including two technical colleges) would take off before the end of this year.

He said that his administration was determined to reposition the teaching profession by producing quality teachers and raising educational standards in Nigeria as he urged teachers to access the N7.5b research grants available for teaching and learning.

PUNCH NEWSPAPER, TUESDAY, 2ND NOVEMBER, 2021 - Gunmen Abduct Two UNIABUJA Profs, Others: Two professors were among those abducted when armed men stormed the Senior Staff Quarters of the University of Abuja at the Gwagwalada Area Council of the

Federal Capital Territory, Abuja. It was gathered that six people were abducted in the attack which happened around 1 am on Tuesday. However, the abductees have been rescued by security agents.

PUNCH NEWSPAPER, TUESDAY, 4TH NOVEMBER, 2021 - JAMB Remits N3.51bn As 2021 Operating Surplus: The Joint Admissions and Matriculation Board has remitted the sum of N3.51bn to the Federal Government as part of its operating surplus for 2021.

The 2021 remittance, according to a statement by the Board, is in line with the Registrar's avowed commitment to prudent management of public resources. **Also in Nation Newspaper, Thursday 4th November 2021, Daily Trust Newspaper, Thursday 4th November 2021, Tribune Newspaper, Thursday 4th November 2021 and Leadership Newspaper, Thursday 4th November 2021.**

PUNCH NEWSPAPER, TUESDAY, 2ND NOVEMBER, 2021 - Extend N150,000 Education Scholarships To Private Varsity Students, VC Tells FG: The

Vice-Chancellor of Kola Daisi University, Ibadan, Prof. Adeniyi Olatunbosun, has asked the Federal Government to include students in private universities in its plan to give N150,000 per session to students in education faculties in public varsities. The Vice-Chancellor said this in Ibadan at a press conference to usher in the university's maiden convocation.

DAILY TRUST NEWSPAPER, THURSDAY, 4TH NOVEMBER, 2021 - 11 Abeokuta Custodial Centre Inmates Gain Admission Into Varsity: Eleven inmates of the Nigerian Correctional Service, Ibara Custodial Centre, Abeokuta, Ogun State, have been offered admission into the National Open University of Nigeria. The Public Relations Officer of the Command, Victor Oyeleke, disclosed this in a statement. He added that the inmates had their matriculation on November 2, 2021. He also said that the inmates were admitted to study various programmes such as Business Administration, Political Science, Criminology and Security Studies, Peace and Conflict Resolution and Public Administration.

EXAMINOTRICKS



PUNCH NEWSPAPER, THURSDAY, 4TH NOVEMBER 2021 - 48 Lecturers, Security Agents Arrested Over JUBEP Exam Fraud: The Independent Corrupt Practices and Other Related Offences Commission (ICPC) and the Department of State

Services have arrested 48 individuals for alleged irregularities in the conduct of the Joint Universities Preliminary Examinations Board (JUPEB). JUPEB is an advanced level educational examination that qualifies a candidate for

admission into 200 level in any Nigerian and foreign university through direct entry. **Also in LEADERSHIP NEWSPAPER, THURSDAY 4TH NOVEMBER, 2021.**



BENIN ZONAL DIRECTOR, VISITS DELTA STATE OFFICE, COUNSELS STAFF

The Benin Zonal Director of the Joint Admissions and Matriculation Board, Mrs Dupe Ayoson, earlier in the week, was at the Delta State Office, Asaba, on a working visit to assess the quality and tempo of work at the State Office.

Mrs Ayoson, who met with the State Coordinator, Delta State Office, as well as members of staff, enjoined the staff to be diligent at their duty posts and advised them to eschew laxity and other

unethical behaviours which are alien to the Board. She added that the Management would not hesitate to sanction erring staff.

Furthermore, the Zonal Director disclosed that her visit would enable her to get feedback on the Board's policies where necessary and address challenges hampering quality service delivery in the office.

In her remarks, the State Coordinator, Mrs Linda Ajawanchukwu, commended

the Zonal Director for undertaking the visit and restated the commitment of her office not only to positively project the image of the Board but to also deliver optimal service to the general public.

Mrs Ajanwachukwu later took the Zonal Director on a guided tour of the State Office to enable the Zonal Director to assess the state of its facilities and relay its areas of need to the National Headquarters, Abuja.

JAMB CHARGES COE, KAZAURE, ON COMPLIANCE WITH ADMISSION GUIDELINES

The Jigawa State Coordinator of the Joint Admissions and Matriculation Board, Mr Bello Aminu, has charged the Provost, College of Education, Kazaure, Dr Shehu Sa'ad, to strictly adhere to the guidelines on admissions as outlined during the 2021 Policy Meeting.

The State Coordinator gave this charge when the Provost paid him a courtesy visit in his office on the 3rd November 2021, in Dutse.

Mr Aminu, in his address of welcome, commended the Provost for the series of innovations he had introduced in the College since he assumed office. He

recalled that the Provost had been able to restore sanity to the management of the various academic programmes being run by the institution, among others.

In terms of admission of candidates into the College, the State Coordinator charged the Provost to redouble his efforts aimed at ensuring the full utilisation of admission spaces available to the College. To achieve this, Mr Aminu urged the Provost to take advantage of the provisions on the Central Admissions Processing System (CAPS) to admit or source qualified candidates in line with the extant Admission Guidelines issued at the 2021 Policy Meeting.

The State Coordinator, however, reiterated that any admission conducted outside the CAPS platform is null and void. He said, "CAPS is an automated platform designed to ease the admission process, guarantee credibility, fairness, equity and make every stakeholder an active player in the admission process and, above all, eliminate backdoor admissions."

Earlier, the Provost had informed his host that the visit was to consolidate the existing cordial relationships with the Board as well as seek guidance on some policy directives of the Board.

FEDERAL UNIVERSITY, DUTSE, MATRICULATES 4, 291 CANDIDATES



Prof Abdulkarim Sabo Muhammed, Vice-Chancellor, Federal University, Dutse.

The Federal University, Dutse, has matriculated a total number of 4,291 students for the 2020/2021 Academic Session.

This was disclosed by the Vice-

Chancellor, Prof. Abdulkarim Sabo Muhammed while delivering his keynote address at the matriculation ceremony held to formally welcome the new intakes into the institution. According to him, the successful candidates had fulfilled all requirements as stipulated by the Joint Admissions and Matriculation Board (JAMB) and congratulated the new students on their enrollment into the University.

Continuing, the Vice-Chancellor tasked the newly-admitted students to study the Students' Handbook and attend the series of orientation programmes being organised for them by the University to get acquainted with the rules and regulations governing their conduct in the school. He warned the new students against

misconduct adding that the University would not tolerate any form of examination malfeasance, cultism or other social vices.

Furthermore, Prof. Muhammed highlighted the successes recorded by the University from its establishment to date and gave kudos to his predecessors, Prof. J.D. Amin and Prof. Fatima Batul Mukhtar, for laying the foundation for an enduring legacy.

The Acting Registrar of the University, Mr Kamal Habib, who was a former staff of the Joint Admissions and Matriculation Board (JAMB), administered the matriculation oath to the students and declared that the ceremony marked the end of the admission process.



JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

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CONTACT Our On-Line Support Centre at "https://www.jamb.gov.ng/support" VISIT: <https://www.jamb.gov.ng/lbass.jamb.gov.ng> (for e-brochure)

JAMB/R/23/VOL.43/144

27th September, 2021

Dear Vice Chancellor/Provost/Rector/Head

GUIDELINES FOR THE 2021 ADMISSIONS EXERCISE

This document is to guide all critical stakeholders on the 2021 admission exercise. It highlights the salient points on the processes of admitting candidates into Nigerian Tertiary Institutions. All stakeholders are advised to carefully study and understand the contents of the document with a view to implementing it fully for a seamless and transparent admission exercise.

Recall that the 2021 Policy Meeting on Admission to tertiary institutions in Nigeria was held virtually on Tuesday 31st August, 2021 under the chairmanship of Honourable Minister of Education, Malam Adams Adama who was represented by the Permanent Secretary, Federal Ministry of Education, Aec. Samson Echoko, The Chairman, House Committee on Tertiary Education and Services, Hon. Sulaiman Gora, Director-General, National Youth Service Corps (NYSC) represented by Director, Corps Mobilization, Mrs. Victoria Anjo and representative of the Chairman, Code of Conduct Bureau, Rt. Commissioner of Police, Yinka Saloku were in attendance.

At the meeting were also the Registrar of JAMB, Prof. Is-haq Olanrewaju Oloyede, Management staff and members of the press while Heads of Tertiary Institutions in Nigeria attended the meeting virtually.

The following were the decisions of the Policy Meeting which shall serve as the policy guidelines for the 2021 Admissions Exercise:

- A. COMPLIANCE WITH DECISIONS OF 2021 POLICY MEETING**
- The decisions as well as the policy directives as contained in the address of the Honourable Minister of Education at the Policy Meeting shall serve as the guidelines for the 2021 Admissions Exercise.
 - The Ministry of Education will monitor the adherence to Policy Guidelines.
 - All Heads of Tertiary Institutions are to ensure total compliance with the guidelines.
 - Sanctions shall be applied to institutions that violate any of the decisions.
- B. CESSATION OF ILLEGAL/IRREGULAR ADMISSIONS**
- All applications for admissions to First Degree, National Diploma, National Innovation Diploma and the Nigeria Certificate in Education into Full-Time, Distance Learning, Part-Time, Sandwich, and other modes shall be processed ONLY through the Joint Admissions and Matriculation Board (JAMB).
 - Applications which are still involved in advertising or selling "application forms" for admissions into the programmes listed in B (i) above shall stop the practice henceforth. Institutions should advise candidates to apply to them through Joint Admissions and Matriculation Board (JAMB). Distribution of application forms is NOT allowed.
 - Joint Admissions and Matriculation Board (JAMB) and the three (3) Regulatory Agencies (National Universities Commission (NUC), National Board for Technical Education (NBTE) and National Commission for Colleges of Education (NCCCE)) will ensure that all Tertiary Institutions comply with this policy directive. Other Professional Regulatory Agencies shall also play a role in enforcing the process.
 - The duration of all Non-Full Time Studies must be maintained as approved by the Regulatory Agencies. This is generally not less than one (1) year and not more than two (2) years of the equivalent of Full Time.
- C. ADVERTISEMENTS**
- Institutions that desire to place advertisement can do so by advising candidates who are looking for an entry point or candidate to change their institution of First (1st) Choice rather than requesting the candidates to purchase another application form or apply. This is to prevent the issue of double registration and to comply with the mandate of JAMB.
- D. MODE OF 2021 ADMISSION**
- The Admission Exercise for the 2021/2022 Academic Session would be conducted by central Admission Processing System (CAPS) of JAMB. No institution is allowed to publish, announce, exhibit or paste any name(s) of admitted candidate(s) without prior approval of the name(s) on CAPS.
 - The principal participants are:
 - o The Registrar of the Joint Admissions and Matriculation Board (JAMB) as Chairman
 - o Heads of Tertiary Institutions
 - o Director of Admissions (JAMB)
 - o Admission Officers of Tertiary Institutions
 - o JAMB Desk Officers; and
 - o Candidates.
 - Policy Guidelines for 2021 Admission Exercise as approved by the Policy Meeting and the directives by the Honourable Minister of Education shall be formally communicated to the institutions not later than two (2) weeks after the Policy Meeting.
- E. DOCUMENTS FOR THE 2021 ADMISSION EXERCISE**
- Documents would be used for the conduct of the 2021 Admissions Exercise:
- The 2021 UTME/DE results.
 - The JAMB Admissions Quota as received from the Regulatory Bodies (NUC/NBTE/NCCCE).
 - The 2021 UTME Brochure as published and on IBASS.
 - The Statutes on Admissions to be used by institutions as prescribed by the institutions' Proprietors (Federal, State and Private), and
 - Policy Decisions on 2021 Admissions Exercise and the directives of the Honourable Minister of Education at the Policy Meeting. (The Honourable Minister of Education directives are contained in the attached speech for strict compliance).
- F. UPGRADE TO DEGREE/UTME**
- Any candidate who obtains A1 qualification after the close of sale of application can seek upgrade from UTME to DE.
 - He/she logs into his/her profile, chooses upgrade and completes the process. The Registrar will then allow the candidate to change programme or/and institution at no cost.
 - Once it is done, letter 'U' is automatically added to his/her original registration number and his/her updated result is automatically made available to the institution through CAPS.
 - The Upgrade can be done before or after post-UTME but the candidate must notify the institution in order to update their download lists from CAPS.
- G. PROCEDURE FOR THE ADMISSION EXERCISE**
- 1. Recommendations and Approval**
- Institutions are to recommend candidates for admission to JAMB after having examined the following information on CAPS:
- The approved general quota for each institution and the distribution to the various programmes (Except that the quota for regulated programmes must be within the limits approved by the appropriate professional agency).
 - Minimum UTME score for each programme.
 - Minimum DE qualification grades for each entry Candidate(s).
 - Components of Cut-off marks and the allotted score for each component.
 - The cut-off date for the 2021 admissions after which no result upload nor change of institution would be allowed.
 - Supplementary admission can be allowed but fresh candidates cannot have rights to being on merit list but through other criteria fill existing vacancies, if any.
 - Other admission criteria (if any).
- 2. Step by Step in the Admission Process**
- For a candidate to be registered in an institution from 2021 Admissions Exercise, he or she must have:
- uploaded on CAPS the result which prima facie qualified the candidate for the programme to be studied;
 - been recommended by the institution for admission;
 - been approved and admitted by JAMB;
 - accepted the offer of provisional admission online on JAMB's website (at no cost);
 - presented both JAMB Result Slip and Admission Letter directly from JAMB's website;
 - printed the two (2) documents in 2(i) above to the institution; and
 - been screened and must have presented acceptable credentials including those in (i) above.
- 3. Documentation**
- To register admitted candidates, institutions are to receive from each candidate and file the following:
- JAMB original Result Slip;
 - JAMB original online Admission Letter; and
 - copies of documents as required by the institution.
- No institution should issue its own Admission letter but rely on the JAMB admission letter presented by the candidate. Any institution that issues admission letters to candidates outside the official letter issued by JAMB would be sanctioned for violation of the admissions process. Such letters of admission are known to have given false comfort to illegally admitted students who would walk-up to their not being legitimately admitted only after graduation.
- 4. Verification**
- Each institution is to:
- verify the characteristics (given by JAMB) e.g., registration number is to be watermark across entire of the two documents;
 - download the mobile app (JAMB DS-SCANNER) on phone or similar devices and use it to verify security features on the documents such as Name, Registration Number, Institution Name. The JAMB DS-SCANNER APP can be downloaded from Google Play Store or Apple Store;
 - check the candidate's status on CAPS; and
 - at the point of registration, download list of candidates offered provisional admissions from CAPS. It will be indicated against each candidate, whether the Result Slip and Admission Letter have been printed or not.
- 5. Frequent Downloads and Portal Closure**
- Once candidates continue to change courses and institutions until the close of portal of the institution, it is mandatory for institutions to ensure that they download are current, through daily update so as not to recommend a candidate that has changed to another institution or lose a new qualified candidate.
 - Each institution is to notify JAMB when it is closing its portal and will no

- longer accept new candidates. Advance notice of two (2) weeks is expected. However, candidates can still change from such institution to another.
- H. UTME/DE SCORE FOR THE 2021 ADMISSION EXERCISE**
- Every institution is at liberty to determine the UTME score acceptable to it for admission provided the UTME score is approved by the Policy Meeting or JAMB before implementation. Similarly, for DE, each institution will determine the number of points required by it for Direct Entry admission. Nevertheless, no institution can recommend or admit any candidate with less than 2 points for direct entry. No institution can accept transfer of a candidate for any degree programme unless the candidate will spend on full-time, not less than two (2) consecutive sessions in the institution.
- No institution will be allowed to recommend or admit any candidate whose total score is below the minimum score proposed by the institution. Every institution should maintain its minimum score as submitted and approved by the Board.
- Marking in admission would be determined by the totality of the following assessments:
- UTME score/DE Grades (within their respective threshold);
 - Institution screening scores (if applicable);
 - Grading of Senior School Certificate (SSCE) Grades (if applicable);
 - Interview/practical scores (if applicable); and in all cases
- the percentage (in all cases) to UTME score should range from 50% to 100%.
- Admissions Officers would have to download 'C' level details of candidates on CAPS before admissions process can be initiated for any programme. Therefore, no institution shall require any candidate to upload any result other than those downloaded from CAPS which the institutions are expected to re-verify on re-uptake and registration of the students.
 - No candidate can be considered for admission if he/she does not meet the essential requisite and admission process already approved such requirements have been approved and published by JAMB.
 - No institution can impose on a candidate a requirement that had not been previously approved and published by JAMB.
 - Institutions are to adhere to institutional/programme standard and comply with entry requirements as documented in the 2021e-brochure.
 - ALL ADMISSIONS ARE TO BE DONE ON CAPS
 - No institution shall offer or propose to offer admission through any other platform or medium to any candidate (at NUC, NCE, ND or NBTE) whose degree programme the candidate has been to and has accepted the offer on CAPS.
 - No admission should be carried out or announced/published through any other platform or medium than CAPS.
 - No admission should be communicated to any candidate through any means other than CAPS. Individual Institutions' website should not be used to advertise already approved on CAPS. Similarly, No Candidate can be registered for any course/programme other than the one he/she had accepted on CAPS.
 - In the unlikely event of change of programme, the CAPS must be updated.
- I. INSTITUTION SCREENING AND SCREENING FEES**
- Any institution interested in conducting any form of screening could do so, but the charge for the screening should not exceed Two Thousand Naira (N2,000) per candidate.
 - It is not allowed for any institution to make candidates directly or indirectly incur further related expenses on screening exercise such as administrative and bank charges. Institutions are to provide for free to all institutions, access to photo images, biometric enrolment data and uploaded result of candidates for re-verification in order to curb the substitution of candidates whose result on UTME or registered result on CAPS is not genuine.
 - NO INSTITUTION IS ALLOWED TO RECAPTURE OR DEMAND ANY PHOTOGRAPH, BIOMETRIC DATA OR UPLOAD OF RESULT FROM ANY CANDIDATE THAT IS THE PRELIMINARY, BIOMETRIC, AND UPLOADED RESULTS OF CANDIDATES SUPPLIED BY JAMB SHOULD BE USED FOR THE EXERCISE TO ELIMINATE IMPERSONATION AND SUBSTITUTION OF RESULTS.
 - Every institution is to exercise due diligence and ascertain the authenticity of candidates' credentials and certificates during post-UTME or/and registration of candidates into the institutions.
- J. IMPLEMENTATION OF SCIENCE/ART RATIO**
- The Federal Government shall advise an admission mandate institutions to adhere to the 60:40 (Science/Art) ratio for conventional Universities/Colleges of Education, 80:20 for Specialized Universities and 70:30 (Technical/Arts) for Colleges of Education, Polytechnics and Monotechnics. In addition, the guidelines on admission should be as prescribed by the institutions' proprietors. For Education institutions, the stipulated ratio for Merit Quota is: 55% and Educationally Less Developed State: 20% Merit Quota for Federal and State Institutions.
 - Federal institutions Merit Quota is 65%.
 - For State Institutions, the Merit Quota should be in two layers as follows:
 - National Merit Quota – for the first topmost 10% (Indigenes and non-Indigenes) merit Quota.
 - Indigene Merit Quota – additional 35% allotted to Indigenes of the State on merit basis after the first topmost 10%.
 - State and Private Tertiary Institutions should apply the criteria as approved by their proprietors.
- K. REVIEW AND UPGRADE OF 2021 UTME BROCHURE**
- The review of Brochure is automated and online through IBASS (Integrated Brochure and Syllabus System).
 - This can be accessed at jamb.gov.ng
 - Each institution is to use its secured access credentials to login, it can be requested through the institutions registered e-mail address on CAPS.
 - Each institution views its present requirements and makes online request for amendment, deletion or addition on IBASS platform.
 - All approved requests will be communicated via the platform, provided they are within the approved guidelines of the respective Regulatory Agencies and the Regulatory Agencies.
 - The request to be reflected in the 2022 brochure must be made on or before 20th October, 2021. Please note that what is published by JAMB based on IBASS, is the legitimate and binding requirement.
- L. END OF 2021 ADMISSION EXERCISE**
- The meeting agreed to defer this term to another meeting which would be scheduled in October, 2021 to decide on the possible closing date(s) for the 2021 admissions exercise.
- M. FORFEITURE OF CHOICE CANDIDATES AND ADMISSION-TIMELINES**
- All institutions are to conduct their Admission Exercise within the approved schedule.
 - At the expiration of the period, any institution that fails to conclude its admission will no longer have the candidates on its platform as CAPS.
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- N. EXEMPTION OF CERTAIN CATEGORIES OF CANDIDATES FROM SCREENING TEST**
- The Board and the Tertiary Institutions are to ensure that candidates from the categories who meet minimum requirements are admitted and their progress monitored in the various institutions for the purpose of confirmation of the effectiveness of the policy.
 - The Joint Admissions and Matriculation Board has set in place a mechanism that would prevent any candidate from taking undue advantage of this exemption. For instance, only candidates who are either foreigners or Nigerians that have been confirmed to be residents in foreign countries and are products of foreign school system can avail this privilege in the interest of internationalization of the Nation's Tertiary Institutions. A Nigerian with less than six (6) month stay in a foreign country is disqualified from using the UTME as a foreign country.
 - This special waiver should be treated as affirmative and inclusive actions for the accommodation of the affected candidates. The Board and the Tertiary Institutions are to ensure that candidates from the categories who meet minimum requirements are admitted and their progress monitored in the various institutions for the purpose of confirmation of the effectiveness of the policy.
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- O. ADMISSION INTO PART-TIME, SANDWICH AND DISTANCE LEARNING PROGRAMMES**
- In order to ensure flexible period of application for these non-regular programmes, the Joint Admissions and Matriculation Board shall make available, throughout the year, online application platform for the admission of candidates into these programmes. Please note that this policy directive is without prejudice to the processing fees being charged by the Tertiary Institutions for the processing of Part-Time programmes.
 - Candidates for Distance Learning, Part-time and other related modes of study will apply through JAMB before approaching their preferred institutions to process their admission with JAMB registration numbers.
 - All categories of candidates for admissions must be processed through CAPS. Distance Learning, Part-time and Sandwich

- candidates need not sit for the UTME but sitting for it does not disqualify them. These categories of candidates would pay to their preferred institution a processing fee (not application fee) that will be determined by the institutions.
- The Registration Forms being completed at the institutions should be named "Part-time/Distance Learning Processing Form" to avoid confusion.
 - Academic sessions are from 1st August to 31st July, therefore the date of admission determines the sessions in which a candidate is admitted.
- P. NATIONAL MATRICULATION LIST**
- The Board has reactivated the National Matriculation Lists since the 2019 admission exercise in order to improve on the quality and authenticity of the tertiary education data base of the Nation. Every institution is expected to comply accordingly.
 - The Joint Admissions and Matriculation Board (JAMB) and the Regulatory Agencies have resumed their joint monitoring exercise of Matriculation and Admissions. It is mandatory for institutions to keep proper valid Register of all matriculated students in the institutions. Each candidate's file should contain all the documents listed under items (i) to (iv) above.
 - All successful candidates whose admissions are processed appropriately through the Joint Admissions and Matriculation Board (JAMB) must be listed and the list made available publicly to all stakeholders.
 - Any candidate whose name is NOT on the National Matriculation List would be considered not to have been admitted by JAMB and that the admission is illegitimate. No such illegitimate admission would be processed.
 - The Matriculation List should be separated i.e. Full-Time, Distance Learning, Part-Time, Sandwich or Supplementary (for previously matriculated students of the institutions) etc. It is therefore recommended that the Computerized Register and the list must be the same with the National Matriculation Register with the Joint Admissions and Matriculation Board.
- Q. INVITATION TO MATRICULATION CEREMONY**
- The Joint Admissions and Matriculation Board (JAMB), National Universities Commission (NUC), National Board for Technical Education (NBTE) and National Commission for Colleges of Education (NCCCE) must be informed and invited not later than two (2) weeks before the Matriculation Ceremony. The letter should be accompanied with the list and hard copies of the matriculation list. Please note that late invitation to matriculation ceremony will no longer be entertained.
 - The guidelines for changing the programme should be published.
- R. PROCESS OF DELETION AND NON-ACCEPTANCE OF ADMISSIONS ON CAPS**
- The Board identified two (2) scenarios relating to deletion and non-acceptance of admission on CAPS and also therefore prescribes the process as follows:
- Where a candidate is offered admission and after acceptance, he/she withdraws or changes the programme, the programme is not proved and accepted while the year's admission is still in progress, the following is applicable:
 - The candidate will complete change of admission letter form online indicating the details of the new institution.
 - The institution must make a call to the new institution for the Head of Institution's approval.
 - The Head of the institution MUST sign the form which would be transmitted to the Coordinator of the JAMB State Office for approval to the Registrar.
 - Once the Registrar gives approval, the candidate's status is automatically updated and he/she would be informed through CAPS.
 - Through synchronization, CAPS is notified.
 - Where a candidate is offered admission and he/she neither accepts nor rejects the offer and the institution is desirous of substituting the candidate, the following applies:
 - The institution would forward the list of the candidates to the Board through CAPS in the following format: Registration No, Name of Institution, Offered Offer (if any), date of approval by Desk Officer/Reason (if any) for non-response/Remark (do not include want to replace, want by ...e.t.c.)
 - The list must be given as the head of the institution for Registrar's approval.
 - Once approved by the Registrar, the candidates would be deleted automatically and the unfilled quota is made available again to the institution.
- In case a candidate does not accept or reject admission on CAPS before JAMB's closure of CAPS for the year, the candidate would not be regarded as admitted and would not be on matriculation list for the year. He is not expected to be registered by any institution without JAMB's admission letter which cannot be provided without acceptance of admission.
- Where a candidate is offered admission and he/she neither accepts nor rejects the offer and the institution is desirous of substituting the candidate, the following applies:
- The candidate completes a deletion form online;
 - submits application to the initial institution for release to another institution and the newly proposed institution endorses the form accepting the transfer. The endorsement serves as proposal and request for the institution to release the candidate to JAMB and JAMB approval to complete the transfer which would enable the candidate print admission letter into the new institution.
- S. TRANSFERRED CANDIDATES**
- Candidates already admitted into an institution (Foreign or Local) who desire to transfer to another institution must:
- apply to the desired institution (which will determine and inform the candidates their suitability);
 - fill the form on JAMB Portal (e-facility) and print it out; This is endorsed by the receiving institution; and
 - return the printed form to the former institution that is expected to forward the form to JAMB office for processing.
- T. PROVISION OF CANDIDATES' DETAILS TO INSTITUTIONS/PUBLIC**
- The Board will not release candidates' contacts to institutions or the Public without prior consent of the candidates. This is to avoid its abuse and litigation on violation of Nigerian Data Protection Regulation.
- U. REGISTRATION OF CANDIDATES IN GROUP**
- The candidates' details are personal to them, institutions are advised to desist from seeking or retaining candidates' username and password. Also, the candidates are advised not to surrender their personal details to strangers or close relatives who might use them to distort their records without their knowledge.
- V. ARCHIVING OF PAST ADMISSIONS RECORDS ON CAPS**
- All institutions should keep records of admissions done yearly as record for each year's admission will be deleted from CAPS Platform at the end of the exercise. The Board has an archive of admission done and would make it available on request by any institution.
- W. EXEMPTION ADMISSION**
- Institutions must have done 50% of its admissions for the year before requesting for a waiver for the use of the exemption mode on CAPS.
- X. FORWARDING OF PREVIOUS MINUTES**
- The Board will forward to the institutions the minutes of the 2021 Policy Meeting not later than two (2) weeks before the next meeting.
- Y. UNDISCLOSED ADMISSION BY SOME INSTITUTIONS**
- To safe guard the integrity of the admissions process, institutions had always been told that admission done outside CAPS were unacceptable. However, some institutions still illegally admit candidates outside CAPS and this was considered a direct flouting of the Policy Directive.
- The list of institutions with undisclosed admissions was therefore to be collated and forwarded to the Honourable Minister of Education for appropriate sanction as directed at the Policy Meeting. The Minister's directive contains the following:
- * Heads of such institutions will be held personally responsible either in or out of office

Thank you

Prof. Is-haq Oloyede OFR, FNAL, FNOM
Registrar

JAMB REMITS N3.51b AS 2021 OPERATING SURPLUS

The Joint Admissions and Matriculation Board (JAMB) has remitted the sum of N3.51b to the national treasury as part of its 2021 operating surplus.

The 2021 remittance was in line with Prof. Is-haq Oloyede's avowed commitment to prudent management of public resources. This commitment to probity coupled with the adoption of international best practices makes for cost-effective operational processes and attendant savings to yield those

humongous remittances to government coffers. This has been the norm rather than the exception in the last six years beginning from 2016 when he remitted the whopping sum of N7b and repeated same in subsequent years.

It is pertinent to note that one of the direct benefits of the sustained remittances by the Prof. Oloyede-led management manifested in the reduction of the cost of the application documents (UTME and DE) by candidates from N5000 to N3500 in 2018 by President

Muhammadu Buhari. This singular act has ensured the annual transfer of over N3b to the pockets of parents and guardians of candidates as a consequence of the slash in the price of UTME forms.

The Board as led by Prof Is- haq Oloyede would continue to prune down the cost of governance and release resources for other needy national prioritised areas.

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...JAMB Remittances in Line With Global Best Practices

critics from their complacency. It would be recalled that the humongous remittances are the first in the history of the four-decade-old agency.

The first landmark remittance was made in 2017 and the feat was repeated in subsequent years in line with its belief that rules are made to be obeyed and, at any rate, the Board does not believe it should hold onto money that does not belong to it.

It might interest these armchair critics that a direct fallout of the remittances was the decision of the Federal Government to reduce the cost of the purchase of the e-pin from N5000 to N3500, the cheapest globally.

It is a truism in policy making that, certain trends should be observed over a period of time before policy pronouncements are made. Hence, the decision to reduce the price of application documents was contingent upon the observation that even if the price were to be slashed, the Board would be able to conduct its examination unhindered.

In addition, it might also interest the public to know that never in the history of tertiary institutions in Nigeria have the institutions benefited from the Board's operations as they now do. For instance, a huge chunk of these surpluses are ploughed back to the tertiary institutions

through the National Tertiary Admissions Performance Merit Award and other platforms.

Furthermore, many critical segments of the society, the intellectual community, the civil society groups, among others, have all been included in the management of the Board operational processes not only to add value to its service delivery but also to make for inclusiveness. All these, which were hitherto impossible, had been made possible as a result of the prudent management of resources which has enabled the Board to prosecute these aspirations.

The Board maintains that the cost of obtaining the Unified Tertiary Matriculation Examination (UTME) or the Direct Entry (DE) e-pin today is the lowest globally. This comparison is not even with developed countries but rather with countries with less per capital income than Nigeria.

The ridiculously low cost of obtaining the Board's application documents would be manifest if a comparison is made with similar examinations like IELTS where Nigerians pay as high as N80,000 to sit.

However, the present management of the Board is determined to continue on the path of giving value for money even as it continues to seek ways of further pruning

down the cost of conducting the Board's flagship examination.

In essence, once these innovative measures which have led to these surpluses are institutionalised, the Board would further look at how to further enhance the registration process to benefit the candidates and the general public the more.

In as much as the Board is desirous of charging rock-bottom prices for its services, it is also mindful of the fact that a non-existent fee regime would only give room for abuses and confusion as unscrupulous or other unserious elements who had ulterior motives for obtaining the forms would want to obtain them to explore opportunities for prosecuting unacceptable acts were they to cost almost nothing.

As an illustration, the huge number of candidates registering for the examination multiple number of times before the introduction of NIN was partly owing to the fact that it costs them almost nothing, financial or punitive, to register many times.

Nigerians should be mindful of lightweights parading as educational experts who are hell-bent on propagating falsehood to further their miscellaneous ends.



JAMB



HEADQUARTERS' ANNEXES: LAGOS, KADUNA AND ILORIN ZONAL AND STATE OFFICES OF THE BOARD

S/N	ZONAL OFFICE	STATES IN THE ZONE
1.	Abuja	Federal Capital Territory, Niger and Kogi
2.	Bauchi	Bauchi, Gombe and Taraba
3.	Benin	Edo and Delta
4.	Enugu	Abia, Anambra, Ebonyi, Enugu and Imo
5.	Ibadan	Ekiti, Ogun, Ondo, Osun and Oyo
6.	Sokoto	Kebbi, Sokoto, and Zamfara
7.	Kano	Jigawa, Kano and Katsina
8.	Lafia	Benue, Nasarawa and Plateau
9.	Maiduguri	Adamawa, Borno and Yobe
10.	Port-Harcourt	Akwa Ibom, Bayelsa, Cross River and Rivers

Zonal Offices bear the names of the towns in which they are located.



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